



**COMMUNITY BRIDGES**  
**PUENTES DE LA COMUNIDAD**

**BOARD OF DIRECTORS MEETING**

**Wednesday, November 20, 2024 5:00 PM to 7:30 PM**

**Zoom:** <https://us02web.zoom.us/j/613973795>

Meeting ID: 613 973 795

**REGULAR SESSION DRAFT AGENDA**

**5:00 1. CLOSED SESSION**

**6:00 2. Adjourn Closed Session**

**6:00 3. Call to Order/Establish Quorum**

**6:00 4. Agenda Review** (5 min)

**6:00 5. Announcements/Program Updates** (10 min)

**6:10 6. \*CONSENT AGENDA – Action Items** (5 min)

*\*In approving the consent agenda, the Board is approving recommendations within each committee’s minutes listed below.*

*6.1 Draft Minutes of the September 18, 2024 Board of Directors Meeting*

*6.2 Draft Minutes of the October 9, 2024 Governance Committee Meeting*

**6.2a Motion to approve the board resolution CAG Cycle5 Appendix J Nonprofit. Motion moved by Ryan/Steph, MSP.**

*6.3 Draft Minutes of the November 13, 2024 Governance Committee Meeting*

*6.5 Draft Minutes of the October 9, 2024 Finance Committee Meeting*

*6.6 Draft Minutes of the November 9, 2024 Finance Committee Meeting*

**6:15 7. Receive comments from members of the public on “Items not on the Agenda”** (10 min)

**6:25 8. BOD Chair Report – Jack Jacobson** (5 min)

**6:30 9. CEO Report – Ray Cancino** (25 min)

*a) Community Bridges Response to Trump Presidency*

*i) Board Input and Concerns*

*b) CORE – Update and Implications*

**6:55 10. Development Report–Tony Nunez/ Anna Vaage** (15 min)

**7:10 11. Finance Committee Update – Doug Underhill** (15 min)

**7:25 12. Newspaper Articles**

- a. [Letter | County: Prioritize Meals on Wheels in CORE funding](#) – Santa Cruz Sentinel, November 2024
- b. [Preschool program expands at Highlands Park Center in Ben Lomond](#) – Lookout Santa Cruz, November 2024
- c. [Phalanx of Santa Cruz County leaders vows to stand with immigrant community in second Trump term](#) – Lookout Santa Cruz, November 2024
- d. [Mood swings across party lines for Santa Cruz County voters](#) – Lookout Santa Cruz, November 2024
- e. [Giving Back In Scotts Valley: Local Causes To Support This Season](#) – Scotts Valley Patch, October 2024
- f. [Vision for the community: Dozens receive free eye exams, glasses](#) – The Pajaronian, October 2024
- g. [Community Bridges partnering with VSP Vision for free eye exams](#) – Santa Cruz Sentinel, October 2024
- h. [Tia Verches earns 2024 Green Heart Award for her dedication](#) – Press Banner, October 2024
- i. [Community unity at the heart of Annual Mountain Affair benefiting Mountain Community Resources](#) – Lookout Santa Cruz, October 2024
- j. [New generator will equip San Lorenzo Valley emergency center](#) – Lookout Santa Cruz, October 2024
- k. [Connect, volunteer, and thrive: 10 Ways to support older adults in Santa Cruz this October](#) – Lookout Santa Cruz, October 2024
- l. [Vote Yes on Measure V: Empowering True Representation and Building an Inclusive Watsonville](#) – The Pajaronian
- m. [Would Measure N demolish a Live Oak senior center for teacher housing?](#) – Santa Cruz Local, October 2024
- n. [New laws signed by Gov. Newsom clear way for more farmworker housing](#) – ABC7, September
- o. [Community Bridges secures \\$3M grant to revamp childcare outdoor spaces](#) – Press Banner, September 2024
- p. [After past tension, Live Oak School District and Community Bridges sign two-year lease allowing Meals on Wheels to remain](#) – Lookout Santa Cruz, September 2024
- q. [Tickets on sale for Mountain Community Resources benefit](#) – Santa Cruz Sentinel, September 2024
- r. [Live Oak School District's New Chapter](#) – Good Times, September 2024

**7:25 13. Items for Next Agenda** (5 min)

**7:30 14. Adjourn Regular Meeting**

**Next Meeting:**

*January 15, 2025, 5 pm - 7:30 pm.*



## BOARD OF DIRECTORS MEETING

Wednesday, September 18, 2024 5:00 PM to 7:30 PM

Zoom: <https://us02web.zoom.us/j/613973795>

Meeting ID: 613 973 795

Present: Mary McMillan, Michele Miller, Ryan Friedrich, Sara Seigel, Ray Cancino, Nick Calubaquib, Tyler Smith, Jack Jacobson, Steph Ruhl, Tony Nunez, Brenda Griffin, Dana Wagner, Lisa Hindman Holbert, Lois Sones, Erika Rodriguez.

Minutes: Mary Mackenzie

## REGULAR SESSION DRAFT MINUTES

**5:00 1. CLOSED SESSION**

**5:50 2. Adjourn Closed Session**

**5:50 3. Call to Order/Establish Quorum**

**5:50 4. Agenda Review**

**5:50 5. Announcements/Program Updates**

Staffing Changes: Witney Rose is stepping in at PM at MOW and Patricia Organista as a PM for WIC

ELD PD: Steven Weiss is now the program manager of ECM. Also, ECM is continuing to bring on Lead Care Managers. Steven started as an advocate, the agency has seen him through his BA, and thinking about becoming licensed.

CACFP PD: Hoping to grow got a LT program.

**6:10 6. \*CONSENT AGENDA – Action Items (5 min)**

*\*In approving the consent agenda, the Board is approving recommendations within each committee’s minutes listed below.*

*6.1 Draft Minutes of the June 12, 2024 Board of Directors Meeting*

*6.2 Draft Minutes of the July 10, 2024 Governance Committee Meeting*

*6.3 Draft Minutes of the August 14, 2024 Governance Committee Meeting*

6.4 Draft Minutes of the September 11, 2024 Governance Committee Meeting

**6.4a Motion to Support Measure V. Motion moved by Mary/Sara, MSP.**

6.5 Draft Minutes of the July 10, 2024 Finance Committee Meeting

**6.5a Motion to move ahead with the LOI to purchase 230 Pine St. for \$1.25M and work with bankers to purchase options allow a CEO and CFO to explore options. Motion moved by Jack/Mary, MSP.**

6.6 Draft Minutes of the August 14, 2024 Finance Committee Meeting

**6.6a Motion to approve the financing terms from SCCB and give the authority to CEO and CFO to execute on that. Motion moved by Mary/Jack, MSP.**

**6.6b Motion: To request agency move HP toward CSPP and explore a Hybrid model, Motion moved by Mary/Jack, MSP.**

6.7 Draft Minutes of the September 11, 2024 Finance Committee Meeting

6.8 Draft Minutes of the July 10, 2024 Development Committee Meeting

6.9 Draft Minutes of the August 14, 2024 Development Committee Meeting

6.10 Draft Minutes of the September 11, 2024 Development Committee Meeting

**Motion to approve consent agenda as written. Motion moved by Mary/Ryan, MSP.**

**5:55 7. Receive comments from members of the public on “Items not on the Agenda”**

None.

**5:55 8. BOD Chair Report – Jack Jacobson**

None

**5:55 9. CEO Report – Ray Cancino**

A requirement that the agency has with our CSPP grant, and a time for EED PD to talk about the program.

Board update: CB is looking to shift gears in terms of operating as a for profit childcare program at HP. Researching converting HP to a CSPP site. In order for us to do that we are working on compliance. CB is ensuring our staff members are fully licensed at those locations, working on that component, program narrative component which is necessary for the state to look at. GA will be working on an impacts report due to change and additional impacts across the division. In light of that, CB hopes that the agency can weather the storm and minimize loss this year at HP. Started conversation with San Lorenzo Unified School District who is eligible for expansion funds as a LEA. CB does have a pathway in terms of partnership opportunity with SLVUSD.

CSPP requires to do a self evaluation for the program. Students are the greatest asset. EED is serving children with disabilities, IEPs or IFPs. There is a platform called hub that is a database to keep track of children. Also integrates as invoicing and billing and quality count system. CLASS tool – state adopted. It looks at emotional support and environmental

structures, and instructional supports. Learning Genie, developmental assessment data goes there. Does EED have ongoing data for metrics over time and or how have they changed over time. There is a matrix that is followed with the next report to the board. CA has a state rating and it's connected with teacher education level. Highest educated person at a site we get points for. EED has all the numbers and can aggregate data in any number of ways. State is now allowing EED to serve 2 years olds on or after July 1<sup>st</sup>. Would love to see the population in each of the programs over the last 3 years.

CalFire Grant 3M – natural play spaces in our outdoor play area in our areas. Soliciting proposals and moving forward. Each site will look different. There are a lot of regulations with CalFire, but very exciting. Looking for a project manager as well.

a. *EED Program updates*

i. *CSPP Inclusion*

ii. *Cal Fire Grant*

iii. *Program Self Evaluation*

**6:22 10. Development Report–Tony Nunez/ Anna Vaage**

Development has had two months that have been posted out. Development is right about where they were last year. In August Development was down \$8k. In Farm to Fork this years goal is \$65.5k through Aug. 31<sup>st</sup> still going to fall short. Through Aug. 31 were at \$57k. Development is still right on pace for that. All donations are coming after the fact for farm to fork. Other campaigns that we've started back up on this year, is lift line van sponsorships. Development has gotten a few sponsors. Development has 4-5 lift line vans that are empty and are going to fill two of them in both English and Spanish. Mountain Affair is coming up – it benefits MCR and will be held on October 25 and will be at HP Community Center. Development committee is looking for more members, either MT or BOD.

**6:10 11. Finance Committee Update – Doug Underhill**

Report is just through July 31<sup>st</sup>. There is some new fundings – \$667k prior funds in budget, clawed back \$48k. For ELD the Path-Cited grant was \$77k approved to continue to spend out. Also round 3 Path-Cited close to \$1M. Pays for ECM Manager, and a full time position in fiscal to be paid for through the grant. ECM has been growing. ECM is growing biggest this month. FRC – added additional funding CAL OES grant that is being passed through by way of a sub contract of \$75k, working on grant from Packard Foundation, and \$150k grant that has been applied for but not granted for ELD. Some vacant positions that need to be filled. ECM employees are being filled as well. Last year is closing pretty close to even for last year. \$300k net asset loss year to year, spending out grants received last FY. Heading for a 70 ADA for fiscal year, but it's been a challenge. Capacity to do intake on 2 ADA a week. Covid has hit us hard. Even though the numbers look good, we're fighting inflation, end rates, etc. CB is

competing against an intense labor market. The CACFP has been doing a great job of increasing daycare home count.

**7:25 12. Newspaper Articles**

- a. [Live Oak School District, Community Bridges agree to long-term lease](#)– Santa Cruz Sentinel, August 2024
- b. [Rising demand, shrinking resources: The challenges facing Meals on Wheels for Santa Cruz County](#) – Lookout Santa Cruz, August 2024
- c. [WIC celebrates 50 years of supporting healthy families](#) – Good Times, August 2024
- d. [Breastfeeding Health Fair to celebrate 50 years of WIC program](#) – Santa Cruz Sentinel, August 2024
- e. [Lookout In the Community: Events to check out this August](#) – Lookout Santa Cruz, August 2024
- f. [Coastal Watershed Council hosts exploration expedition to the San Lorenzo River](#) – Santa Cruz Sentinel, July 2024
- g. [New Dominican Hospital residency program aims to speed up local health care](#) – Lookout Santa Cruz, July 2024
- h. [Community Bridges celebrates 50 years of WIC at Annual Breastfeeding Health Fair and Walk](#) – Lookout Santa Cruz, July, 2024
- i. [Central Coast nonprofits fear proposed state budget cuts](#) – KSBW, June 2024
- j. [Letter | Proposed budget cuts will harm Meals on Wheels](#) – Santa Cruz Sentinel, June 2024
- k. [Free summer lunch programs across the Central Coast](#) – KSBW, June 2024

**6:30 13. Items for Next Agenda** (5 min)

**6:30 14. Adjourn Regular Meeting**

**Next Meeting:**

*November 20, 2024, 5 pm - 7:30 pm.*



## **Governance Committee Meeting**

Wednesday, October 9, 2024, 6-7 pm

Zoom: <https://zoom.us/j/326410777>

Meeting ID: 326 410 777

**Present:** Ray Cancino, Mary McMillan, Steph Ruhl, Silvia Morales, Ryan Friedrich, Jack Jacobson, Michele Miller, Sara Seigel

**Minutes:** Mary Mackenzie

### **REGULAR SESSION**

#### **DRAFT MINUTES**

**6:00 1. Meeting to order/Establish Quorum**

**6:00 2. Closed Session**

See closed session minutes.

**6:37 3. Consent Agenda**

a) *9/11/24 Regular Session Draft Minutes*

**Motion to approve the September 11 Regular Session Draft Minutes as written. Motion moved by Silvia/steph, MSP.**

b) *Board Resolution: CAG\_Cycle5\_Appendix\_J\_Nonprofit\_BoardRes\_090324\_F*

Request to apply for and receive funding for Air Resource Board in the amount of 300k. FRCs air pollution and education – in south county.

**Motion to approve the board resolution CAG Cycle5 Appendix J Nonprofit. Motion moved by Ryan/Steph, MSP.**

**6:37 4. Agenda Review**

**6:38 5. ELD Update – CCAH Rates**

A CCAH motion will be carried in next meeting and the ELD rate will increase by 10%. CEO will meet with the alliance to address ELD needs. CB doesn't know what the state level funding will look like at the local level.

**6:39 6. EED update – HP Narrative Change**

HP has been submitted to the state to convert the private pay site to CSPP site. This will allow the agency to serve income qualifying families. This change should go into

Prepared by Mary Mackenzie

effect on Nov. 1. CB is still working with SLV to convert RM to a CSPP site as well, this would happen in March.

**6:41 7. Announcement:**

**ED TAC Needs Members**

Looking for members to serve and CB needs members on the committee. Please let CEO know if you know anyone interested in sitting on that committee.

**6:41 8. Items for next GC Agenda/BOD Agenda**

**6:42 9. Adjourn**

**Next Meeting: November 13, 2024, 6-7 pm**

Zoom: <https://zoom.us/j/326410777>,

or call +1 669 900 6833

Meeting ID: 326 410 777





COMMUNITY BRIDGES  
PUENTES DE LA COMUNIDAD

### **Governance Committee Meeting**

Wednesday, November 13, 2024, 6-7 pm

Zoom: <https://zoom.us/j/326410777>

Meeting ID: 326 410 777

**Present:** Ryan Friedrich, Jack Jacobson (Limited due to internet), Alope Mukherjee, Michele Miller, Ray Cancino (Lack of Quorum)

**Minutes:** Mary Mackenzie

### **REGULAR SESSION**

### **DRAFT MINUTES**

- 6:00 1. Meeting to order/Establish Quorum**
- 6:00 2. Closed Session**
- 6:20 3. Consent Agenda** (2 min)  
a) *10/9/24 Regular Session Draft Minutes*  
Skipped
- 6:22 4. Agenda Review** (3 min)  
None
- 6:25 5. CORE Update** (10 min)  
Skipped
- 6:35 6. MOW Update** (10 min)  
Skipped
- 6:45 7. Community Bridges Response – Post Election** (10 min)  
Discussions around CB responses – prioritize how we are moving forward. More to come as MT comes up with a strategy.
- 6:55 8. Items for next GC Agenda/BOD Agenda** (5 min)  
Request for CEO to send out an email to full board concerning major highlights and agency needs.
- 7:00 9. Adjourn**

**Next Meeting: December 11, 2024, 6-7 pm**

Zoom: <https://zoom.us/j/326410777>,

Prepared by Mary Mackenzie

or call +1 669 900 6833  
Meeting ID: 326 410 777



# COMMUNITY BRIDGES PUENTES DE LA COMUNIDAD

## Finance Committee

Wednesday, October 9, 2024, 5:00-6:00 PM

<https://us02web.zoom.us/j/326410777>

Zoom Meeting ID: 326-410-777

Santa Cruz County, CA

**Present:** Doug Underhill, Mary McMillan, Jack Jacobson, Ray Cancino, Ryan Friedrich

**Minutes:** Mary Mackenzie

## DRAFT MINUTES

### 5:00 Agenda Review

### 5:05 CFO Report – Doug Underhill

CB has so far paid a few hundred thousand of the total improvements at 545 Ohlone. Fiscal is trying to fill the staff accounting position. Some interviews took place, but felt they needed to interview a few more candidates. It has been extremely busy trying to close out fiscal year, and now are full steam ahead for audits. A lot of new funding has come in the door. CFO has told the committee about the \$780k in personnel for ECM – WIC, ELD and FRCs will be using this grant, allowing for the capture of additional program income.

WIC had a large change of \$158k due to the PATH-CITED ECM grant.

EED is projecting an \$84k loss attributable to HP. Continuing to lose money as long as it's not a CSPP site. Some good news on that CB is projecting to open the site to CSPP students on 11/1. The paperwork has been submitted to the state. There is a lack of clarity on whether private pay students can still go. Only 1 family doesn't qualify for subsidized services.

ELD – \$150k Kaiser grant has been awarded. ELD's ADA year-to-date is continuing around 67. The first week of October has been averaging 70 ADA. Had to trim down CCAH revenue projections to match ADA. They were \$265k in the negative, now down \$119k. FY 25/26 to 27/28 ELD is being recommended for CORE funding for the amount of \$200k for the next three years.

MOW received a \$158k increase compared to the prior month as a result of receiving modernization act funding. CB didn't show a gain that whole \$278k because MOW has been serving more meals than projected in the budget. Met with

PD, PM, GA and have updated the expenses. We do not want drastic cuts knowing we're going into the AAA cycle. As of now CB is not using a waitlist, but plans to reduce meals through attrition and not replacing clients quite as quickly. We're trying to go by need, acute metrics. MOW is expecting more funding that comes around January.

LL minimal change from last month.

FRCs do not present significant bottom line changes in what you see on the report, however, a lot of new funding, including Path Cited went into the budget, reducing prior year funding, mainly disaster donations.

Admin and Dev are in a net positive.

LOCC and Endowments have been up.

- a) *Department updates and announcements*
- b) *August 31, 2024, Program Budget Summary*
- c) *Cash Flow – Money Market - update*
- d) *Investments and Funds – September 30<sup>th</sup>, 2024*

**5:25 New Funding: PATH CITED \$780K, United Policy Holders CAL-OES \$75K, Packard \$150K (multiple), AAA Modernization Act \$278K**

Received the above funding. CB also has a \$150k ask from the Packard Foundation as well which is requested for general operating. Discussion of sunseting NV funding: There is not just one funding source. It is a conversation that is happening at the site location. NV is asking other programming questions regarding the pantry at the location, or could the clients be better served doing another service. Another one is our summer lunch program, it provides a benefit, but it's getting hard to run. Think about a way to spotlight some of those things and bring PD in to discuss fiscal implications.

**5:30 CORE Funding: ELD, FRC recommended, MOW not recommended**

CB received funding recommendations for ELD and the FRCs. Not enough funds to go around to serve all the good programs out there. This will make up 2% of our total budget. Description makes it sound like they were more strategic. There is no perfect way to do it, there are a lot of great programs that didn't receive funding. The maximum score allowable was 105. The programs fared very high score wise. MOW didn't fit perfectly in the way they defined it, which seems very arbitrary. MOW was only 1 point from what the recommendation line was set at (96+). Absent the funding, many MOW clients would be left to fend for themselves. The CORE scores received were 95 (MOW), 97 (FRC) and 103 (ELD). The decision point will be November 19<sup>th</sup>. CB has sent off 3 BOS letters today, and the agency is finishing off 2 more. Then CB will be sending off elected letters as well.

**5:45 347 Locust Property update – LOI**

**5:50 EED**

- a) Highlands Park site update – conversion to CSPP site **6:00**

**Adjourn**



## **FINANCE COMMITTEE**

Wednesday, November 13, 2024, 5:00-6:00 PM

<https://us02web.zoom.us/j/326410777>

Zoom Meeting ID: 326-410-777

Santa Cruz County, CA

**Present:** Mary McMillan, Jack Jacobson, Ryan Friedrich, Ray Cancino, Doug Underhill

**Minutes:** Mary Mackenzie

## **DRAFT MINUTES**

### **5:10 Agenda Review**

#### **5:10 CFO Report – Doug Underhill/Ray Cancino**

Fiscal hired a new staff accountant. Fiscal is going through the agency audit process. The team always runs into a crunch time due to the timeframe the audit has to occur within.

Agency has had a positive change of \$90k from August to September.

ECM has increased by \$20k for WIC

\$28k increase in EED which is transitioning HP into CSPP site and ensuring that the agency is not adding losses. CB is seeing losses for EED this year, due to lack of children at HP the first part of the year. Talking to fiscal consultant for the state about the fiscal ramifications of having a hybrid site at HP. CFO and CEO have spoken at length to EED PD, there are some differences of understanding. A private-pay family may be forced to pay more than they are already paying.

ELD saw a \$42k change. ELD keeps increasing the ADA but some clients have been out due to illnesses. There is also increased transportation demand. ELD is finally seeing close to the same ADA as pre-Covid levels. The September ADA was 67, and October had a 70.48 ADA. ELD is seeing more attendance due to it being in Watsonville. ELD received \$150k Kaiser grant, however there was a reduction in projected ADA for the year. Need to be at an 88 ADA to break even as a program, however with the CORE funding of 200k a year, it should close any funding gap.

MOW Overall, MOW has a \$124k loss – currently working with both Fiscal GA and MOW PD to have an accurate count on where our attrition is. The number should continue to

reduce. Additional State augmentation dollars of \$278K are mostly offset by the projected meals being served greater than initially budgeted.

LL \$47k positive, with the gain being added funding from SGR. There is significant capital project for LL which will be discussed.

FRCs had new grants come in and were able to remove a lot of prior year funds from the budget. 150K from Packard for Eviction Defense Collaborative. The FRCs are also growing ECM services.

ECM has its' own line now for the FRC's. Almost all the gain is attributable to Path Cited round 3 funding.

CB still have a lot of disaster funds for Pajaro, have large Monterey Funding and FEMA funds as well. ECM has slightly over 100 clients, which equates to about \$65k a month overall. About half of that is coming from WIC.

Very little change in CACFP who recently closed out their fiscal year, lots of flux in terms of personnel. Daycare home count is up.

Admin has a large projected gain right now, mainly due to a staff member from fiscal that is getting paid from the Path Cited grant, and the unfilled staff accounting position. Fiscal has a long-term grants analyst that is retiring on April 1<sup>st</sup>.

Drop for LPL and LOCC, but we're going to see reversals next month.

- a) *Department updates and announcements*
- b) *September 30, 2024, Program Budget Summary*
- c) *Cash Flow – Money Market - update*
- d) *Investments and Funds – October 31st, 2024*

### **5:30 EED**

On 11/1, EED did start serving subsidized children at HP. EED PD is pushing for a hybrid site, it will be hard to break even, requested a meeting with fiscal consultant so that CB can either prove or disprove whether it will work as a hybrid site. The agency doesn't have a good track record of attracting private pay clients. A board member expressed the need to understand state and federal programs and how they're funding us in the first place. If you know you need x amount, that's your monthly tuition. CEO let board member know that it is equal cost sharing based on days of attendance. EED has to provide 6 hours of care minimum. EED would likely have to charge beyond what it's already charging. There is also an ongoing question around ethics having a non-CSPP child taking a seat of a CSPP child.

The beautification project and landscaping including the planting of trees and everything at the child center sites is getting started and a project manager has been hired.

- a) *Update on conversion of HP to CSPP site*

b) *CalFire Green Schoolyards project update*

**5:40 CORE Funding MOW – update on appeal, actions and next steps**

Next Tuesday is the big day to determine any set-aside funding. MOW has name recognition so support at some level is hopeful.

**5:45 MOW Property update**

**5:50 Lift Line**

It's become a much more comprehensive project in terms of scale scope and dollar amount. Doing a lot of value adds to the property. \$2M total project. Paid \$250k from last-year funds, and there is a \$150K RTC grant, which will total \$400k and also \$600k of Measure D reserves, which leaves about \$1M to pay. That will come out of this fiscal year, next fiscal year, and the following fiscal year for a total of 3 years of Measure D reserve funding. From a cash flow standpoint it will make us a little tight. It will cause us to put the \$200k equity payments on pause. Originally it was just site demo, and then irrigation was required by city of Watsonville, CB also incorporated the phase two of solar work. There is also the electrical upgrade that is needed to support EVs and other needs. The additional electrical work from PG&E, will be about \$700k when all is said and done. CB needed to have a general contractor to oversee the work. Went with lowest bid for contract. Ideally if the agency is looking at potentially leveraging the 545 Ohlone to get a MOW property and buildout. CB could potentially be adding \$1M to the value of the property. There was a request to write out an overlay which will help especially if the agency is trying to manage multiple big projects. Next FC CFO will bring timeline and overlay of expenses. Will know exactly how much of Measure D and RTC funds LL will have. The agency will get a construction schedule once we finalize the contract.

a. *Overview of 545 Ohlone Pkwy Project*

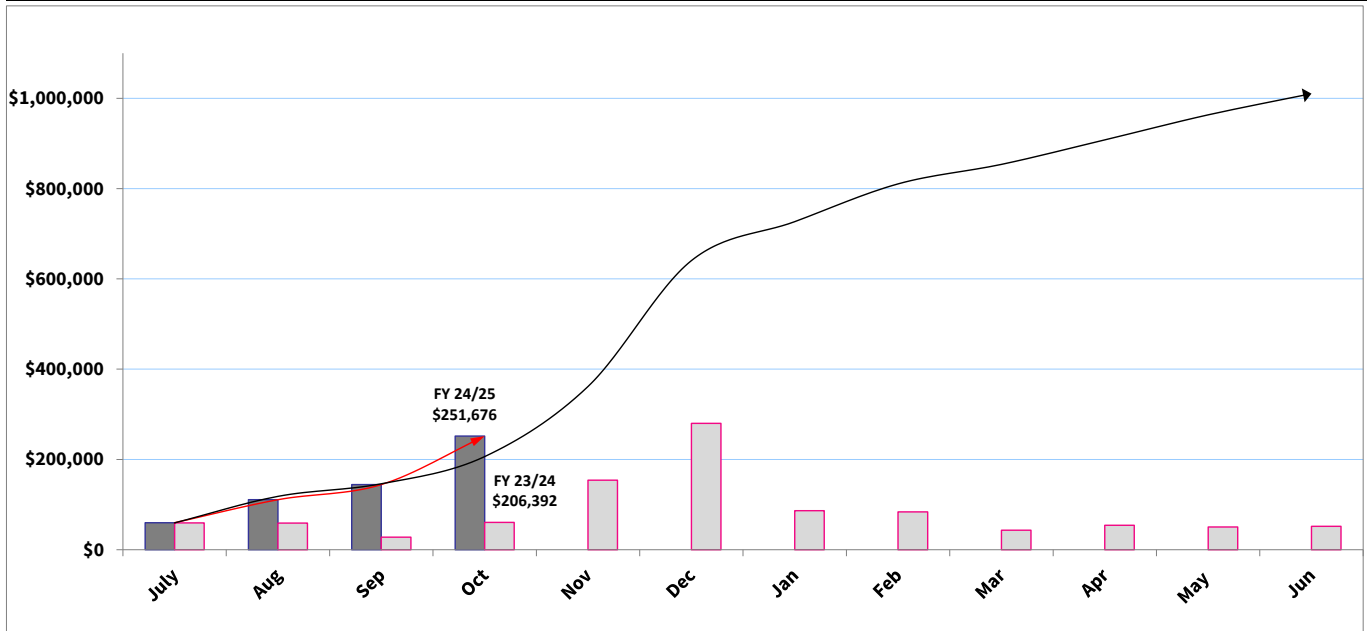
**6:00 Adjourn**

Next Meeting December 11th, 2024

**Development Progress Report  
Fiscal Year 2024-25  
October 31, 2024**

**Donation Revenue (Excluding Grants & Disaster Funds)**

Total	Fiscal Year	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	Current Year 24/25		\$59,860	\$50,976	\$33,500	\$107,340								
Previous Year 23/24		\$59,425	\$58,835	\$27,788	\$60,344	\$154,259	\$279,808	\$86,326	\$83,738	\$43,146	\$54,309	\$50,402	\$52,011	\$1,010,391
<b>Year over year difference: 10/31/23 to 10/31/24</b>					<b>\$45,284</b>	<b>4.5%</b>	<b>change</b>							



**A. Cumulative YTD Donations**

- 24/25 Donations YTD      \$251,676      26% Portion of goal met
- 23/24 Donations YTD      \$206,392      21% Portion of goal met
- 24/25 Donation Goal      \$970,150      33% Portion of year lapsed
- 23/24 Donations Final      \$1,010,391      4% Change over prior year



## Fundraising Campaign Report Through October 31, 2024

Donations to Programs	24/25 Goal	24/25 Actual	% Goal Met	23/24 YTD	\$ chg	% chg
CB General Funds	\$372,500	\$117,860	32%	\$112,194	\$5,666	5%
Child and Adult Care Food Program	\$6,250	\$3,272	52%	\$2,234	\$1,037	46%
Early Education Division	\$6,000	\$3,083	51%	\$3,240	(\$156)	-5%
Women, Infants & Children	\$3,600	\$1,108	31%	\$6,142	(\$5,033)	-82%
Elderday	\$8,500	\$4,220	50%	\$6,097	(\$1,878)	-31%
Lift Line	\$12,800	\$11,570	90%	\$2,025	\$9,545	471%
Meals on Wheels	\$500,000	\$81,254	16%	\$32,656	\$48,598	149%
La Manzana Community Resources	\$9,200	\$3,681	40%	\$18,065	(\$14,384)	-80%
Live Oak Community Resources	\$8,100	\$1,112	14%	\$2,100	(\$988)	-47%
Mountain Community Resources	\$38,200	\$21,717	57%	\$19,889	\$1,828	9%
Nueva Vista Community Resources	\$5,000	\$2,800	56%	\$1,750	\$1,050	60%
<b>Total Program Revenue</b>	<b>\$970,150</b>	<b>\$251,676</b>	<b>26%</b>	<b>\$206,392</b>	<b>\$45,284</b>	<b>4.5%</b>

Fundraising Appeals & Campaigns		24/25 Goal	24/25 YTD	% Goal Met	23/24 YTD	\$ chg	% chg
CB Annual Report	May/June	\$7,500	\$12,642	169%	\$2,930	\$9,712	100%
CB Calendar	Nov/Dec	\$25,800	tbd		tbd		
CB Fall Mailer	Sept/Oct	\$10,000	\$20,105		tbd		
CB Farm to Fork Gala	July/Aug	\$65,500	\$61,235	93%	\$47,938	\$13,297	28%
General Donations	Ongoing	\$228,900	\$40,552	18%	\$46,021	(\$5,469)	-12%
Giving Tuesday	Nov/Dec	\$22,950	tbd		tbd		
LL Van Sponsorships	Ongoing	\$8,000	\$8,250	103%	\$0	\$8,250	100%
Major Gifts \$5,000+	Ongoing	\$218,500	\$45,000	21%	\$71,594	(\$26,594)	-37%
MCR Mountain Affair	Oct/Nov	\$20,000	\$18,737	94%	\$15,890	\$2,847	
Monthly Donations	Ongoing	\$25,000	\$5,792	23%	\$15,007	(\$9,215)	-61%
MOW Client Contributions	Ongoing	\$8,000	\$3,078	38%	\$1,088	\$1,990	183%
MOW Fall Mailer	Nov/Dec	\$160,000	\$29,002		tbd		
MOW Spring Mailer	Apr/May	\$60,000	tbd		tbd		
MOW Food from the Heart	Jan/Feb	\$70,000	tbd		tbd		
Outside Fundraisers	Ongoing	\$15,000	\$1,578	11%	\$2,492	(\$914)	100%
Payroll Contributions	Ongoing	\$25,000	\$5,706	23%	\$3,432	\$2,274	66%
<b>Total Campaign Revenue</b>		<b>\$970,150</b>	<b>\$251,676</b>	<b>26%</b>	<b>\$206,392</b>	<b>\$45,284</b>	<b>4.5%</b>

**COMMUNITY BRIDGES  
Program Budget Summary  
September 30, 2024**

**Projections for Year Ending 6-30-2025**

A	B	C	D	E	F	G	H	I	J	K	L
PROGRAM NAME:	6/30/24 Unaudited Balance	Annual 24/25 Approved Budget	Current Projected Expenses	Current Projected Revenues	As Yet Unsecured Revenues	(E-D) Net 2024-2025 Gain/Loss	(B+G) Cumulative Gain/Loss	Goal 25% Reserve %	Change from Prior Mo	% Change	14.53% Gen'l & Adm Exp
<b>WIC (CB FY)</b>	363,948	3,008,693	3,109,051	3,301,898	300,000	192,847	556,795	18.0%	19,767	0.6%	452,928
<b>Early Education Division</b>	312,840	5,110,055	4,730,331	4,674,059	1,500,000	(56,272)	256,568	5.4%	28,461	0.6%	589,425
<b>Elderday</b>	(590,283)	3,078,476	3,058,974	2,920,106	1,200,000	(138,868)	(729,151)	-23.8%	(42,234)	-1.4%	425,353
<b>Meals on Wheels</b>	1,609,289	2,728,196	2,687,619	2,563,322	500,000	(124,297)	1,484,992	57.4%	18,675	0.7%	386,123
<b>Lift Line</b>	(104,165)	3,986,695	4,213,228	4,227,631	250,000	14,403	(89,762)	-2.3%	47,113	1.1%	432,715
<b>La Manzana Comnty Res</b>	465,201	3,567,910	3,617,503	3,594,722	250,000	(22,781)	442,420	12.3%	(16,674)	-0.5%	191,990
<b>Mountain Comnty Res</b>	462,953	815,446	793,121	723,952	250,000	(69,169)	393,784	50.3%	(62,957)	-7.9%	104,713
<b>Nueva Vista Comnty Res</b>	319,690	594,067	605,824	572,817	200,000	(33,007)	286,683	47.7%	(55,689)	-9.2%	88,150
<b>Live Oak Comnty Res</b>	198,386	598,835	631,866	631,186	200,000	(680)	197,706	31.3%	(17,996)	-2.8%	91,791
<b>FRC ECM</b>			293,028	495,580		202,552	202,552	69.1%	112,109	38.3%	42,701
<b>CACFP</b>	92,019	4,023,600	4,065,931	4,065,394	360,000	(537)	91,482	9.4%	1,039	0.0%	81,000
<b>Administration</b>	248,014	2,943,103	2,861,795	2,960,779	150,000	98,984	346,998	12.1%	68,843	2.4%	
<b>Philanthropy</b>	396,070	492,482	507,050	472,482	337,266	(34,568)	361,502	71.3%	(10,978)	-2.2%	73,890
<b>TOTAL PROGRAMS</b>	<b>3,773,962</b>	<b>30,947,558</b>	<b>31,175,321</b>	<b>31,203,928</b>	<b>5,497,266</b>	<b>28,607</b>	<b>3,802,569</b>	<b>14.01%</b>	<b>89,479</b>	<b>0.3%</b>	<b>2,960,779</b>
<b>LOCR-Capital Campaign</b>	494,191		26,500	9,501	0	(16,999)	477,192	NA	6,361		0
<b>CBHQ FY 23/24 Activity</b>			75,135	77,487	0	2,352	2,352	NA	1,549		0
<b>Fixed Assets &amp; Gen'l Agy</b>	9,105,589		1,780	47,154	0	45,374	9,150,963	NA	12,886		0
<b>TOTAL AGENCY</b>	<b>13,373,742</b>	<b>30,947,558</b>	<b>31,278,736</b>	<b>31,338,070</b>	<b>5,497,266</b>	<b>59,334</b>	<b>13,433,076</b>	<b>14.01%</b>	<b>110,275</b>	<b>0.4%</b>	<b>2,960,779</b>

Fixed Asset purchases and Pass-Thru expenses exempt from Indirect; Revenues and Expenses include all pass-through  
\*667K of Prior Year Funds were in approved BOD budget for programs: 265K ELD, 402K MOW

**Program Budget Summary  
September 30, 2024**

**PROGRAM NAME:**

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<b>WIC</b>	Increase in ECM CCAH revenues
<b>Early Education Division</b>	Projected losses are from HP private pay site. HP starts as CSPP site 11/1/2024
<b>Elderday</b>	September ADA 67.2, YTD ADA 66.52, + PATH CITED Rnd 3 funding, +150K Kaiser, decrease in projected ADA
<b>Meals on Wheels</b>	278K in additional AAA funding (modernization act), increased meal count versus budget- will be reduced through attrition
<b>Lift Line</b>	Minimal change. Awarded SGR funding in the amount of approx. 115K for 24-25 cycle
<b>La Manzana CR</b>	FRC's as a whole are neutral. Minimal changes - Added PATH CITED rev, decreased prior year funding
<b>MCR</b>	Seeing some turnover, must fill open positions
<b>Nueva Vista CR</b>	Received a 150K FRC Packard Grant for Eviction Defence Collaborative
<b>Live Oak CR</b>	Received 75K FRC Pass-through CAL-OES grant
<b>FRC ECM</b>	New Line to Account for all FRC sites ECM
<b>CACFP</b>	August 2024 DCH count 428. Minor personnel changes: +limited term EE, 1 EE on LOA
<b>Administration</b>	Slight increase in Indirect based on expenditures on new funding
<b>Philanthropy</b>	Drop in projected donations, actual July/August under projected
<b>LOCR-Cap Campaign</b>	Actual YTD less proj FY 24/25 expenses, 9/30/2024 \$510,973
<b>CBHQ</b>	Actual Revenue/Expense through 8/31/2024
<b>FAs &amp; Agy Unrestr.</b>	Actual YTD less projected FY 24/25 expenses, Endowment Balance 9/30/2024 \$841,588
<b>Total Agency</b>	Total Programs +28K, BOD approved budget -667K