



COMMUNITY BRIDGES
PUNTES DE LA COMUNIDAD

Reposted: November 16, 2022
Open Until Filled

\$500 HIRING BONUS

(After completion of 6-month probationary period)

POSITION: LICENSED VOCATIONAL NURSE
(BILINGUAL/BILITERATE ENGLISH/SPANISH PREFERRED)

PROGRAM: ELDERDAY
A PROGRAM OF COMMUNITY BRIDGES

Community Bridges envisions a thriving community where every person has the opportunity to unleash their full potential. Our family of ten programs delivers essential services, provides equitable access to resources, and advocates for health and dignity across every stage of life.

DESCRIPTION: Under the supervision of the registered nurse supervisor, the licensed vocational nurse is responsible for the provision of various participant care activities and related professional services necessary to respond to the need for health and personal care of Elderday participants.

DUTIES & RESPONSIBILITIES:

1. Administers care and treatment to participants as necessary and reports on this as directed; maintains standard records of work performed.
2. Assists participants in maintaining optimal level of health by implementing health screening programs; gives first aid as required.
3. Monitors vital signs (e.g., blood pressure) skin and lung assessment and lower extremity monitoring on regular basis and as needed.
4. Monitors random blood sugar values on diabetics as ordered; communicates with RN/Supervisor and physician as needed.
5. Stays up-to-date on the condition of participants based on objective observation of physiological, emotional and behavioral changes.
6. Provides participant education regarding general health improvement, as well as specific medical issues faced by Elderday participants.
7. To comply with new state and federal regulations for participant-centered care, develops and implements educational programs for the development and evaluation of participants.

8. Administers medications to participants as needed; documents medications records daily.
9. Under the supervision of the RN/Supervisor, provides direction to the Nursing Assistant.
10. Assists in the maintenance of physical activity and exercises, and with activities of daily living such as eating, toileting, and, if necessary, showering and maintaining personal hygiene.
11. Assists in the daily activities of Elderday program, such as helping with meals and clean up.
12. Initiates procedures for emergency based on professional judgment and technological knowledge.
13. Participates in the maintenance of a safe, healthful, and clean day care center environment.
14. Assists in conducting nursing assessments and reassessments of participants, and maintaining up-to-date nursing records.
15. Communicates with participant' personal physicians and caregivers as appropriate.
16. Treats participants with respect and dignity; maintains confidentiality at all times.
17. Communicates effectively and respectfully with people from different racial, ethnic, and cultural groups and from different backgrounds and lifestyles; demonstrates a knowledge of and sensitivity to their needs.
18. Performs other duties as assigned.

Job descriptions are intended to be illustrative only; they are not designed to be restrictive or to define each and every assigned duty and responsibility. In an organization of this nature, each employee is expected to perform such duties as necessary to fulfill the stated goals of the agency.

EMPLOYMENT STANDARDS:

Knowledge of:

- Practices and techniques of vocational nursing
- First aid and sterile techniques
- Medical terminology
- Use and care of nursing equipment and supplies
- Latinx cultural medical practices and beliefs

Ability to:

- Apply licensed vocational nursing principles and techniques competently
- Administer medications and injections
- Provide sympathetic care
- Keep accurate records and charts
- Understand and carry out oral and written directions
- Maintain cooperative and effective working relationships with those contacted in the course of work

- Communicate effectively and respectfully with people from different racial, ethnic, and cultural backgrounds and lifestyles, demonstrating a knowledge of and sensitivity to their needs.

MINIMUM QUALIFICATIONS:

- Possession of current, valid LVN license.
- Updated CPR certification.
- Fluent bilingual/biliterate Spanish/English preferred.

OTHER REQUIREMENTS:

- Must pass a criminal background check and maintain a clean record.
- Must pass a TB test before first day of employment.
- Must receive an annual influenza vaccination or be willing to wear a protective face mask during government regulated influenza season.
- Must be fully vaccinated against COVID-19 including a booster shot when eligible.

PHYSICAL DEMANDS:

- Standing, walking, sitting, typing, reaching, bending, moving and/or lifting up to 50 pounds.

UNION:

- The LVN position is represented by the SEIU bargaining unit

We screen all applicants, require background checks on final candidates consistent with funding regulation requirements and are a Drug-Free Work Place.

RATE OF PAY & HOURS:

- This is a regular, non-exempt, 20 hr/week position.
- The agency rate of pay for this position \$25.04-\$26.71 per hour. (plus a \$.40 per hour bilingual differential after passing a test administered by the Human Resources Department).
- This position requires regular on-site attendance.

BENEFITS:

- First year: 16 vacation days and 11 holidays, with accrual based on 20 hr/wk.
- Sick leave accrued based on 20 hr/wk.
- May be eligible for up to 4 Wellness Floaters per year after satisfying all eligibility requirements.
- 401(k) Retirement Plan: Agency matches employee contribution up to 5% of annual salary, effective during open enrollment period.
- Dependent Care Reimbursement Program.

TO APPLY:

- Please submit your Community Bridges application by email (recruitments@cbridges.org), fax (831-688-8302) or in person.
- Resumes can be submitted but will not be accepted in lieu of an employment application.
- The application may be downloaded at: <https://communitybridges.org/employment/>
- If applicable, please submit any college transcripts, licenses, and/or certificates as an attachment to your application.

COMMUNITY BRIDGES IS AN EQUAL OPPORTUNITY EMPLOYER.

Applicants shall not be discriminated against because of age, ancestry, color, religious creed, denial of Family and Medical Care Leave, disability (mental and physical), marital, familial or parental status, medical condition, genetic information, military and Veteran status, national origin (including language use restrictions), race, sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding), gender, gender identity, and gender expression, political affiliation or sexual orientation.