

REQUIRED DOCUMENTATION FOR THE COVID-19 EMERGENCY RENT ASSISTANCE PROGRAM

Identity through one of the following:

- Government issued birth certificate, driver's license, or identification card.
- Employment identification card.
- Marriage license/certificate or certified divorce decree.
- Current school records documenting a student's status as full-time at a degree or certificate granting institution. (Only for household members 18 years and older)

Verification of income through one of the following:

- IRS Tax forms such as 1099, 1040/1040A or Schedule C of 1040 showing amount earned and employment period or most recent federal income tax statements
- W-2 form, if you have had the same employer for at least two years and increases can be accurately projected
- Most recent paycheck stubs (consecutive: six for weekly pay, three for bi-weekly or semi-monthly pay, two for monthly pay)
- Employer-generated salary report or letter stating current annual income.
- Earnings statements.
- Current bank statements.
- 2020 or 2021 recertification letter that show your name and address from an assistance program such as (1) Medi-Cal, (2) WIC, (3) SNAP/CalFresh, (4) CalWORKs, (5) School Nutrition Programs, (6) Food Distribution Program on Indian Reservations (FDPIR)
- [Certification of Zero Income Form](#)

Verification of tenancy through one of the following:

- Lease agreement (expired is OK)
- Month-to-month rent agreement
- Rent due statement/letter from the landlord or management company
- Eviction Notice, including 15-day, 3-day or other payment notice (must include amount of rent outstanding)
- Other formal attempt to collect rents or notify tenants of rents due
- Written claim of rents due (email, letter, text message, etc.)
- Official letter from third party showing name and address
- Government issued library card
- Utility statements from providers

Verification of rent and/or utilities owed through one of the following:

- A current lease signed by the applicant and landlord or sub-lessor that identifies the unit where the applicant resides and shows the rental payment amount
- Bank statement, check stub or other proof that shows a pattern of paying rent
- Written confirmation by a landlord who can be verified as the actual owner or management agent of where you rent
- Utility payments through a bill showing past or current amount due.