



**BOARD OF DIRECTORS**  
**Wednesday, March 20, 2019**  
**5:00 PM to 7:30 PM**

Sutter/PAMF Education and Support Center, 2200 Soquel Avenue, Santa Cruz

**DRAFT AGENDA**

- 4:30 Dinner**
- 5:00 2. CLOSED SESSION**
- 5:59 3. Adjourn Closed Session**
- 6:00 4. Call to Order/Establish Quorum**
- 6:01 5. Agenda Review (4 min)**
- 6:05 6. Announcements/Program Updates (5 min)**
- 6:10 7. \*CONSENT AGENDA – Action Items (5 min)**  
*In approving the consent agenda, the Board is approving recommendations within each committee’s minutes listed below.*
- 7.1 Draft Minutes of the February 20, 2019 Board Meeting\***  
*a. Stephanie/Katy moved to approve the consent agenda as presented. MSP.*
- 7.3 Draft Minutes of the March 14, 2019 Finance Committee Meeting\***  
*The following vote was conducted by email due to lack of quorum:*  
*a. Motion: To change the requirement for a purchase order from any expenditure over \$2,000.00 to any expenditure over \$5,000.00. Purchase orders are not required when personal service contracts are in place.*  
*Motion passes unanimously.*
- 7.2 Draft Minutes of the March 19, 2019 Governance Committee Meeting\***
- 6:15 8. Receive comments from members of the public on “Items not on the Agenda” (5 min)**
- 6:30 9. Agency Business – Ray Cancino (40 min)**  
*9.1 Action Item - Motion to pass Resolution # 2019-03-01 TDA\**  
*9.2 Action Item – Motion to pass Resolution # 2019-03-02 LCTOP\**  
*9.3 Advocacy Committee*  
*a. CEO - CCOA – California Commission on Aging*  
*b. Housing Op-ed*  
*c. Meeting to determine 2019-2020 priorities*  
*9.4 CAO Presentation: Conflict of Interest*  
*9.5 Cash flow- Agency WIC*
- 7:10 10. Development Report– Anna Vaage / Amy Hanley (10 min)**  
*10.1 Development Report*  
*10.2 Food from the Heart*

*10.3 Annual Report*

**7:20 11. Finance Committee Update – Doug Underhill (10 min)**

**7:30 13. Written Reports**

*13.1 Development Report for February 2019*

*13.2 Financial Report from the March 14, 2019 Finance Committee Meeting*

*13.3 Program Reports from WIC, LL, and MOW*

**7:30 14. Newspaper Articles**

**7:30 15. Items for Next Agenda**

**7:30 16. Adjourn Regular Meeting**

**Next Meeting:**

**Wednesday, June 19, 2019**

**5:00 PM to 7:30 PM**

Location: Sutter/PAMF Education and Support Center, 2200 Soquel Avenue, Santa Cruz



COMMUNITY BRIDGES  
PUENTES DE LA COMUNIDAD

**BOARD OF DIRECTORS**

**Wednesday, February 20, 2019**

**5:00 PM to 7:30 PM**

**Sutter/PAMF Education and Support Center, 2200 Soquel Avenue, Santa Cruz**

**DRAFT MINUTES**

**Members Present:** Shannon Brady, Sara Siegel, Pam Fields, Nicolette Lee, Richard Vasquez, Katy King, Stephanie Connor-Kent, Martin Bernal, Amy McEntee.

**Staff Present:** Raymon Cancino, Seth McGibben, Doug Underhill, Julie Gilbertson, Cathy Cavanaugh, Lisa Hindman Holbert, Leslie Telles, Mayra Melendrez, Edgar Landeros, Lisa Berkowitz, Virginia Wright.

**Minutes:** Tonje Switzer

**4:30 Dinner**

**5:00 2. CLOSED SESSION**

**6:10 3. Adjourn Closed Session**

**6:16 4. Call to Order/Establish Quorum**

**6:017 5. Agenda Review**

**6:17 6. Announcements/Program Updates (5 min)**

Meals on Wheels Food from Heart luncheon is on Friday 13/8, 11:30am, at the Chaminade. CDD staff has been selected for a Trauma Informed Care training and support program. CDD is also starting a pilot subsidy program making families eligible for subsidized childcare 2 years at a time.

**6:10 7. \*CONSENT AGENDA – Action Items (5 min)**

*In approving the consent agenda, the Board is approving recommendations within each committee's minutes listed below.*

**7.1 Draft Minutes of the January 16, 2019 Board Meeting\***

- a. *Jack/Lee moved to approve the Consent Agenda as Presented. MSP.*
- b. *Sara/Kenn moved to approve the Agency Values MSP.*
- c. *Jack/Nicolette moved to accept the 17/18 Audit. MSP.*

**7.2 Draft Minutes of the February 14, 2019 Governance Committee Meeting\***

- a. *Lee/Pam moved to recommend approval of the 17/18 Audit to the Board, pending Audit Committee recommendation. MSP.*

b. Pam/Jack moved to recommend approval of the Agency Values to the Board. **MSP.7.3 Draft Minutes of the February 14, 2019 Finance Committee Meeting\***

**Stephanie/Katy moved to approve the consent agenda as presented. MSP.**

**6:21 8. Receive comments from members of the public on “Items not on the Agenda”**

**6:21 Program Presentation – FRCs**

CEO noted that Ivan and Roxanne are not able to attend do to parent programming. Mayra Melendrez, Program Manager of La Manzana Community Resources (LMCR), noted that the program serves the largest number of families of the FRCs. 18% of participants are Monterrey County residents as they lack local program equivalents. Clients include a large Oaxacan population for whom Spanish is their second language. LMCR served 12,000 summer lunch meals last summer, and delivered nearly 4,000 parenting units. There is a current budget deficit due to loss of MAH funding. CEO noted that we are strengthening our probation grants. MCR is also applying for HEAP funding as there is a sizable homeless population in the area and we are looking to provide shower and storage services. Edgar Landeros, Program manager of Nueva Vista Community Resources (NVCR) that operates in the Lower Ocean and Beach Flats neighborhoods, noted that the program serve families from throughout the City of Santa Cruz. This is the 20th year of afterschool programming that currently serve around 100 students. Last FY participant trend is young families with a median age of 41 and median income of \$18K/year. NVCR is the only center within Santa Cruz city limit that offer advocacy work for families, and has expanded to support families with legal documents such as child custody paperwork. NVCR funding was threatened by a 2018 proposed CBDG funding cut of \$50K that was reduced to \$25K after advocacy efforts. This year there is another proposed \$25K cut. If the current proposed cuts were implemented NVCR would lose a fulltime position. Funding is key for program sustainability and the Board can help to advocate. Mobile health clinics are a new feature at NVCR and proving to be a great asset for the community. CEO noted that MCR is also hosting a mobile veterinary clinic and strengthening their relationship with Dignity mobile clinics.

**6:40 9. Agency Business – Ray Cancino**

*9.1 Board Responsibility Review: CEO evaluations + Directors and Officers Insurance (Seth)*

CAO presented an overview of the general duties and responsibilities of Board members, and noted that volunteer California public benefit corporations, like Community Bridges, are mandated to be governed by a board of directors. The board can delegate management of corporate activities, subject to proviso that activities and affairs of the corporation shall be managed and all corporate power exercised under ultimate direction of the board. The required standard of conduct in the exercise of these board duties has three elements: (1) Good faith; (2) Conducted in a manner the director believes to be in the best interest of the corporation. This is subjective, but cannot be unreasonable on its face or in the surrounding circumstances. The focus is on the charitable purpose set forth in the bylaws– not shareholders. Bylaws provide the primary objectives of CB are to provide services that meet

the needs of seniors, children and families and persons with disabilities through a wide range of culturally, physically and economically accessible; and (3) Use of care and reasonable inquiry of an ordinarily prudent person in a like position under similar circumstances. Considerations are regular attendance at meetings, review and understanding of reports, requesting preparation and delivery of sufficient information for decisions, and reasonable inquiry in light of circumstances. The approach of the “business judgment rule” applies, so directors will not be liable for good faith error in judgment. Additionally, as volunteer board members, there is no personal liability of director where acts were within the scope of duty, in good faith, and is not reckless, wanton, intentional or grossly negligent. It should be noted that there is a separate approach to transactions that involve self-dealing (not covered here). CB also maintains directors and officers coverage, which excludes damage caused by intentionally dishonest or fraudulent act or omission, willful violation of any statute, rule or law, gaining profit not entitled. CB Bylaws also expressly indemnify its directors to the fullest extent permitted by law. On that point the law permits indemnification in any proceeding if the person acted in good faith and in a manner the person reasonably believed to be in the best interest of the corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of the person was unlawful. One specific duty of the board pursuant to the bylaws is to “Select, evaluate, [and] support the Chief Executive Officer. Prescribe powers and duties for Chief Executive Officer as are consistent with bylaws.” The CEO evaluation is an important board duty in numerous respects. A formal written review of performance each year is an important duty in connection with the board’s overall duty to guide the agency consistent with the corporate purpose, as well as risk reduction; provides and opportunity for an annual goal setting process rooting in the agency mission and strategic objectives; provides the executive the opportunity to report on his or her progress against goals; invites board members to reflect on the executives overall performance; the exchange will optimally strengthen the relationship between the board and the executive; identifies challenges and trends within the organization; and provides an opportunity for regular review of the CEO executive compensation package. On the last point, it is important to keep the market in mind, to balance the interests of talent retention and appropriate performance reward, on the one hand, and to protect from assertions of excessive compensation, on the other. Adherence to the regular review process itself buffer against such assertions.

## *9.2 Agency trends*

### *a. Sustainability Goals and Outcomes – Doug Underhill*

CFO noted that the goal is to have 3 months of operating expenses in the reserve, which could be achieved by 2025 or 2027. Last FY, 82% of programs increased their reserves contributing to a 7.65% increase of total agency reserve goal. Properties cause assets to grow overtime, and while property is usually lumped together in reserves, the CB 25%reserve goal based solely on cash. CEO presented the trends for the agency and individual programs.

### *b. Donor Activity - Virginia Wright*

Development Director noted that although there was a 1.35% overall increase in donors, there was a decrease in new donors. Donations increased by 14.5% and there was an increase in larger gifts. The tax change impact is still unclear, but we will be noticeable this year. Emails and social media data moved to a raisers edge database allowing for more in depth analysis of correlations between modes of contact and donor activity.

*c. Philanthropy Goals – Virginia Wright*

*9.3 Live Oak Senior Center*

Live Oak School district will develop teacher housing on the site that is currently used by Live Oak Senior Center and Meals on Wheels. Board of Supervisors has been notified that we will need to relocate to an alternate building with commercial kitchen. CB has applied for CCAH grant and we are looking for a property location.

*9.4 TDA REFORM Taskforce*

State level taskforce has suggested allocation changes, which would limit funding for programs like LL by up to 50%. We are working forward to see how we can be involved in the Taskforce that currently does not have nonprofit representation. Advocacy Moving forward can involve either serving on the taskforce or providing public comment.

*9.5 Staff Training Opportunities*

CEO noted that providing training opportunities are part of listening to survey feedback from staff.

**7:17 10. Development/Philanthropy Report– Virginia Wright (10 min)**

*10.1 Development Report*

The reduction to MOW is due to Food From the Heart event being moved from February to March. The columns in the grant report has been updated for clarity.

**7:19 11. Finance Committee Update – Doug Underhill (10 min)**

*11.1 Agency 1% Reserve Tracking*

We are half way through the year and programs are flat. CDD saw a \$26K decrease in personnel and not much change in projected revenues. MOW down \$22K from previous month and is under pressure with increasing food costs. FRC is seeing less revenue from MAH reimbursements. ELD’s \$89K one-time funding is placed in cumulative gain and loss. Federal programs are seeing AR delays due to federal fiscal system change. This is especially noteworthy for WIC. Measure D funding is exceeding expectations.

Fiscal department is down two GAs, with one new GA trainee and another coming soon.

**7:28 13. Written Reports**

*13.1 Development Report for January 2019*

*13.2 Financial Report from the February 14, 2019 Finance Committee Meeting*

*13.5 Program Reports from CACFP, ELD, LOCR, MCR, NVCR, LMCR*

**7:30 14. Newspaper Articles**

**7:30 15. Items for Next Agenda----**

**7:30 16. Adjourn Regular Meeting**

**Next Meeting:**

**Wednesday, March 20, 2019**

**5:00 PM to 7:30 PM**

Location: Sutter/PAMF Education and Support Center, 2200 Soquel Avenue, Santa Cruz



## Finance Committee

Thursday, March 14, 2019, 9:00-10:00 AM  
Community Foundation, upstairs boardroom  
7807 Soquel Drive, Aptos

Members Present: Jack Jacobson, Lee Slaff.

Staff: Doug Underhill, Seth McGibben.

Notes: Tonje Switzer

### Draft Notes

9:05 Agenda review

Move f) to top

9:05 CFO Report – Doug Underhill

f) **Action Item**- *Motion to raise purchase order Minimum to 5K in line with federal funding guidelines.\**

Currently any purchase over \$2,000, excluding personal service contracts, that is made by the agency including by or at the direction of the CEO, must utilize a purchase order. This requires multiple signatures for approval, three competing bids, and takes a great deal of time and paperwork. The amount of \$2,000 has become very outdated due to CPI and inflation over the years, and is no longer in line with Federal requirements that state three competing bids are required for purchases above \$5,000. Any purchase under \$5,000 is considered a durable good and not major equipment. It is now routine that program expenditures above \$2,000 occur in the normal course of operations. The purchase order requirement for purchases over \$2K is a hindrance to action and is operationally inefficient. CFO recommends we will continue to have very adequate fiscal controls and be within all requirements for state and federal contracts from an auditing standpoint. **The motion will be conducted by email, as there was no quorum.**

a) *Program Budget Summary Review – January*

WIC saw very little change as revenues and expenses typically move up and down together. Both increased which is helpful for GA. CDD has been adjusting enrollment levels to reflect actual averages. ELD is continuing having difficulty hiring an RN, decreasing expenses, but is seeing a decrease in CCAH revenue and low ADA in January, offset by an increase in CACFP

Prepared by Tonje Switzer

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pass through revenue. MOW had an error in the personnel calculations, increasing personnel expenses. MOW is serving more meals than they budgeted for, along with increased food costs, leading to deficit. Current estimated gross from the Food From the Heart event is \$60K, exceeding the budget by 8K. LL hired a limited term driver, and saw an increase in expenses and revenues. LL is juggling several deadlines such as TDA budget and Measure D 5-year plan update and the new grants analyst is not yet fully prepared. CFO is assisting. We are increasing the amount the FRCs receive from F2F event, and that will be reflected next month. FRC movements were due to personnel changes at LOCR, LMCR, & NVCR. There was a brief discussion about the correlation between wages and turnover. CACFP saw minimal change. In Admin, two new employees waived health insurance, reducing \$10K of expenses in the admin budget. Development saw a slight revenue increase with donations exceeding budget expectations. Further allocations to programs by the end of the FY are expected. There was a substantial bounce back in the LOCR capital campaign. This upward trend has continued in February.

b) *Financial Statement Review – January*

We saw a negative change on the statement from last month but there is an overall yearly gain of \$147,830. Current asset and liability goals don't fit anymore as dynamics have changed since CB became property owners, and CFO will produce an internal document that will better clarify the ratios beginning next month.

c) *Cash Flow and Line of Credit*

Although we have not used line of credit, we are running high accounts receivable. WIC experience extended A/R delay due to the new State fiscal programs and the government shut down. WIC currently owes the agency in excess of 1M. We received a \$40K anonymous donation with \$20K going to LOCR and the rest split 3-ways between the other FRC programs, to be reflected in next month reports. LL received LCTOP funding for EV chargers and an EV transit van. The asset purchases will most likely show up in next fiscal year.

d) *Investments and Funds – Status Report*

Endowments & Investment are up. Even though we have gained back losses experienced earlier in the year, a neutral outlook is projecting a zero gain from Mar-Jun.

e) *CB Fiscal Personnel Updates*

The new GA trainees are very capable with a very steep learning curve. We will seek to cross train them on their programs when appropriate.

g) *Questions & Answers*

10:07 Items for Next Agenda

10:07 Adjourn

Next Meeting April 11, 2019

Prepared by Tonje Switzer  
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## **Governance Committee Meeting**

Tuesday March 19, 2019

10:30am-11:30am

Aegis (Library), 125 Heather Terrace, Aptos, CA 95003

### **DRAFT MINUTES**

**Members Present:** Jack Jacobson, Lee Slaff, Pam Fields

**Staff Present:** Ray Cancino, Seth McGibben

**Notes:** Tonje Switzer

#### **10:36 1. Meeting to order/Establish Quorum**

#### **10:36 2. Agenda Review**

Move CEO Report (a) Minimum Wage Update to Closed Session

#### **10:35 3. CEO Report – Ray Cancino**

##### *b. Lift Line*

As reported, LL received close to \$300K towards the purchase of an EV transit van and two level-3 EV charging stations. We will follow up with RTC to thank them for their funding decision and thank Aurelio Gonzalez for his advocacy. This opens the door on more coordination and partnership with Metro. Funding from Caltrans must be used for greenhouse gas reduction projects and install new ones, like solar. EVs are more expensive to purchase and we see savings on maintenance and fuel cost. We will use the two EV vehicles to test viability of an EV fleet. There was a brief discussion about possible incentives for going solar.

##### *c. State Commission on Aging*

They are aware of CEO's pending application to serve on the commission. Letters of support from the BOD to Governor Newsom may be helpful, and will be drafted by the Advocacy Committee. The opportunity requires spending 7-10 days per year advocating for senior funding and services on the committee that presents recommendations to Governor Newsom.

#### **10:40 Items for next GC Agenda/BOD Agenda**

- Update on the strategic vision work

- Finance
  - New Finance Committee members
  - Finance fully staffed Grant Analyst
- Development
  - Development Committee
  - Staffing update
    - Amy Hanley
    - Grant Writer Interviews
  - Farm to Fork Update - New location
  - MOW Food From the Heart update

**10: 50 5. Closed Session**

**11:00 6. Adjourn**

**Next Meeting:**

Thursday April 11, 10:00am-11:00am

Board Room, Santa Cruz County Community Foundation, 7807 Soquel Drive, Aptos

**AGENCY BOARD RESOLUTION**  
**RESOLUTION # 2019-03-01**

At the duly noticed regular meeting of the Community Bridges Board of Directors held on March 20, 2019 the following resolution was made:

Be it resolved that the Board of Directors of Community Bridges (CB) hereby authorizes Community Bridges/Lift Line to make a claim for the FY 19/20 TDA funds from the Regional Transportation Commission through the City of Santa Cruz.

It is further resolved that the officers and the President/CEO and/or designees are authorized to sign any documents and take any steps necessary to fulfill the intent of this Resolution.

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Jack Jacobson, Secretary

VERIFICATION

Each of the undersigned declares under penalty of perjury under the laws of the State of California that the statements in the foregoing certificate are true and correct of his or her own knowledge, and that this declaration was executed on March 20, 2019, at Santa Cruz, California.

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Jack Jacobson, Secretary

**AGENCY BOARD RESOLUTION**  
**RESOLUTION # 2019-03-02**

AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)  
FOR THE FOLLOWING PROJECT(S):  
Community Bridges Lift Line EV Paratransit Van & Infrastructure, \$292,605

**WHEREAS**, Community Bridges is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, Community Bridges wishes to delegate authorization to execute these documents and any amendments thereto to Raymon Cancino, CEO.

**WHEREAS**, Community Bridges wishes to implement the following LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Community Bridges that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Raymon Cancino, CEO, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Community Bridges, that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 18-19 LCTOP funds:

Community Bridges Lift Line EV Paratransit Van & Infrastructure

**\$292,605 LCTOP Funds**

Community Bridges Lift Line ("Lift Line") will purchase one nine passenger zero emission paratransit vehicle, along with supporting equipment and infrastructure, including two Level III DC Fast Charging Stations ("Level III Charging Stations"). The vehicle will be an I-Z400 Electric Shuttle with a 22019 Ford E450 Superduty Chassis, permanent high power magnet motor and inverter, 105 kWh battery pack, up to 110 miles all electric range per charge, dual charging (Level II and III), gross vehicle weight rating of 14,500 lbs, and dual regenerative braking. The charging stations will be Level III DC Fast Chargers, with one located in the City of Watsonville and one located in Felton. These two charging station locations will facilitate the increased integration of electric vehicles operationally with respect to Lift Line's Watsonville based fleet.

The Lift Line program addresses the accessible transportation needs of low-income senior and/or disabled individuals, who may be ethnic minority, live in isolated areas, and/or have other situations that limit their mobility. We are taking a proactive role in addressing many of the unmet needs in the city of Watsonville. As the CTSA, Lift Line receives a substantial number of requests for specialized transportation for vulnerable citizens who need transportation services for destinations such as Meals on Wheels senior dining centers, medical appointments, dialysis, adult day health care and physical rehabilitation. Electric vehicles and charging stations will allow Lift Line to reduce the emissions, and negative consequences thereof, with respect to such services.

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Jack Jacobson, Secretary

**VERIFICATION**

Each of the undersigned declares under penalty of perjury under the laws of the State of California that the statements in the foregoing certificate are true and correct of his or her own knowledge, and that this declaration was executed on March 20, 2019, at Santa Cruz, California.

---

Jack Jacobson, Secretary

When applying for LCTOP funds under criteria #1 above, the intent is to help start a new viable service that can demonstrate GHG reductions. Funds can be used during the first few years of service. As these projects become part of the baseline transportation network, other funding sources would need to supplement and ultimately replace LCTOP funds for operating assistance; since over time these projects will no longer represent additional net GHG reductions.

If an agency is not prepared to initiate a project in the current fiscal year, they may roll funds over into a subsequent fiscal year, accruing a maximum of four years of LCTOP funds for a more substantial project. All funds must be applied to the project within four years. Approved projects must also be completed and funds expended within the subsequent four years.

## DISCUSSION

For FY18/19, the State Controller's Office has allocated \$939,101 to Santa Cruz County: \$511,315 to the Regional Transportation Commission (RTC) and \$427,786 to the Santa Cruz Metropolitan Transit District (METRO). The RTC's FY18/19 share is \$171,967 higher than FY17/18 amounts (\$339,348). The combined total share for FY18/19 is \$319,289 higher than in FY17/18 (\$619,812). Shares are higher than FY17/18 due to more robust Cap-and-Trade auction proceeds in 2018, though have varied significantly and been lower in prior years.

LCTOP guidelines require agencies to seek input from community-based organizations, especially those serving low-income individuals, on priorities for LCTOP funds. In meeting this requirement, the Elderly and Disabled Transportation Advisory Committee (E&D TAC), which includes several community-based organizations and serves as the region's state-mandated Social Services Transportation Advisory Council (SSTAC), discussed possible priorities for LCTOP funds at its February 12, 2019 meeting. **The RTC's E&DTAC recommends the following priorities for Fiscal Year 2018/19 and future LCTOP funds which will reduce greenhouse gas emissions:**

- **Free fixed route transit rides for ADA paratransit eligible passengers, which could reduce greenhouse gas emissions/vehicle miles driven, as well as paratransit service operating costs; and**
- **Projects that promote electrification of transit and paratransit services, including charging stations and vehicles.**

Santa Cruz METRO staff recommends that the RTC allocate \$292,605 of the RTC's FY18/19 PUC 99313 share of LCTOP funds to Lift Line and requests that the RTC designate the balance 85.5% of its FY18/19 share of LCTOP funds (\$218,710~~\$437,174~~) to Santa Cruz METRO to develop and install electric charging infrastructure and a battery storage facility (Attachment 2). METRO will be using 100% of its share for this same project. If approved by RTC, METRO and Lift Line staff have agreed that next year Lift Line would waive any claims to RTC's share of LCTOP funds; METRO requests that RTC allocate 100% of FY19/20 LCTOP funds to METRO to finish funding it's zero emission charging infrastructure. Given the large backlog of METRO buses that are past their useful life and state mandates to reduce emissions from public transit vehicles, Santa Cruz METRO has also used the region's share of LCTOP funds over the past several years to purchase battery-electric



replacement buses and will likely do so again in future years. It will not be possible for METRO to deploy zero-emission buses until the required infrastructure is in place. Santa Cruz METRO staff has indicated that while they support providing incentives to shift ADA-paratransit trips from ParaCruz to fixed route buses, as recommended by the E&DTAC, their priority is to use LCTOP funds for electric charging infrastructure/ battery storage and replacement buses in the near term, which is also supported by the E&DTAC. METRO staff recommends revisiting free fare programs in the future.

Community Bridges Lift Line has requested that the RTC serve as the lead sponsoring agency and designate a total of \$292,605 of the RTC's share of LCTOP funds to purchase one electric 9-passenger paratransit van (\$171,075) and two level three charging stations in Watsonville and Felton (\$121,530), which would also be available for use by Santa Cruz Metro and Monterey-Salinas Transit. Santa Cruz METRO ~~has originally~~ suggested that 14.5% of LCTOP funds (\$74,141) be made available to other recipients, but METRO and Lift Line staff have since agreed that if Lift Line receives 100% of its request this year, that Lift Line would waive any claims to funds next year.

**Staff recommends that the Regional Transportation Commission (RTC) consider priorities identified by the Elderly and Disabled Transportation Advisory Committee (E&D TAC) and adopt a resolution (Attachment 1) to approve the METRO and Lift Line staff recommendations to:**

- 1. Approve projects to receive Fiscal Year 2018/19 LCTOP funds which will reduce greenhouse gas emissions and benefit disadvantaged communities as follows:**
  - ~~\$218,710~~~~\$437,174~~ for the Santa Cruz METRO electric charging infrastructure/battery storage project, with RTC serving as a "contributing sponsor"; and
  - ~~Reserve \$74,141, to be rolled over to future years~~ ~~\$292,605~~ for Community Bridges Lift Line to use toward purchase of ~~an~~-EV paratransit ~~van~~vehicle(s) and charging equipment/infrastructure.
- 2. Authorize staff to sign and execute any agreements necessary for implementing agencies to receive these funds.**

While the fund amount recommended for the Community Bridges project does not fully fund the proposed projects, Community Bridges could seek additional LCTOP funds in future cycles or from other funding programs. Other options the RTC could consider: modifying the amounts allocated to each agency or project, only funding one or more of the projects, or reserving all or some of the funds for programming in the future.

## SUMMARY

The California Legislature has established a Low Carbon Transit Operations Program (LCTOP) to distribute revenue from the sale of carbon emission credits (Cap & Trade funds) for transit operations and capital projects that reduce greenhouse gases. Funds are distributed by formula to regional agencies (RTC) and transit agencies. Staff recommends that the RTC consider priorities identified by its Elderly



## Development Progress Report

Fiscal Year 2018-19

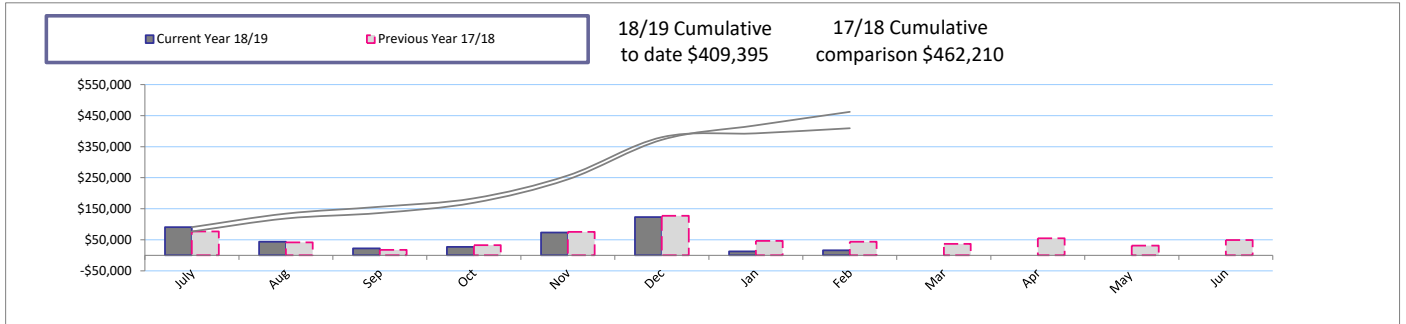
February 28, 2019

### A. Revenue from Individuals & Businesses: donations, auctions, sponsorships, tickets. (Excludes unfulfilled pledges.)

Total	Fiscal Year	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	Current Year 18/19	\$90,760	\$43,588	\$22,137	\$27,139	\$73,512	\$123,383	\$12,465	\$16,411					
Previous Year 17/18	\$76,795	\$41,825	\$17,779	\$32,874	\$75,415	\$127,521	\$46,433	\$43,568	\$37,199	\$54,823	\$31,484	\$49,677		<b>\$635,394</b>

**Cumulative difference 2/28/18 to 2/28/19**

**-\$52,815 -14.2% change** (Meals on Wheels event moved one month later in 2019)



### B. Active Grant Applications - See Grant Status Report

- Grant Revenue Goal \$1,053,074
- Total Awarded YTD \$1,259,289
- New Funds Awarded \$194,215

### C. Fundraising Event Summary

- March for Meals: Food from the Heart grossed \$60,000 net \$46,000.
- Farm to Fork 2019: To be held Aug 3 at La Selva Beach Clubhouse.

### D. Campaigns and Other - See Campaign and Appeal Summary

- MCR Phone-a-thon held March 12-14 with a goal of \$20,000.
- LOCR Crowdfunding campaign to be held in June for next FY.

**Grant Status Report****Fiscal Year 2018-19 through Feb 28, 2019***The grants listed below are tracked by the Development Department.***Active Grant Applications: Applied in and Funding**

Revenue Goal: \$1,053,074

<b>Awarded Grant Applications</b>	<b>FY 18/19</b>	<b>FY 17/18</b>
TDA Funding Claim (LL)	\$695,074	\$664,920
Sunlight Giving (CB) multi-year	\$150,000	\$150,000
California Department of Aging, CBAS (ELD)☒	\$98,215	-
Alliance Partners for Healthy Food Access (FRC)	\$50,000	-
Community Foundation Santa Cruz (ELD, FRC)	\$45,000	\$50,000
Packard Foundation (NVCR)	\$45,000	\$45,000
County of Santa Cruz Probation for Youth (LORC & MCR)	\$45,000	\$60,000
Monterey Peninsula Foundation (Lift Line)	\$40,000	\$40,000
Dignity Health Dominican Hospital (FRC)	\$20,000	-
Community Action Board Immigration Services (FRC)	\$16,000	-
Rockefeller Foundation for Listen for Good (FRC) multi-year	\$15,000	\$30,000
Kaiser Foundation for At Risk Youth (FRC)	\$15,000	\$15,000
Newman's Own (MOW)	\$10,000	\$10,000
Dudley-Vehmeyer-Brown Foundation (MCR)	\$5,000	\$5,000
Save the Redwoods (NVRC)	\$5,000	-
AT&T Youth (MCR)	\$5,000	-
Disney Points of Light (MOW)	in-kind	-
<b>Total Awarded</b>	<b>\$1,259,289</b>	<b>\$1,069,920</b>

**Pending Grant Applications**

California Emergency Solutions and Housing (CESH)	\$577,205 <i>Submitted</i>	
Adult Probation Mental Health (FRC)	\$198,000 <i>Submitted</i>	
Alliance Planning Grant (MoW & Elderday)	\$150,000 <i>Submitted</i>	-
California Public Utilities Corp (FRC)	\$100,000 <i>Submitted</i>	-
Pajaro Valley Community Health Trust (LMCR)	\$15,000 <i>Submitted</i>	-
Community Foundation Monterey advocacy (LMCR)	\$12,000 <i>Submitted</i>	<i>Declined</i>
United Way Women in Philanthropy (NVCR)	\$10,000 <i>Submitted</i>	
Palo Alto Medical Foundation (MOW)	\$5,000 <i>Submitted</i>	\$5,000
California Census Office 2020 (FRC)	TBD <i>Submitted</i>	-
Subaru Share the Love (MOW)	TBD <i>Submitted</i>	-
California Community Reinvestment Grants (FRC)	TBD <i>in process</i>	-
California Emerging Technology Fund (FRC)	TBD <i>In process</i>	-
Massage Therapy Foundation (MCR)	TBD <i>In process</i>	-
PG&E Emergency Response Outreach	TBD <i>In process</i>	-
US Soccer Foundation (LOCR)	TBD <i>In process</i>	-
AHEAD Financial Literacy (FRC)	- <i>Declined</i>	-
Alliance Meal Delivery Pilot (MOW)	- <i>Declined</i>	-
Chevron STEM (CDD)	- <i>Declined</i>	-
Alliance Technical Assistance (ELD) one-time only	\$0	\$15,700
California Air Resources Board CARB (LL) one-time only	\$0	\$268,219
<b>Total In Process</b>	<b>\$1,067,205</b>	<b>\$288,919</b>

**Campaign and Appeal Summary**  
**Donations, Sponsorships, Events Revenue**  
**FY 2018-2019 Progress Report – February 28, 2019**

<b>Programs</b>	<b>18/19 Goal</b>	<b>18/19 YTD</b>	<b>18/19 Goal %</b>	<b>17/18 Final</b>
CB General Funds	\$124,606	\$128,278	103%	\$136,748
Child and Adult Care FP	\$3,066	\$3,441	112%	\$3,684
Child Development Dept	\$6,192	\$5,666	92%	\$6,491
Elderday	\$9,451	\$6,156	65%	\$9,765
La Manzana CR	\$2,049	\$1,326	65%	\$1,435
Lift Line	\$16,010	\$6,578	41%	\$18,351
Live Oak CR	\$27,914	\$33,130	119%	\$29,091
Mountain Community	\$62,459	\$44,562	71%	\$68,186
Meals on Wheels	\$285,098	\$169,658	60%	\$346,729
Nueva Vista CR	\$12,447	\$7,562	61%	\$13,307
WIC	\$1,172	\$3,039	259%	\$1,607
<b>TOTAL</b>	<b>\$550,464</b>	<b>\$409,395</b>	<b>74%</b>	<b>\$635,394</b>

**2018-19 Appeal Results**  
**February 28, 2019**

<b>Appeals/Campaigns</b>	<b>YTD 18/19 To Date</b>	<b>YTD 17/18 To Date</b>	<b>18/19 \$ change</b>	<b>18/19 % change</b>
Annual Report	\$4,200	\$6,595	(\$2,395)	-36%
Bequests	\$5,429	\$0	\$5,429	0%
CACFP Flowergrams	\$1,161	\$573	\$588	100%
Calendar appeal	\$36,867	\$33,647	\$3,220	10%
Calendar Sponsor	\$3,500	\$6,500	(\$3,000)	-46%
Donates Monthly	\$8,695	\$7,193	\$1,502	21%
Farm to Fork Gala	\$62,667	\$60,159	\$2,508	4%
Founding 100	\$789	\$1,552	(\$763)	-49%
General Unsolicited	\$72,556	\$102,654	(\$30,098)	-29%
Giving Tuesday	\$23,385	\$16,205	\$7,180	44%
Honor/Memorial	\$2,240	\$1,280	\$960	75%
LL Van Sponsorship	\$2,760	\$3,970	(\$1,210)	-30%
LOCR Tutoring	\$10,520	\$0	\$10,520	100%
MCR Mountain Affair	\$23,485	\$23,618	(\$133)	-1%
MCR Phone-a-thon	\$0	\$1,206		
MOW Food from the Heart	\$13,995	\$55,325	(\$41,330)	-75%
MOW mailer welcome packet	\$7,040	\$6,132	\$908	15%
MOW meal contribution donation	\$3,228	\$3,697	(\$469)	-13%
MOW Spring Mailer	\$5,533	\$7,309	(\$1,776)	-24%
MOW Fall Mailer	\$88,315	\$101,758	(\$13,443)	-13%
NVCR Fall Mailer	\$1,957	\$2,508	(\$551)	-22%
Online donation/Internet search	\$16,833	\$8,561	\$8,272	97%
Outside Fundraisers	\$5,268	\$4,016	\$1,252	31%
Payroll Deduction - Employee	\$2,524	\$2,592	(\$68)	-3%
Payroll Funds - non-CB	\$3,402	\$4,148	(\$746)	-18%
Program Donation Box	\$3,046	\$1,012	\$2,034	201%
<b>Total</b>	<b>\$409,395</b>	<b>\$462,210</b>	<b>-\$52,815</b>	<b>-11%</b>
<b>Board contributions (incl above)</b>	<b>\$7,504</b>	<b>\$3,675</b>	<b>\$3,829</b>	<b>51%</b>
<b>Board solicitations (incl above)</b>	<b>\$10,390</b>	<b>\$9,980</b>	<b>\$410</b>	<b>4%</b>

**COMMUNITY BRIDGES**  
**Program Budget Summary**  
**January 31, 2018**

**Projections for Year Ending 6-30-19**

A	B	C	D	E	F	G	H	I	J	J	K
PROGRAM NAME:	6/30/18 Balance	Annual 18/19 Balanced Budget	Current Projected Expenses	Current Projected Revenues	As Yet Unsecured Revenues	(E-D) Net 2018-2019 Gain/Loss	(B+G) Cumulative Gain/Loss	Goal 25% Reserve %	Change from Prior Mo	% Change	14.64% Gen'l & Adm Exp
WIC (Oct-Sept FFY)	187,628	2,444,214	2,420,053	2,424,882	0	4,829	192,457	8.0%	971	0.0%	353,162
Child Development Div	85,195	2,204,760	2,087,034	2,108,407	170,133	21,373	106,568	5.1%	(27,044)	-1.3%	305,306
Elderday	(95,337)	2,020,095	1,963,470	1,984,243	96,884	20,773	23,652	1.2%	16,676	0.8%	287,961
Meals on Wheels	556,454	1,769,894	1,796,368	1,714,838	176,102	(81,530)	474,924	28.0%	(12,016)	-0.7%	247,097
Lift Line	(121,745)	2,887,618	2,926,865	2,937,329	52,839	10,464	(111,281)	-4.3%	(14,742)	-0.5%	219,986
La Manzana Commnty Res	117,098	663,512	636,234	626,867	11,012	(9,367)	107,731	17.3%	17,694	2.8%	87,940
Mountain Commnty Res	230,338	390,415	389,261	401,686	22,067	12,425	242,763	64.1%	6,302	1.6%	57,005
Nueva Vista Commnty Res	79,796	346,363	354,127	355,222	12,071	1,095	80,891	23.1%	7,911	2.2%	50,456
Live Oak Commnty Res	111,939	283,082	285,593	277,779	27,050	(7,814)	104,125	36.5%	10,408	3.6%	41,823
CACFP (Oct-Sept FFY)	25,661	3,810,720	4,136,818	4,141,053	0	4,235	29,896	4.8%	(568)	0.0%	58,183
Administration	57,914	1,797,947	1,811,046	1,807,884	3,400	(3,162)	54,752	3.0%	5,719	0.3%	7,083
Philanthropy	69,690	165,845	168,337	167,970	3,869	(367)	69,323	41.2%	7,573	4.5%	24,721
<b>TOTAL PROG OPERATIONS</b>	<b>1,304,631</b>	<b>18,784,465</b>	<b>18,975,206</b>	<b>18,948,160</b>	<b>575,427</b>	<b>(27,046)</b>	<b>1,375,801</b>	<b>9.46%</b>	<b>18,884</b>	<b>0.1%</b>	<b>1,740,723</b>
LOCR-Capital Campaign	418,382	43,342	23,570	23,050	0	(520)	417,862	NA	35,050	148.7%	0
CBHQ FY 18/19 Activity		-	161,205	217,222	0	56,017	56,017	NA	2,925		8,784
Fixed Assets & Gen'l Agy	1,046,937		289	856	0	567	1,047,504	NA	483	0.0%	0
<b>TOTAL AGENCY</b>	<b>2,769,950</b>	<b>18,827,807</b>	<b>19,160,271</b>	<b>19,189,288</b>	<b>575,427</b>	<b>29,018</b>	<b>2,897,184</b>	<b>9.46%</b>	<b>57,342</b>	<b>0.3%</b>	<b>1,749,507</b>

Note: MOW : \$350,000 of MOW reserve revenue shown on Fixed Assets & General Agency 6/30/18 Fund Balance.

Note: LL : \$250,000 of prior year LL losses included in Fixed Assets & General Agency Fund Balance.

\*\* Fixed Asset purchases and Pass-Thru expenses exempt; Admin Program restricted to 5% reserve due to Federal restrictions on indirect expenses

Total 6/30/18 Agency Ending Balance = Col B

Annual BOD approved Budget = Col C

Current Year Operating Expenses = Col D

Current Year Revenue is split into 2 categories, Firm and Unsecured ( Cols E and F)

Current Year Gain or Loss = Col G. It is the sum of the 2 revenue columns less current expenses.

Cumulative Gain or Loss adds the Current Year Gain/Loss (Col H) to the 6/30/18 carryforward (Col B)

Column I is the percentage of reserve. The reserve goal is 25%.

Column J is the nominal change from the prior month projected gain or loss

**COMMUNITY BRIDGES**  
**Program Budget Summary**  
**January 31, 2018**

**PROGRAM NAME:**

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<b>WIC</b>	Minimal net change, increase rev/exp +GA
<b>Child Development Div</b>	Decreased CDD revenue projections
<b>Elderday</b>	Difficulty hiring RN, personnel savings, +3K revenue (net) +CACFP Centers
<b>Meals on Wheels</b>	-10K personnel error in BA, increase food costs 9K, increase donations 8K
<b>Lift Line</b>	Increase in rev, exceeded by increase in exp, new L T driver 40hrs/week, increased GA
<b>La Manzana CR</b>	-7K personnel, +7K First 5 funding
<b>Mountain Commty Res</b>	-3K exp, +3K donations, +5K First 5, +2K ISU, -7K Calfresh
<b>Nueva Vista CR</b>	-7K many operating expense lines, +1K investments
<b>Live Oak CR</b>	Decreased personnel expense, vacancy projected until 4/1
<b>CACFP</b>	Minimal Change
<b>Administration</b>	Decreased personnel 2EE Health Waive - +GA, increase misc fees 2.5K
<b>Philanthropy</b>	Slight Revenue increase due to increased donations
<b>LOCR-Cap Campaign</b>	Updated revenue 2/26/2019, assuming neutral bias rest of FY - 0%
<b>La Manzana Property</b>	CAM Revenues close to Expenses - Includes 60K Sunlight funding - Rev/Exp YTD
<b>FAs &amp; Agy Unrestr.</b>	Fiscal Sponsorships, Unallowable exps, Fixed Asset values
<b>Total Agency</b>	29K operational projected gain / 127K gain total agency gain

**Community Bridges  
Agency-Wide Revenue and Expenses  
January 31, 2018**

DESCRIPTION	RECEIVED		EARNED		A/R		UNEARNED		ACTUAL	
	YTD 1/31/18	% OF TOTAL	YTD 1/31/18	% OF TOTAL	YTD 1/31/18	% OF TOTAL	YTD 1/31/18	% OF TOTAL	YTD 1/31/18	% OF TOTAL
<b>REVENUE</b>										
County of Santa Cruz	792,350	8.5%	792,878	8.5%	528				3,925,642	42.6%
City of Santa Cruz	63,000	1.5%	138,833	1.5%	75,833				393,306	4.3%
City of Capitola	48,349	0.6%	56,933	0.6%	8,584				518,548	5.6%
City of Scotts Valley		0.1%	6,047	0.1%	6,047				327,199	3.5%
City of Watsonville	8,250	0.1%	9,625	0.1%	1,375				233,187	2.5%
AAA-Title III/B/C	388,473	4.1%	380,370	4.1%	8,103				22,842	0.2%
USDA-AAA / CAFB / SL	86,036	1.6%	149,801	1.6%	63,765				802,582	8.7%
Dept of Health Svcs-WIC / Snap Ed	695,906	15.5%	1,450,929	15.5%	755,023				142,370	1.5%
Dept of Educ-CACFP Admin	166,999	2.5%	234,462	2.5%	67,463				9,347	0.1%
Dept of Educ-CACFP Homes Passthru	1,548,764	16.5%	1,547,059	16.5%	1,705				100,333	1.1%
Dept of Educ-CACFP Ctrs CCC / CBAS	26,572	0.9%	79,818	0.9%	53,246				117,539	1.3%
Dept of Education-CDD	935,431	9.4%	884,979	9.4%	50,452				51,068	0.6%
Transportation Development Act	544,474	4.3%	405,460	4.3%	139,014				406,592	4.4%
EFSP (FEMA)	6,152	0.1%	7,656	0.1%	1,505				88,578	1.0%
Covered CA-Navigator	3,470	0.0%	1,967	0.0%	1,503				1,573,632	17.1%
FTA Section 5310 - Cal Trans Veh		0.0%	0	0.0%	-				20,916	0.2%
FTA Section 5310 - Cal Trans Ops		1.0%	92,400	1.0%	92,400				30,221	0.3%
First Five	101,941	1.5%	142,771	1.5%	40,829					0.0%
TDA - Measure D	524,432	4.8%	449,140	4.8%	75,292				3,177	0.0%
Ca Air Resources Board (CARB)	30,562	0.0%	0	0.0%	30,562				67,061	0.7%
Foundations & Other Grants	382,634	2.9%	273,033	2.9%	109,601				313,712	
Donations/Fundraising	401,361	4.4%	412,258	4.4%	10,897				70,342	0.8%
Participant Contributions	48,729	0.5%	48,729	0.5%	-					
Client Fees	218,436	2.3%	218,436	2.3%	-					
Medi-Cal Fees	851,265	10.2%	954,662	10.2%	103,397					
Program Income-Other	104,996	2.1%	199,390	2.1%	94,393					
Transportation Fees/Scrp	5,090	0.1%	5,090	0.1%	-					
Outside Contracts	17,537	0.3%	25,047	0.3%	7,510					
Uncollectible Revenue	-57	0.0%	-57	0.0%	-					
Interprogram Revenue	398,307	4.3%	398,307	4.3%	-					
<b>TOTAL REVENUE</b>	<b>8,399,458</b>	<b>100.0%</b>	<b>9,366,023</b>	<b>100.0%</b>	<b>1,382,796</b>	<b>416,231</b>	<b>508,858</b>	<b>147,830</b>	<b>9,218,193</b>	<b>100.0%</b>
<b>EXPENSE</b>										
Salaries & Wages										
Payroll Taxes										
Health Insurance/Retirement										
Contracted Services										
Transportation Services										
Staff Travel										
Occupancy Expense										
Office/Program Expense										
Staff Training										
Insurance										
Taxes, Licenses, Interest & Fees										
Equipment Expense										
Raw Food and Related										
Vehicle Operations/Maintenance										
Payments to CACFP Homes/Ctrs										
Payments to Other Agencies										
Fixed Asset Purchases										
Vehicle Related Purchases										
Real Property Purchases										
Depreciation/Amortization										
Measure D Facility Reserve										
236 Aptos Renovation										
<b>TOTAL EXPENDITURES</b>	<b>8,399,458</b>	<b>100.0%</b>	<b>9,366,023</b>	<b>100.0%</b>	<b>1,382,796</b>	<b>416,231</b>	<b>508,858</b>	<b>147,830</b>	<b>9,218,193</b>	<b>100.0%</b>
<b>Net Gain (Loss) **</b>										
<b>Estimated Prior Yr Reserves</b>										
<b>Net Assets:</b>										
Change from last month	-96,677								2,769,950	
									<b>2,917,780</b>	

**Community Bridges  
Statement of Financial Position  
January 31, 2018**

ASSETS	Donor Unrestricted	Donor Restricted Net Assets	Current Month Total	Prior Period Total
Cash and cash equivalents	1,000,057	-	1,000,057	673,956
Cash reserved for LOFRC Facility Maint	-	429,759	429,759	410,266
Accounts/Grants receivable	1,861,997	-	1,861,997	2,180,739
Prepaid expenses	301,595	-	301,595	389,054
Inventory - Raw Food & Supplies	21,000	-	21,000	21,000
Refundable Deposits	42,399	-	42,399	42,399
Property and equipment	3,418,571	-	3,418,571	3,420,967
Leasehold improvements	536,626	-	536,626	536,626
<b>TOTAL ASSETS</b>	<b>7,182,245</b>	<b>429,759</b>	<b>7,612,004</b>	<b>6,509,730</b>
<b>LIABILITIES</b>				
Accounts payable	325,665	-	325,665	553,817
Salaries and wages payable	338,618	-	338,618	324,181
Payroll taxes payable	148,844	-	148,844	131,003
Retirement (401k) benefits payable	15,445	-	15,445	14,460
Accrued vacation salaries and wages	256,223	-	256,223	255,162
Health insurance payable/withheld	(30,995)	-	(30,995)	2,745
Short term debt (includes LOC)	-	-	-	-
Long term debt	2,250,579	-	2,250,579	2,256,230
Volunteer Center liability	2,537	-	2,537	2,537
Capitalized leases payable	4,968	-	4,968	4,968
Measure D fixed asset fund	736,773	-	736,773	702,523
Unearned revenue/advances	494,002	-	494,002	268,232
Other debts	7,073	-	7,073	87
Other liabilities	144,493	-	144,493	144,605
<b>TOTAL LIABILITIES</b>	<b>4,694,225</b>	<b>-</b>	<b>4,694,225</b>	<b>3,639,773</b>
Fund Balance June 30, 2018	2,351,568	418,382	2,769,950	2,769,950
Current Year Income (Loss)	136,453	11,377	147,830	244,507
<b>TOTAL NET ASSETS</b>	<b>2,488,021</b>	<b>429,759</b>	<b>2,917,780</b>	<b>2,869,956</b>

	GM	Current Month	Last Month	Old	Proposed Revised	
					Goals	Req Ratios
Cumulative Net Gain (Loss):	↓ ↓ ↓	147,830	244,507	\$200,000	None	None
Liquid Unrestricted Net Assets (LUNA)/Avg Mo Exps	↓ ↓ ↓	0.72	0.81	3.0	None	None
Current Ratio (Current Assets/Current Liabilities):	↑ ↓ ↓	3.0	2.6	2.8	None	None
Modified Current Ratio (Liabilities include advances):	↑ ↓ ↓	2.2	2.2	2.5	None	None
Net Asset Ratio (Total Assets/Total Liabilities):	↓ ↓ ↓	1.6	1.6	1.9	None	None
Debt to Equity (Total Liabilities/Total Fund Bal):	↓ ↓ ↓	161%	155%	116%	None	None
Debt to Assets (Total Liabilities/Total Assets):	↓ ↓ ↓	62%	61%	54%	None	None
Return on Reserves:	↓ ↓ ↓	5.1%	8.1%	6.9%	None	None
Current Assets (excludes property/fix assets):		3,656,808	3,717,414	2,100,000		
Current Liabilities (excludes long term/unearned):		1,205,367	1,281,369	755,000		
Modified Current Liabilities (adds in unearned):		1,699,369	1,549,601	855,000		

# PROGRAM REPORT to BOARD of DIRECTORS

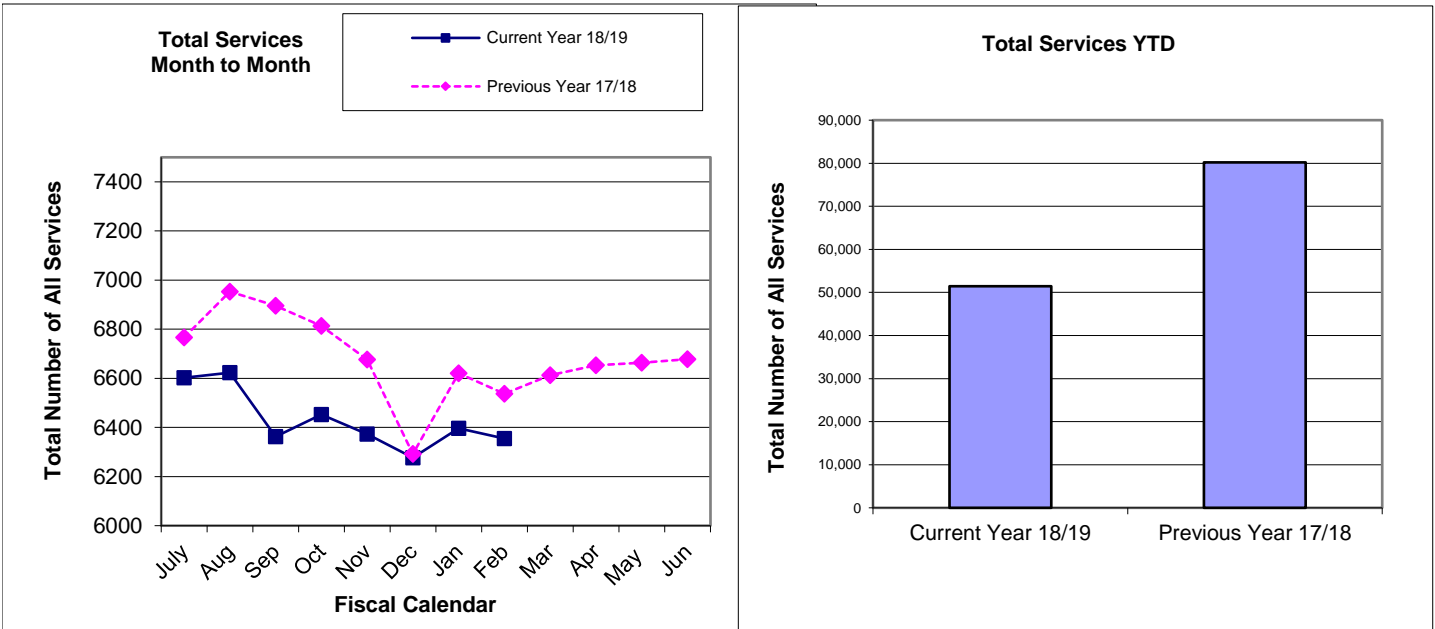
**Program Name:** WIC Program



**Date of Board Meeting:** March 20, 2019

**A. Services: Nutrition Education, Breastfeeding Support, Distribution of Food Coupons.**

Total number of all services	Fiscal Calendar	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	
	<b>Current Year 18/19</b>	6602	6623	6362	6453	6373	6277	6397	6355						51,442
	<b>Previous Year 17/18</b>	6767	6953	6896	6813	6677	6292	6620	6537	6613	6653	6663	6678		80,162



**B. 2017-2018 Volunteers Report:**

Fiscal Calendar (18-19)	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
<b>Number of Duplicated Volunteers</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Number of Unduplicated Volunteers</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Number of Volunteered Hours</b>	0	0	0	0	0	0	0	0	0	0	0	0	0

**C. Accomplishments/Challenges:**

- As leaders and active participants on the Santa Cruz County Breastfeeding Coalition, we are pleased to share the results of the 4th annual Human Donor Milk Drive on Valentine's Day at Dominican Hospital. It was the most successful donor milk drive yet in our county, and over 1000 oz of breast milk were collected for fragile babies throughout the State and Western Region .
- The Breastfeeding Coalition held an event at the Del Mar Theater. Thursday February 28 to celebrate three Santa Cruz County hospitals for earning the prestigious Baby Friendly designation. John Leopold, Chair, Santa Cruz County Board of Supervisors, was present to acknowledge this accomplishment and the collective contribution of coalition members in supporting our hospitals through this process.
- WIC is preparing to send 20 staff to the Annual WIC Conference in San Diego April 28- May 1. The conference will help prepare our staff the the transition to new technologies that include electronic benefits and a webbased data system, as well as provide professional development in nutrition, breastfeeding, leadership, worksite wellness, and innovative ways to engage with clients. The conference is a valuable learning experience for the WIC team.



# PROGRAM REPORT to BOARD of DIRECTORS

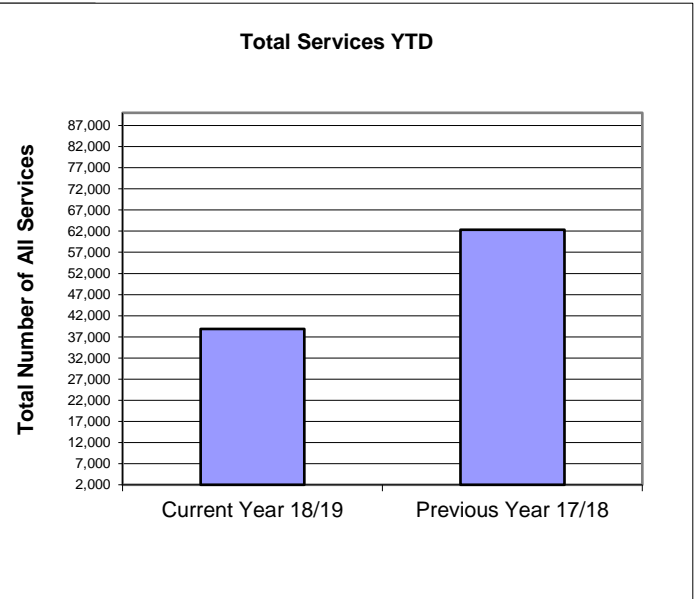
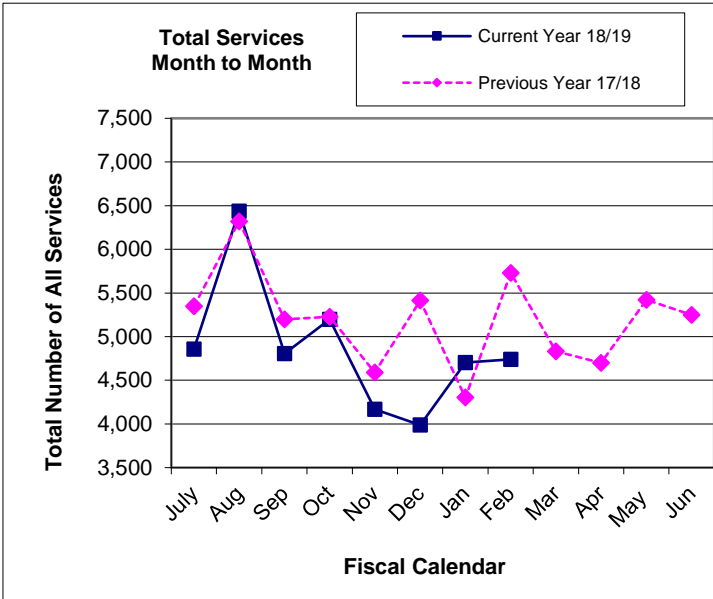


**Program Name:** LIFT LINE / CTSA

**Date of Board Meeting:**

**A. Services:** Specialized paratransportation services

Total number of all services	Fiscal Calendar	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	
	<b>Current Year 18/19</b>	4,856	6,438	4,804	5,197	4,168	3987	4704	4741						38,895
	<b>Previous Year 17/18</b>	5,349	6,321	5,198	5,227	4,589	5414	4302	5731	4,832	4,698	5,423	5,248	62,332	



**2016-2017 Volunteers Report:**

Fiscal Calendar (16-17)	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Number of Duplicated Volunteers	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Unduplicated Volunteers	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Volunteered Hours	0	0	0	0	0	0	0	0	0	0	0	0	0

**B.Accomplishments:**

Notice this report is unaudited for Feb. 2019 the monthly service units could change. March numbers are not available yet.

**C.Challenges:**

Even though there have been some improvements FY1819, it is still challenging to stay fully staffed with drivers.

# PROGRAM REPORT to BOARD of DIRECTORS

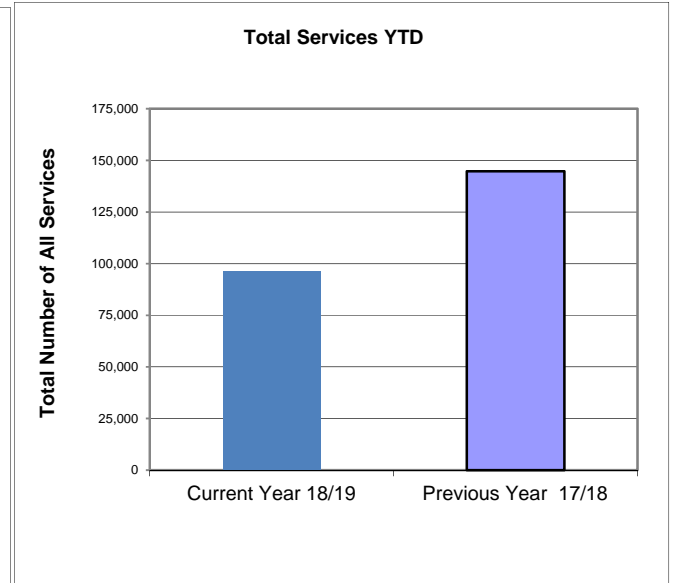
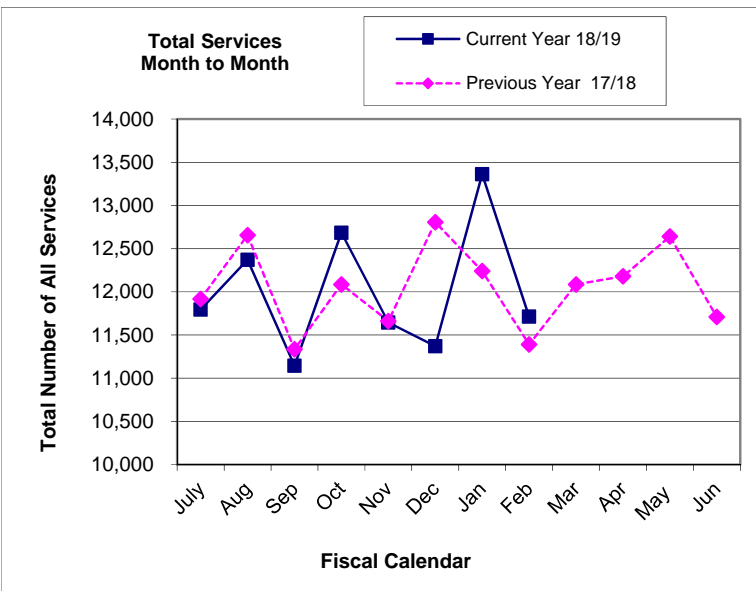
**Program Name:** Meals on Wheels for S.C. County



**Date of Board Meeting:** 9/19/18

**A. Services:** Congregate and Home Delivered Meals

Total number of all services	Fiscal Calendar	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	
	<b>Current Year 18/19</b>		11,794	12,371	11,144	12,684	11,645	11,371	13,361	11,713					96,083
	<b>Previous Year 17/18</b>		11,916	12,655	11,336	12,086	11,661	12,806	12,240	11,390	12,086	12,180	12,641	11,709	144,706



**B. 2017-2018 Volunteers Report:**

Fiscal Calendar (18-19)	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Number of Duplicated Volunteers		110	110	116	117	213	233	235	238				1,372
Number of Unduplicated Volunteers	110	0	6	1	96	20	2	3					238
Number of Volunteer Hours	1,229	1,202	1,115	1,247	1,396	1,252	1,376	1,250					10,067

**C. Accomplishments:**

**Fiscal Year 2018-2019**

We are very excited to report that our sixth annual Food from the Heart event was very successful earning \$60,000 gross and \$46,000 net for senior meals.

On a personal note I was deeply honored to receive a plaque and recognition for my 40 years of service. Thank you for the opportunity to have made the difference in the lives of seniors in our community. Best regards, Lisa

**D. Challenges**

Meals on Wheels has been experiencing multiple staffing shortages during the month of February and will continue through March and a portion of the month of April.

≡ REGISTER-PAJARONIAN (L) (L)

# New School celebrates 25 years





Teacher Bryan Love joins New School students in selling commemorative t-shirts at the school's 25th-anniversary celebration. [REGISTER-PAJARONIAN \(L\)](#) [\(L\)](#)

By: Johanna Miller - Updated: 1 day ago

Posted Feb 23, 2019

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[./tracking/ad?2105](https://register-pajaronian.com/track/ad?2105)

WATSONVILLE—Twenty-five years ago, Don Eggleston and Albino Garcia recognized a need that was not being met in local education.

The two came together and founded New School Community Day School, originally located at the La Manzana Community Resources Center and now situated on a small campus just off of Harkin's Slough Road in Watsonville.

The idea was to provide high school-aged youth a chance to earn back credits lost at larger, comprehensive high schools. Some had been expelled, others referred there by a review board, and many of them were high-risk.

"Kids would come here; they were hurting, by the very nature of being kicked out of a school," Eggleston said. "We tried to help them understand what was going on and what they needed to do... so the same thing didn't happen again."

On Friday, students and their families joined faculty, administrators and both New School founders to celebrate the milestone of 25 years. Before the festivities began, students and staff were busy setting up—creating posters, setting tables of food and drink and preparing to sell commemorative t-shirts.

"I love it here," said teacher Wendy Sigmund. "These kids are amazing. They are each unique with their own special gifts, and I love getting to know them and watching them discover those gifts for the first time."

Small class sizes at New School give educators the opportunity to learn about each student and their situation, working one-on-one and receiving additional support from everyone from psychologists to vocational counselors.

Eggleston said that at New School, the goal is to replicate a healthy, functional family dynamic. This, he said, gives the students a solid foundation for change.

"You don't do the same thing over and over again and expect a different result," he continued. "We try to help them understand that."

Friday's event had both Eggleston and Garcia as its guest speakers, and also on hand was current New School principal Rafael Ramirez II. All of the school's former students, staff and volunteers were invited to the campus to share in the celebration.

“Working at New School is by far the greatest thing I’ve ever done in my life,” said Bryan Love, who has been working at the school for the past nine years. “I’ve reached my full potential here as a teacher. It’s always exciting here—never a dull moment. I’m honored to be part of it all.”

Love is also the Head Coach of New School’s athletic teams, which are part of the Monterey Bay Alternative Schools Athletic League—the only competitive sports league organized exclusively for alternative schools in California.

Friday’s chilly temperatures did not dampen the enthusiasm of New School students and staff as they prepared for their campus to host a slew of guests.

“We try to provide a healthy family here, where everyone is accepted and held to high expectations,” Eggleston said. “That allows them to grow, to become the new person they want to be.”

0 Comments

Register-Pajaronian

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**MAR**  
**8**

## Food From the Heart, benefiting Meals on Wheels

Friday at 11:30am [Add to Calendar](#)



[Chaminade Resort & Spa](#)  
[1 Chaminade Lane, Santa Cruz, CA 95065](#)

By [Community Bridges](#)

*This post was contributed by a community member.*

Please join us at the 6th annual Food from the Heart event, benefiting Meals on Wheels for Santa Cruz County! This popular event will feature a tasting room by local vendors, a catered lunch, a live auction, and special award presentations. The luncheon will be 11:30 a.m. to 1:30 p.m., Friday, March 8, at Chaminade in Santa Cruz.

This event is the primary fundraiser to support the important work of Meals on Wheels for Santa Cruz County, with all proceeds making it possible to provide more than 1,600 seniors each year with the resources they need to live healthy, independent and fulfilled lives.

Tickets are on sale now at [communitybridges.org/events](https://communitybridges.org/events).

## Quick Bites | Support Meals on Wheels at lunch Friday

By [SANTA CRUZ SENTINEL](#) |

March 6, 2019 at 3:04 pm

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SANTA CRUZ — The sixth annual Food from the Heart luncheon, benefiting Meals on Wheels for Santa Cruz County, is Friday, March 8, at the Chaminade Resort & Spa (One Chaminade Lane). The event is from 11:30 a.m. to 1:30 p.m. There will be wine tasting, sweet and savory tastings from local artisans, catered lunch by Chaminade, and a live auction with prizes including getaways and staycations. Tickets are \$65 per person or \$600 for a table of 10. See [communitybridges.org/events](http://communitybridges.org/events) for details and tickets. All proceeds will be used to provide “more than 600 seniors daily with the resources they need to live healthy, independent, and fulfilled lives.”

*Quick Bites, compiled by Tara Fatemi Walker, is your weekly helping of Santa Cruz County restaurant and food news. Send items to [sentinelfood@gmail.com](mailto:sentinelfood@gmail.com). Want local food and wine news as it happens? Follow the Sentinel's food crew on Twitter ([@santacruzfood](https://twitter.com/santacruzfood)); on Instagram ([@santacruzfood](https://www.instagram.com/santacruzfood)); or on Facebook ([Santa Cruz Food](https://www.facebook.com/SantaCruzFood)).*

community with nourishing food, drinks and thoughtful expression every other Friday. Kick off the weekend with an artist that will rock you to your core. 6:30 p.m. Tiny House Productions, 9339 Mill St., Ben Lomond. [thetinyhouseproductions.com](http://thetinyhouseproductions.com). \$10.

## FOOD & WINE

### WATSONVILLE FARMERS MARKET

This market is in the heart of the famously bountiful Pajaro Valley. Peaceful and family-oriented, the Latino heritage of this community gives this market a "mercado" feel. 2-7 p.m. 200 Main St., Watsonville.

### FOOD FROM THE HEART, BENEFITING MEALS ON WHEELS

Please join us at the 6th annual Food From the Heart event, benefiting Meals on Wheels for Santa Cruz County. This popular event will feature a tasting room by local vendors, a catered lunch, a live auction, and special award presentations. 11:30 a.m.-1:30 p.m. Chaminade Resort and Spa, 1 Chaminade Lane, Santa Cruz. [communitybridges.org/events](http://communitybridges.org/events). \$65.

## MUSIC

**TAHITIAN DANCE: ALL LEVELS** Learn the exciting, aerobic ori Tahiti with Val...

## ARTS

### SIDE HUSTLE

**KWACZALA** Jo About the Rock Comedy Centra Santa Cruz bef Maggie Maye ( 18+. 8 p.m. Ea Drive, Santa C \$12.

### HUMMUS & ON THE ME

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## **Community Bridges announces addition to leadership team**

WATSONVILLE — Community Bridges announced that Amy Hanley has joined the management team as its new marketing communications manager.

Community Bridges is a family of programs that provides health and human services to children, families and seniors in Santa Cruz County.

Hanley is a longtime resident of Santa Cruz County. Before joining Community Bridges, she worked for the Central California Alliance for Health leading provider communication strategies; developed community outreach programs for Physicians Medical Group; and was marketing manager for a syndicated market research firm.

She has a masters of public health degree with a concentration in community health from Concordia University.

“I am thrilled to be a part of a respected and transformative organization like Community Bridges that offer clients not only services, but community participation and a sense of belonging,” Hanley said. “Our services touch more than 30,000 local residents each year — that’s one in 10 residents of Santa Cruz County.”

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