



COMMUNITY BRIDGES  
PUENTES DE LA COMUNIDAD

**BOARD OF DIRECTORS**  
**Wednesday, April 19, 2017**  
**5:00 PM to 7:00 PM**

Elderday: 100 Pioneer Street, Santa Cruz, CA 95060

**AGENDA**

- 4:30 Dinner**
- 5:00 1. Call to Order/Establish Quorum**
- 5:02 2. Agenda Review**
- 5:05 3. Announcements/Program Updates**  
*3.1 Introductions of Nicolette Lee, Professor Steve McKay, Doug Underhill, Majel Jordan*
- 5:10 4. \*CONSENT AGENDA – Action Items**  
*In approving the consent agenda, the Board is approving recommendations within each committee’s minutes listed below.*
- 4.1 Draft Minutes of the March 15, 2017 Board Meeting\***  
*a. Heather/Jorge moved to approve the February 15 Consent Agenda as presented. MSP*
- 4.2 Draft Minutes of the April 6, 2017 Finance Committee Meeting\***
- 4.3 Draft Minutes of the April 13, 2017 Governance Committee Meeting\***  
*a. Jordan/Rebecca moved not to pursue the CCAH grant. MSP*  
*b. Shannon/Rebecca Moved to allow CEO to submit the LL TDA claim to the city of Santa Cruz, with the changes discussed. MSP.*
- 5:15 5. Receive comments from members of the public on “Items not on the Agenda”**
- 5:20 6. Development/Philanthropy Report & Committee Update – Ray Cancino**
- 5:30 7. Program Presentations:**  
*7.1 FRC – NVCR, MCR, LOCR, LMCR*
- 5:40 8. Agency Business – Ray Cancino**  
*8.1 Strategic Planning -Discussion*  
*8.2 Agency Funding - Discussion*  
*8.3 Measure D - Update*  
*8.4 Advocacy – Update (Leopold, Kalra, Watkins, Huffaker)*  
*8.5 Stakeholder Survey – comparative analysis*  
*8.6 Farm 2 Fork – Sponsorships*  
*8.7 Project Manager - La Manzana*
- 6:10 9. Finance Committee Update – Cathy Benson**
- 6:20 10. Written Reports**  
*10.1 Financial Report from the April 6, 2017 Finance Committee Meeting*

*10.2 February Philanthropy Report*

*10.3 Community Bridges Program Reports – MOW, LL, WIC*

- 6:25 11. Newspaper Articles**
- 6:26 12. Items for Next Agenda**
- 6:27 13. Adjourn Regular Meeting**
- 6:30 14. CLOSED SESSION**
- 7:00 15. Adjourn Closed Session**

**Next Meeting:**

**Wednesday, May 17, 2017**

**5:00 PM to 7:00 PM**

Location: Elderday 100 Pioneer



COMMUNITY BRIDGES  
PUENTES DE LA COMUNIDAD

**BOARD OF DIRECTORS**

**Wednesday, March 15, 2017**

**5:00 PM to 7:00 PM**

Elderday: 100 Pioneer Street, Santa Cruz, CA 95060

**DRAFT MINUTES**

**Members Present:** Rebecca Fowler, Casey Wu, Jordan Ciliberto, Jorge Mendez, Jack Jacobsen, Kenn Barroga, Shannon Brady.

**Excused Absences:** Sara Siegel, Martin Bernal, Heather Lenhardt, Pam Fields.

**Staff in Attendance:** Ray Cancino, Seth McGibben, Cathy Benson, Tyler Smith (Acting CHRO), Cathy Cavanaugh, Kirk Ance, Tonje Switzer, Lisa Hindman Holbert, Lois Sones

**Minutes:** Tonje Switzer

**4:30 Dinner**

**5:00 1. The board chair called the meeting to order. Quorum Established.**

**5:02 2. Agenda Review**

**5:05 3. Announcements/Program Updates**

Rebecca noted that Sabra will be leaving the Board due to time constraints.

*3.1 Farm 2 Fork: August 5<sup>th</sup>*

Ray noted that the date has been reserved at Aptos Village Park, and that we are looking for local chef candidates.

*3.2 Philanthropy Membership and Support*

The Philanthropy Committee needs board member support, and this is a focus area for board development.

*3.3. Community Champions Week*

CEO noted that the event lasts from March 20-24, and has been expanded to include first responders in addition to local elected officials. Board members signed up to attend at the various times and sites throughout week.

**5:10 4. \*CONSENT AGENDA – Action Items**

*In approving the consent agenda, the Board is approving recommendations within each committee’s minutes listed below.*

***4.1 Draft Minutes of the February 15, 2017 Board Meeting\****

**4.2 Draft Minutes of the March 2, 2017 Finance Committee Meeting\***

**4.3 Draft Minutes of the March 2, 2017 Governance Committee Meeting\***

**Shannon/Jorge moved to approve the consent agenda as presented. MSP**

**5:15 5. Receive comments from members of the public on “Items not on the Agenda”**

None.

**5:20 6. Development/Philanthropy Report & Committee Update – Ray Cancino**

We are 25% from reaching our total agency year-end philanthropy goal. Some of this is due to larger agency gifts, and does not reflect actual program level philanthropy goals. The family mailer has just gone out, and Lautman is going out again at the end of April. Shannon participated on the Development Director interview-panels this week, and two candidates were passed on to the second round.

**5:25 7. Agency Business – Ray Cancino**

*7.1 Advocacy Overview - 2017*

Staff distributed a packet of bills on assembly and federal level that impact CB programs and services. Levels of advocacy depends on own capacity for each individual bill, and can sometimes require us to sign letters of support, while at other times CB will draft the actual letter. We have had meetings with John Leopold, chief of polices, and the sheriff, as they are experts on immigration issues and wanted to discuss the immigration raids and its effects on the community. We are also reaching out to the new members of Santa Cruz City Council. There was a good turnout at the first immigrant preparedness forum at Nueva Vista on 3/8. The second one is next week at the Live Oak Senior Center. We invited elected officials to speak at both events. Staff noted there are two additional bills with positive impacts for the CDD; AB 60, for which First 5 just signed a letter of support, will affect eligibility for childcare; AB 300 will allow the counties of Monterey, San Benito, and Santa Cruz to create childcare subsidy plans that address the needs of both families and childcare providers.

**5:35 8. Finance Committee Update – Cathy Benson**

There was very little net change from last month, but there were some large swings within programs. CEO received notice of \$6500 in underpaid utilities, and the monthly triple net expenses were increased by \$1000 moving forward for Elderday. Admin is seeing higher costs than anticipated related to the capital purchase expenses, and less direct revenue due to almost all programs ending with a surplus. Lift Line’s cost for workers compensation saw a \$20K drop. Sunlight giving funds are being held as reserve to be used as down payment if the capital purchase goes through. Assets exceeds liabilities by 3.5, and liquidity is 8/10 of a month. MCR is making a good-faith move to refinance, and we are reaching out to SLVUSD to investigate preferred vendors. RM is

getting closer to opening, and there is a waitlist. We are having a difficulty hiring, and CDD has six open positions.

**5:47 9. Written Reports**

*9.1 February Philanthropy Report*

*9.2 Financial Report from the March 2, 2017 Finance Committee Meeting*

*9.3 Community Bridges Program Reports – FRC*

**5:48 10. Newspaper Articles**

**5:48 11. Items for Next Agenda**

**5:49 12. Adjourn Regular Meeting**

**6:05 13. CLOSED SESSION**

**7:30 14. Adjourn Closed Session**

**Next Meeting:**

**Wednesday, April 19, 2017**

**5:00 PM to 7:00 PM**

Location: Elderday 100 Pioneer



COMMUNITY BRIDGES  
PUENTES DE LA COMUNIDAD

**Finance Committee**

Thursday, April 6, 2017

11:00 AM – 12:00 PM

Community Bridges, Aptos

**Draft Notes**

**Members present: Jack Jacobsen, Kenn Barroga**

**Excused absences: Shannon Brady, Jorge Mendez, Casey Wu**

**Staff present: Cathy Benson, Ray Cancino, Tonje Switzer**

**Notes: Tonje**

**11:07 Jack called the meeting to order. No quorum.**

**11:08** Agenda Review

**11:08 CFO Report – Cathy Benson**

a) Program Budget Summary Review – February

Cathy noted that there were a few swings during the last month. Notably MOW received a 29K AAA one-time only fund. SNAP Ed funds pumped up Nueva Vista with \$15K. Projected Programs' Gain for 16/17 is \$229,806 and this overall budget improvement is due to vacancies not being filled as projected in the budgets. We have had difficulty hiring across the agency from PDs, to CDD teachers, and LL drivers. CEO and CFO clarified some questions from committee, citing pay-rates compared to housing prices, and educational requirements as barriers for hire. ELD is making headway on reducing the deficit and is projecting a surplus, but anticipated step-increases among staff will neutralize it. Lift Line needs two full time drivers and will need three more with the expansion. Cathy clarified that Admin revenue is tied to programs spending such that when program spending is down, Admin revenue and surplus goes down.

b) Financial Statement Review – February

Cathy noted that the agency's liability ratios are looking great, and except for liquidity, we are above all goals.

c) Cash Flow and Line of Credit - Updates

Cash flow is stable through June 30<sup>th</sup>.

d) Investments and Endowment – Updates

Cathy will ask Cole if monthly automatic deposits into our restricted endowment are possible.

e) New fiscal software agreements-Concur and Financial Edge NXT

Cathy noted that Concur and Financial Edge NXT have been chosen as the new Fiscal department software. Financial Edge NXT is Fundware's successor, so there will be less work transitioning. The Fiscal Department is also ready to roll out Concur, which is the new credit card expense tracking system. In addition CB has transitioned to a new ADP platform that has an HR component.

**11:55 Items for Next Agenda**

Jack noted that WLC has a column for potential funding and chances for getting it in their budget. Ray noted that we will know about CORE allocations on 5/16 and PDs are currently projecting out different scenarios.

**11: 58 Adjourn**

**Next Meeting: Thursday May 4<sup>th</sup>, 2017**

**12:00 – 1:00PM**

**Community Bridges, Aptos**



**COMMUNITY BRIDGES**  
**PUNTES DE LA COMUNIDAD**

**Governance Committee**

Thursday, April 13<sup>th</sup>, 2017

11:30AM – 12:30PM

Community Bridges (CB), Aptos

**DRAFT MINUTES**

**Members Present:** Rebecca Fowler, Shannon Brady, Jordan Ciliberto.

**Staff Present:** Ray Cancino, Seth McGibben Julie Gilbertson.

**Notes:** Tonje Switzer

**11:30 Committee Chair called the meeting to order. Quorum established.**

**11:31 Agenda Review**

**11:32 CEO Report – Ray Cancino**

1. Advocacy Update
  - a. John Leopold  
Leopold expressed interest in moving forward with a joint asset arrangement with MOW and Senior Network Services at the Live Oak Senior Center building. As soon as the meeting concerning the lease with LOSD has taken place, this conversation will be revisited.
  - b. Martine Watkins  
CEO met with Martine Watkins, and another meeting will be scheduled after CORE allocations are known.
2. Strategic Planning Retreat
3. Board Committee –  
From MT, Cathy Cavanaugh and Lisa Berkowitz have volunteered to serve on the committee. There will be two meetings of 2.5 hour duration. Shannon can attend depending on time of meetings.
4. Agency Stakeholder Survey Analysis  
The survey shows an overall positive increase in engagement from 2015-2016. It was distributed shortly after the November 2016 action, which may explain the change in answers to question #6 and the input that was provided.
5. CDD – Annual Contract Renewal



There was a request from the state to lower the contract amount, which CB contested. The original numbers were consequently approved.

6. CCAH – **\*Official Decision not to pursue – Action Item\***

CEO noted that after communicating with Elderday’s current property owners, it is clear that there is no room for expansion at the current site, and we cannot afford an expansion at La Manzana. Therefore, we have exhausted the available options that would have met the original proposals’ intent and found no suitable solution at this time. **Jordan/ Rebecca moved not to pursue the CCAH grant.MSP**

7. LL – TDA Claim – **Action Item\***

The claim is based on projections for FY 2017/18, and it needs to be processed through the City of Santa Cruz. A few staff calculating errors in the printed version presented at GC has since been corrected. **Shannon/Rebecca Moved to allow CEO to submit the LL TDA claim to the city of Santa Cruz, with the corrections discussed. MSP**

8. WIC - CDPH's biennial Program Monitoring Visit

a. Audit Correctives

A few minor audit correctives have been taken care of.

9. Facilities

a. LOCR was closed to clients for a week after a drunk driver hit the property and damaged the main waterline and fire sprinkler system. CB worked with the county and our insurer to get the building up to working condition again.

b. MOW - Live Oak Unified School District – Update

A meeting has been scheduled with the LOSD superintendent, Tamra Taylor, for a discussion of the lease.

c. La Manzana - Rehabilitation Plan

CEO commended Seth on his work on the PSA and for coordinating with the legal expert. We are set to move forward with the original closing date, May 10. Some amendments were made to the agreement. The interest rates went up from 4.75%-5.5%. CEO will reach out to tenants and reassure them that we want them to stay. Staff is working on getting a demolition permit to remove trellis and stage as soon as possible, as it is deteriorating after the heavy rains.

d. Mountain Community Resources: San Lorenzo Valley Unified School District – Update

CB’s role is to investigate a potential loan with three financial institutions towards the purchase of the building before a balloon payment of \$25K is due on December 31. No potential loan can go above \$3500 per month.

10. Agency Staffing Shortages.

The potential DD that was interviewed chose a different agency. In addition, we have lost a PD and two other positions with CACFP, and we are struggling to find qualified candidates. The agency is being creative in terms of specific projects such as Agency BBQ and F2F, potentially outsourcing specific tasks such as an event coordinator for the latter. CB asked for \$10K extra for the Development Director salary from Community Foundation to make the position more attractive for potential candidates. We are interviewing for the CACFP PD position on Friday 4/14.

CEO sent around a list of major donors and asked GC to identify potential connections that they can meet with to solicit Capital Purchase funds for the new building.

**12:09 ADJOURN REGULAR SESSION**

**12:10 CLOSED SESSION**

**12:36 ADJOURN CLOSED SESSION**

**Next Meeting: Thursday May 4<sup>th</sup>, 2017**

**12:00 – 1:00PM**

**Community Bridges, Aptos**



## **COMMUNITY BRIDGES PUENTES DE LA COMUNIDAD**

**Although 18 more individuals were contacted for the 2016 survey than for the previous year, the percentage of responders were near identical (21.9% vs 21.8%). In 2016, 43.8% of respondents self-identified by either name or organization, versus 83.3% in 2015.**

### **Q1: Name & Organization (optional):**

#### **Respondents 2015:**

(55 contacted, 12 respondents, 10 self-identified)

**Leslie Goodfriend, Human Services Department**

**Salud Para La Gente**

**John Leopold, County of Santa Cruz**

**Mary Lou Goeke**

**Ryan Coonerty, SC County**

**Community Action Board of Santa Cruz County**

**Karen Delaney, Volunteer Center**

**Richelle Noroyan - Councilmember, City of Santa Cruz**

**Zach Friend - Santa Cruz County**

**Lowell Hurst, City of Watsonville**

#### **Respondents 2016:**

(73 contacted, 16 respondents, 7 self-identified)

**SC County Human Services Department**

**Pushnik, RTC**

**John Leopold, County of Santa Cruz**

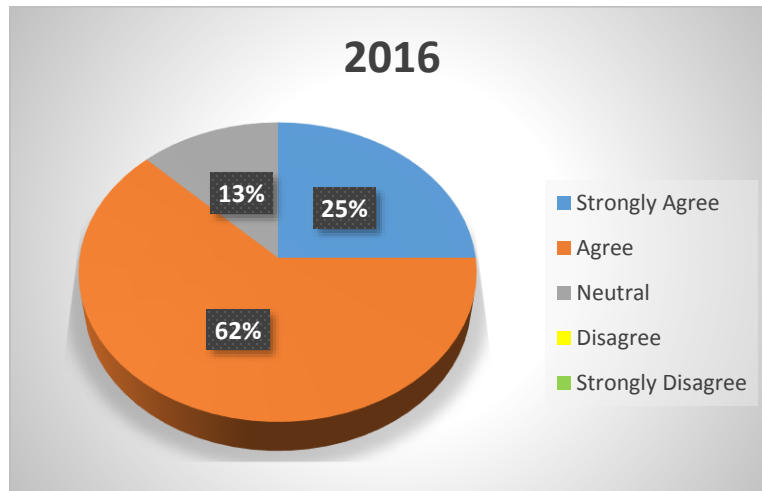
**Santa Cruz County Health Services Agency**

**Ed Bottorff - Capitola City Council**

**Central California Alliance for Health**

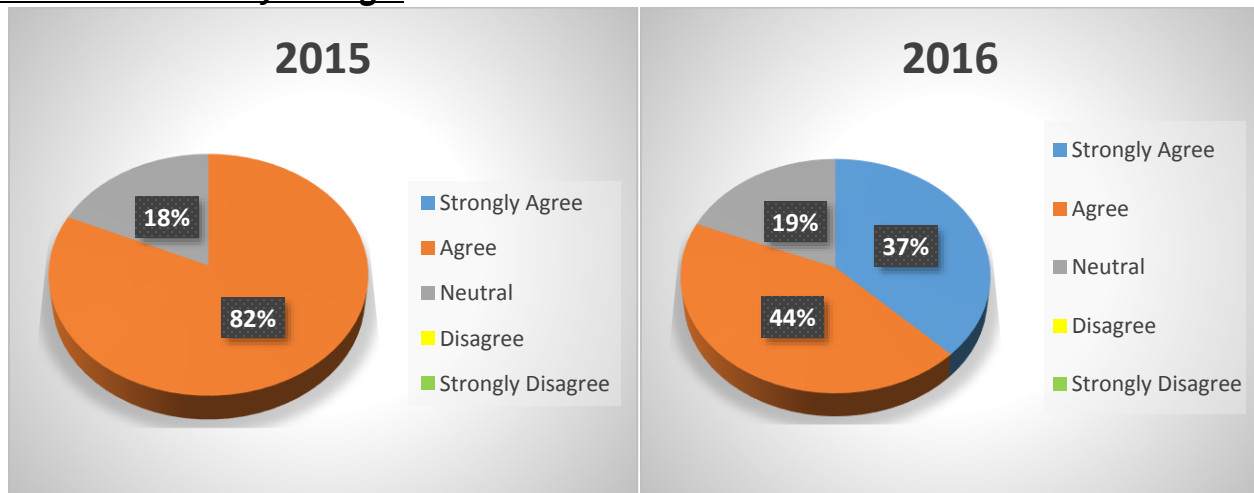
**Karen Delaney, Volunteer Center**

**Q2. In the last year I have come to know more about what Community Bridges does, than what I knew three years ago (No data for 2015).**



Answer Choices	2016
Strongly Agree	25.00%
Agree	62.50%
Neutral	12.50%
Disagree	0.00%
Strongly Disagree	0.00%
Number of Responses	16/16

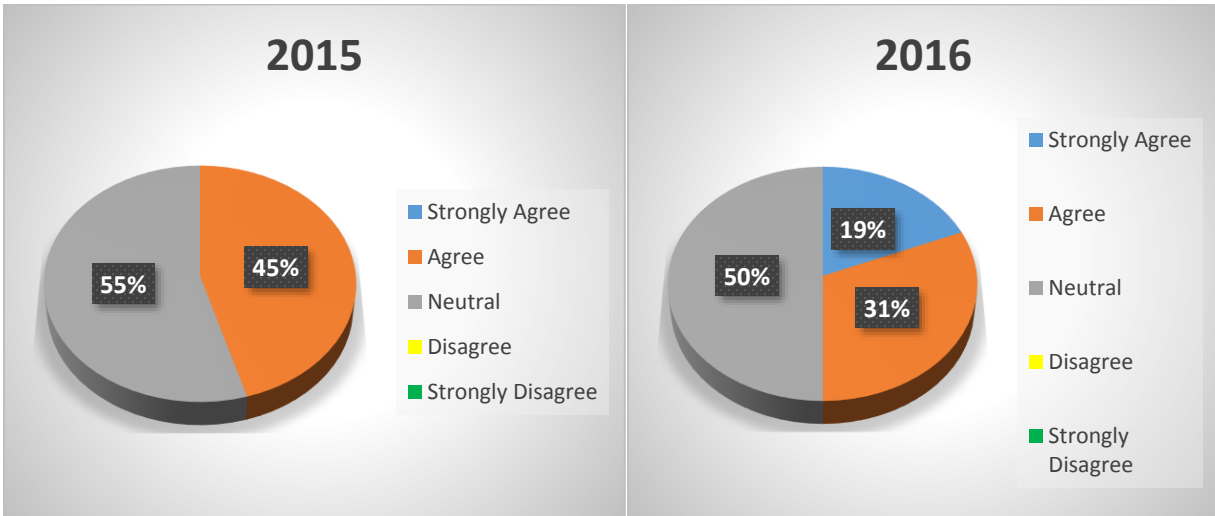
**Q3. In the last year, Community Bridges has been more engaged with community-wide planning initiatives than two years ago.**



Answer Choices	2015	2016
Strongly Agree	0.00%	37.50%
Agree	81.82%	43.75%
Neutral	18.18%	18.75%
Disagree	0.00%	0.00%
Strongly Disagree	0.00%	0.00%
Number of Respondents	11/12	16/16

While a nearly identical percentage of respondents agree that CB has increased its engagement with the community across 2015-16, half of these respondents migrated to 'strongly agree' in 2016.

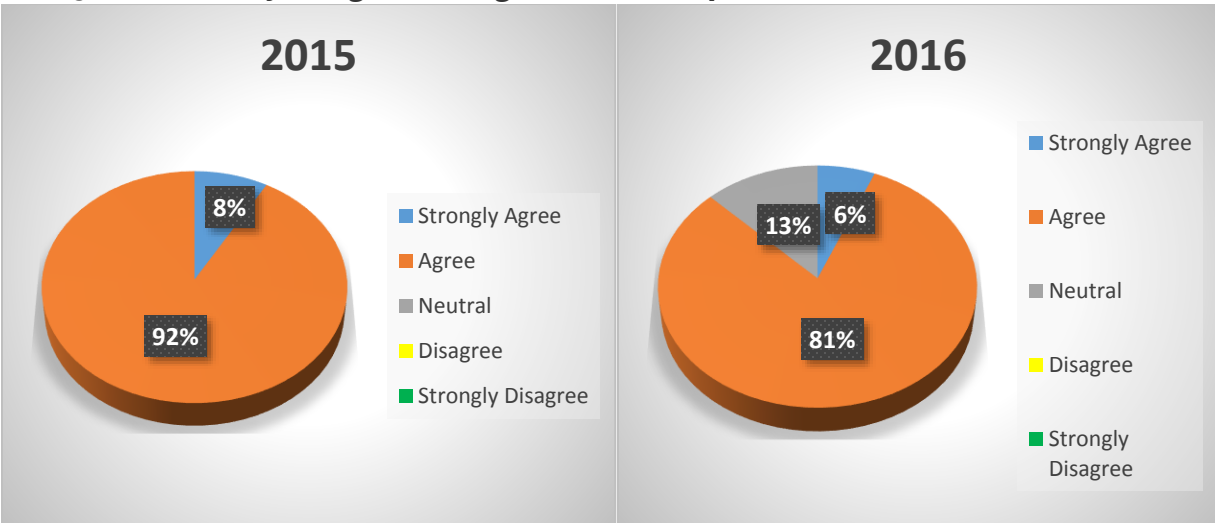
**Q4. Community Bridges seems to be more fiscally secure than they were three years ago.**



Answer Choices	2015	2016
Strongly Agree	0.00%	18.75%
Agree	45.45%	31.25%
Neutral	54.55%	50.00%
Disagree	0.00%	0.00%
Strongly Disagree	0.00%	0.00%
<b>Number of Responses</b>	<b>11/12</b>	<b>16/16</b>

On the question of fiscal security we see a similar pattern as on Q3; A sizable portion of respondents that in 2015 were in mere agreement with the statement has migrated to 'strongly agree' in 2016.

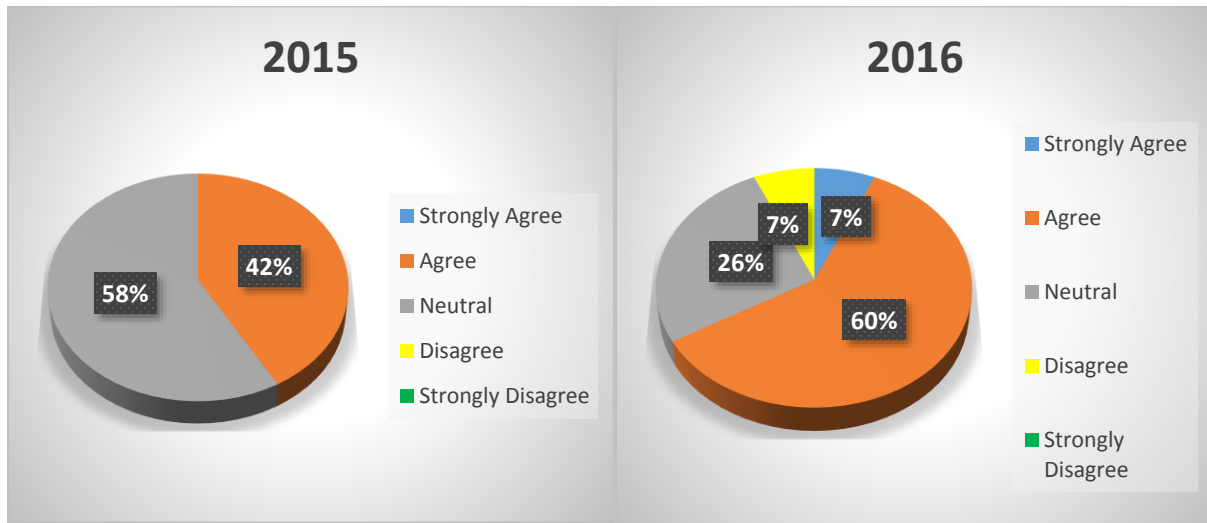
**Q5. Community Bridges is recognized as an expert in the human services field.**



Answer Choices	2015	2016
Strongly Agree	8.33%	6.25 %
Agree	91.67%	81.25%
Neutral	0.00%	12.50%
Disagree	0.00%	0.00%
Strongly Disagree	0.00%	0.00%
<b>Number of Responses</b>	<b>12/12</b>	<b>16/16</b>

On the question of whether CB is recognized as an expert in the human services field, two respondents indicated that they were neutral to the question in 2016, as opposed to none in 2015.

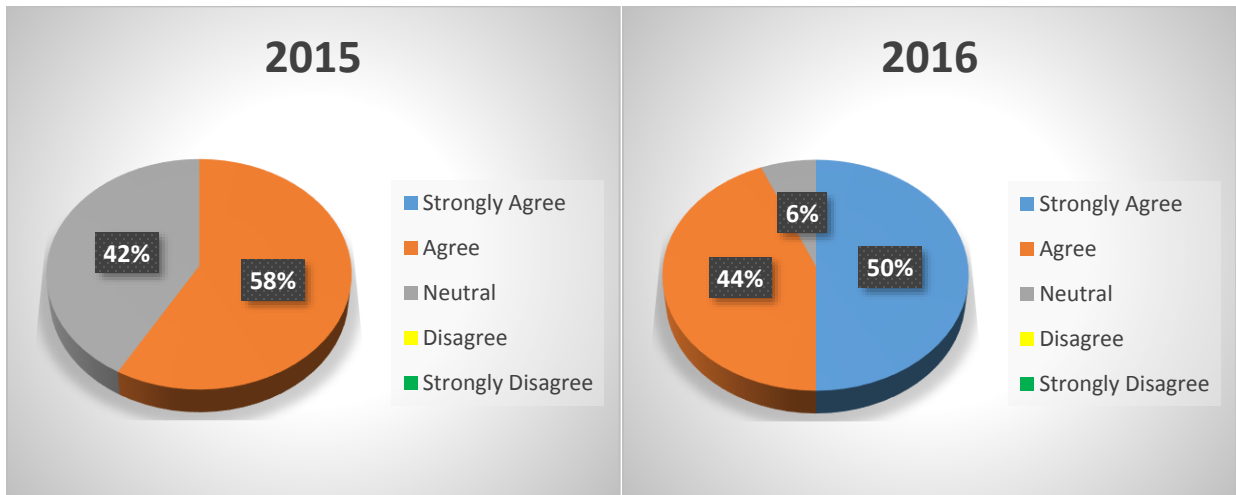
**Q6. Community Bridges' role in the community has been more clearly defined in the last year.**



Answer Choices	2015	2016
Strongly Agree	0.00%	6.67 %
Agree	41.67%	60.00%
Neutral	58.33%	26.67%
Disagree	0.00%	6.67%
Strongly Disagree	0.00%	0.00%
<b>Number of Responses</b>	<b>12/12</b>	<b>15/16</b>

While the percent of respondents neutral to Q6 has decreased and respondents in agreement has increased since 2015, we also note that in 2016 one respondent strongly agreed, and one disagreed.

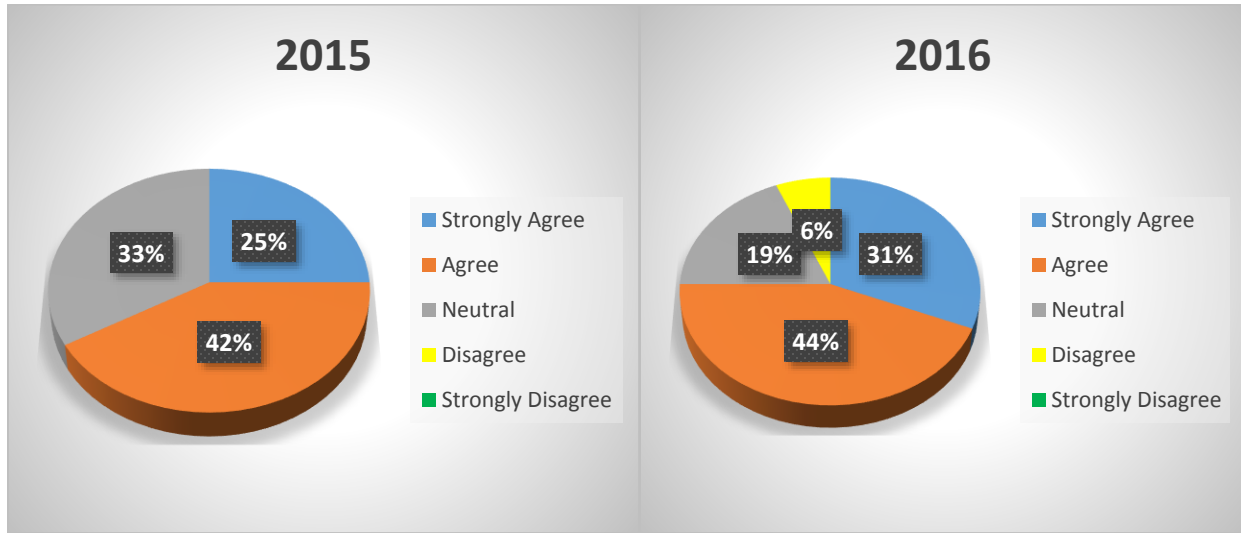
**Q7. Community Bridges has taken an active leadership role in our community in the last year.**



Answer Choices	2015	2016
Strongly Agree	0.00%	50.00%
Agree	58.33%	43.75%
Neutral	41.67%	6.25%
Disagree	0.00%	0.00%
Strongly Disagree	0.00%	0.00%
<b>Number of Responses</b>	<b>12/12</b>	<b>16/16</b>

Perceptions about CBs leadership role in our community has seen a dramatic shift from neutrality to strong agreement.

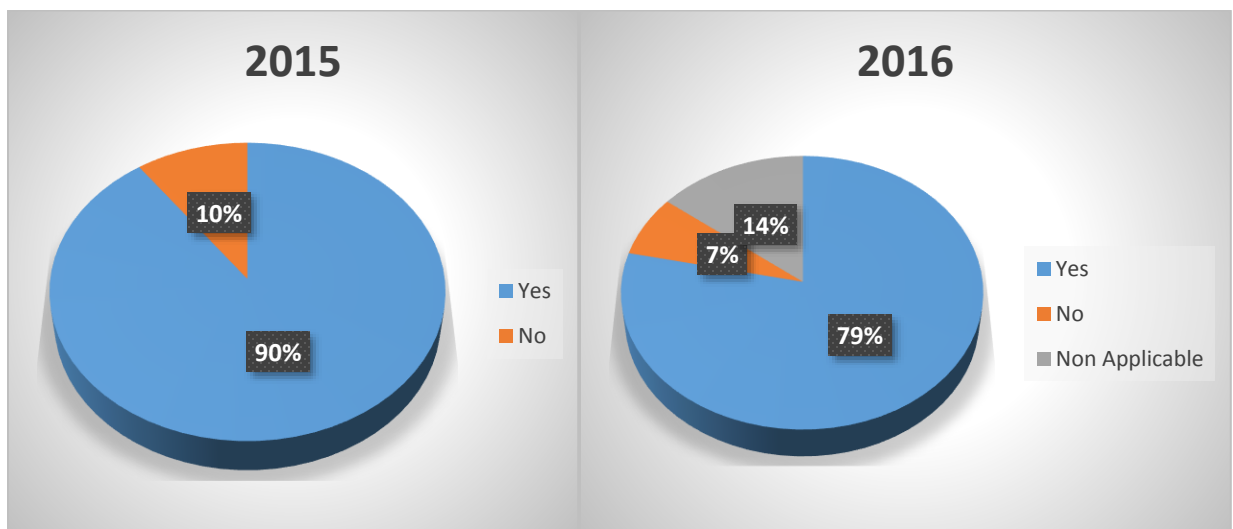
**Q8. Community Bridges has improved how they communicate to our community about the services they provide.**



Answer Choices	2015	2016
Strongly Agree	25.00%	31.25%
Agree	41.67%	43.75%
Neutral	33.33%	18.75%
Disagree	0.00%	6.25%
Strongly Disagree	0.00%	0.00%
<b>Number of Responses</b>	<b>12/12</b>	<b>16/16</b>

There was a decrease in neutrality concerning how CB communicate about services provided, and a slight uptick for both strong agreement, and disagreement with the statement (one respondent for each category).

**Q9. I am more likely to partner with Community Bridges this coming year than in years past.**



Answer Choices	2015	2016
Yes	90.00%	78.57%
No	10.00%	7.14%
Not Applicable	Not an answer option in 2015	14.29%
<b>Number of Respondents</b>	<b>10/12</b>	<b>14/16</b>

Because we added 'non-applicable' as an answer-option in 2016, the 'yes' results are skewed in favor of 2015. Only one person responded 'no' in both 2015 and 2016.

# Q10 Where do you suggest we continue to invest resources?

Answered: 16 Skipped: 0







**Q 12. Please provide three adjectives that best describe Community Bridges.**

Answered: 14 Skipped: 2







COMMUNITY BRIDGES										
Program Budget Summary										
February 28, 2017 - Revised										
Projections for Year Ending 6-30-17										
A	B	C	D	E	F	G	H	I	J	K
PROGRAM NAME:	6/30/16 Audited Balance	Annual 16/17 Balanced Budget	Current Projected Expenses	Current Projected Revenues	As Yet Unsecured Revenues	(E-D) Net 2016-2017 Gain/Loss	(B+G) Cumulative Gain/Loss	Goal 25% Reserve %	Change from Prior Mo	14.5% Gen'l & Adm Exp
WIC (Oct-Sept FFY)	151,472	2,428,916	2,409,034	2,421,185	1,130	12,151	163,623	6.8%	352	286,609
Child Development Div	2,584	2,056,529	1,985,601	1,982,961	26,974	(2,640)	(56)	0.0%	(8,356)	288,432
Elderday	(189,642)	2,011,415	1,955,296	1,998,725	137,453	43,429	(146,213)	-7.5%	(4,243)	283,309
Meals on Wheels	413,880	1,671,973	1,681,872	1,720,382	87,443	38,510	452,390	27.9%	16,545	225,795
Lift Line	(139,942)	1,406,202	1,484,208	1,555,089	101,989	70,881	(69,061)	-6.2%	23,142	156,649
La Manzana Commy Res	51,210	658,099	653,649	687,057	10,147	33,408	84,618	12.9%	3,167	88,548
Mountain Commy Res	175,850	388,753	353,051	373,774	12,778	20,723	196,573	55.7%	(4,921)	51,192
Nueva Vista Commy Res	54,878	382,560	347,824	358,488	8,890	10,664	65,542	18.8%	13,122	48,252
Live Oak Commy Res	98,063	279,916	287,158	295,718	16,518	8,560	106,623	37.1%	956	41,078
CACFP (Oct-Sept FFY)	(7,839)	3,732,690	4,169,565	4,183,625	208	14,060	6,221	5.0%	10,625	33,544
Administration	60,215	1,579,635	1,566,019	1,546,444	6,500	(19,575)	40,640	2.6%	13,141	2,925
Philanthropy	52,994	138,491	133,472	133,107	30,559	(365)	52,629	39.4%	4,907	19,353
<b>TOTAL PROG OPERATIONS</b>	<b>723,723</b>	<b>16,735,179</b>	<b>17,026,749</b>	<b>17,256,555</b>	<b>440,589</b>	<b>229,806</b>	<b>953,530</b>	<b>7.57%</b>	<b>68,437</b>	<b>1,525,685</b>
LOCR-Capital Campaign	380,288	47,097	22,612	35,745	21,974	13,133	393,421	NA	-	588
Nueva Vista Prop. Equity	200,694	-	0	0	0	-	200,694	NA	-	0
Fixed Assets & Gen'l Agy	656,551	-	1,042	6,722	0	5,680	662,231	NA	1,334	0
<b>TOTAL AGENCY</b>	<b>1,961,257</b>	<b>16,782,276</b>	<b>17,050,403</b>	<b>17,299,023</b>	<b>462,563</b>	<b>248,619</b>	<b>2,209,876</b>	<b>7.57%</b>	<b>69,771</b>	<b>1,526,273</b>

Note: MOW : \$350,000 of MOW Endowment revenue shown on Fixed Assets & General Agency 6/30/16 Fund Balance.

Note: LL : \$350,000 of prior year LL losses included in Fixed Assets & General Agency Fund Balance.

Note: Familia Property Value of \$200,694 moved to Equity from Income.

\*\* Fixed Asset purchases and Pass-Thru expenses exempt; Admin Program restricted to 5% gain due to Federal restrictions on indirect expenses

**Community Bridges  
Agency-Wide Revenue and Expenses  
February 28, 2017**

DESCRIPTION	RECEIVED		EARNED		% OF		A/R		UNEARNED		ACTUAL		% OF TOTAL
	YTD 2/28/17	YTD 2/28/17	YTD 2/28/17	YTD 2/28/17	TOTAL	TOTAL	YTD 2/28/17	YTD 2/28/17	YTD 2/28/17	YTD 2/28/17	YTD 2/28/17	TOTAL	
<b>REVENUE</b>													
County of Santa Cruz	999,637	956,919	8.8%	42,718	Salaries & Wages	4,057,012	39.4%						
City of Santa Cruz	56,750	159,000	1.5%	102,250	Payroll Taxes	474,100	4.6%						
City of Capitola	56,662	75,549	0.7%	18,887	Health Insurance/Retirement	580,273	5.6%						
City of Scotts Valley	4,586	6,114	0.1%	1,529	Contracted Services	234,987	2.3%						
City of Watsonville	9,989	12,059	0.1%	2,070	Transportation Services	277,173	2.7%						
AAA-Title IIIB/C	431,389	458,075	4.2%	26,686	Staff Travel	29,552	0.3%						
USDA-AAA / CAFB / SL	89,681	146,512	1.3%	56,832	Occupancy Expense	666,443	6.5%						
Dept of Health Svcs-WIC / Snap Ed	988,588	1,584,593	14.5%	596,005	Office/Program Expense	325,701	3.2%						
Dept of Educ-CACFP Admin	203,496	268,357	2.5%	64,861	Staff Training	18,211	0.2%						
Dept of Educ-CACFP Homes Passthru	2,691,674	2,698,964	24.7%	7,290	Insurance	114,667	1.1%						
Dept of Educ-CACFP Ctrs CCC / CBAS	56,245	95,565	0.9%	39,320	Taxes, Licenses Interest & Fees	41,692	0.4%						
Dept of Education-CDD	862,792	858,077	7.9%	4,715	Equipment Expense	112,881	1.1%						
Transportation Development Act	525,902	445,697	4.1%	80,205	Raw Food and Related	406,913	4.0%						
EFSF (FEMA)	0	6,126	0.1%	6,126	Vehicle Operations/Maintenance	70,105	0.7%						
Covered CA-Navigator	7,847	14,201	0.1%	6,354	Payments to CACFP Homes/Ctrs	2,755,209	26.8%						
FTA Section 5310 - Cal Trans Veh	0	39,978	0.4%	39,978	Payments to Other Agencies	32,914	0.3%						
FTA Section 5310 - Cal Trans Ops	0	35,989	0.3%	35,989	Fixed Asset Purchases	48,895	0.5%						
First Five	196,217	180,793	1.7%	15,424	Vehicle Related Purchases	41,725	0.4%						
Foundations & Other Grants	253,560	203,325	1.9%	50,235	Depreciation/Amortization	-	0.0%						
Donations/Fundraising	588,129	594,104	5.4%	5,976									
Participant Contributions	58,953	58,953	0.5%	-									
Client Fees	281,865	281,865	2.6%	-									
Medi-Cal Fees	879,224	1,129,667	10.3%	250,443									
Program Income-Other	87,139	165,249	1.5%	78,110									
Transportation Fees/Script	10,639	10,639	0.1%	-									
Outside Contracts	35,059	71,765	0.7%	36,706									
Uncollectible Revenue	0	0	0.0%	-									
Interprogram Revenue	364,471	364,471	3.3%	-									
<b>TOTAL REVENUE</b>	<b>9,740,493</b>	<b>10,922,605</b>	<b>100.0%</b>	<b>1,375,410</b>	<b>TOTAL EXPENDITURES</b>	<b>10,288,452</b>	<b>100.0%</b>						
					<b>Net Gain (Loss)</b>	<b>634,153</b>							
					Prior Yr Reserves	1,961,257							
					<b>Net Assets:</b>	<b>2,595,410</b>							
Change from last month	90,530	<\$56K doms in Feb, \$23K Incr Fees, \$8K New Snap											

**Community Bridges  
Statement of Financial Position  
February 28, 2017**

ASSETS	Unrestricted	Temporarily Restricted		Endow Restricted Net Assets	TOTAL
		Capital Campaign	Escrow		
Cash and cash equivalents	861,988	-	196,500	27,500	1,085,988
Cash reserved for LOFRC Facility Maint	-	402,151	-	-	402,151
Accounts/Grants receivable	1,439,907	-	-	-	1,439,907
Prepaid expenses	219,803	-	-	-	219,803
Inventory - Raw Food & Supplies	-	-	-	-	-
Refundable Deposits	48,358	-	-	-	48,358
Property and equipment	630,784	-	-	-	630,784
Leasehold improvements	45,639	-	-	-	45,639
<b>TOTAL ASSETS</b>	<b>3,246,478</b>	<b>402,151</b>	<b>196,500</b>	<b>27,500</b>	<b>3,872,629</b>
<b>LIABILITIES</b>					
Accounts payable	273,131	-	-	-	273,131
Salaries and wages payable	182,062	-	-	-	182,062
Payroll taxes payable	93,928	-	-	-	93,928
Retirement (401k) benefits payable	13,605	-	-	-	13,605
Accrued vacation salaries and wages	244,286	-	-	-	244,286
Health insurance payable/withheld	2,602	-	-	-	2,602
Short term debt (includes LOC)	-	-	-	-	-
Long term debt	-	-	-	-	-
Volunteer Center liability	-	3,218	-	-	3,218
Capitalized leases payable	70,103	-	-	-	70,103
Due to fixed asset fund	-	-	-	-	-
Unearned revenue/advances	241,036	-	-	-	241,036
Other debts	5,137	-	-	-	5,137
Other liabilities	148,112	-	-	-	148,112
<b>TOTAL LIABILITIES</b>	<b>1,274,001</b>	<b>3,218</b>	<b>-</b>	<b>-</b>	<b>1,277,219</b>
Fund Balance June 30, 2016	1,369,803	380,954	183,000	27,500	1,961,257
Current Year Income (Loss)	602,675	17,979	13,500	-	634,153
<b>TOTAL NET ASSETS</b>	<b>1,972,477</b>	<b>398,932</b>	<b>196,500</b>	<b>27,500</b>	<b>2,595,410</b>

	M	G	Current Month	Last Month	Goals	Req Ratios
<b>Cumulative Net Gain (Loss):</b>	↑	↑	634,153	543,623	\$200,000	
<b>Liquidity Ratio (Unrestr Cash/Total Liabilities):</b>	↑	↓	0.67	0.81	3.0	
<b>Current Ratio (Current Assets/Current Liabilities):</b>	↑	↑	3.3	3.5	2.2	1.6
<b>Modified Current Ratio (Liabilities include advances):</b>	↑	↑	2.7	2.3	1.7	
<b>Net Asset Ratio (Total Assets/Total Liabilities):</b>	↑	↑	3.0	2.6	1.9	
<b>Debt to Equity (Total Liabilities/Total Fund Bal):</b>	↑	↑	49%	62%	109%	
<b>Debt to Assets (Total Liabilities/Total Assets):</b>	↑	↑	33%	38%	52%	
<b>Return on Reserves:</b>	↑	↑	24.4%	21.7%	7.7%	
<b>Current Assets (excludes property/fix assets):</b>			3,196,205	3,378,083	3,300,000	
<b>Current Liabilities (excludes long term/unearned):</b>			962,863	975,443	1,510,000	
<b>Modified Current Liabilities (adds in unearned):</b>			1,203,898	1,475,749	1,960,000	

# PROGRAM REPORT to BOARD of DIRECTORS

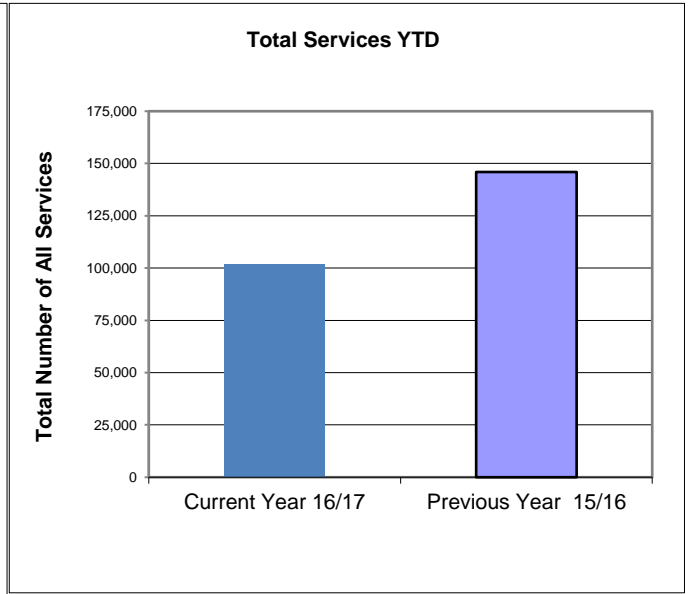
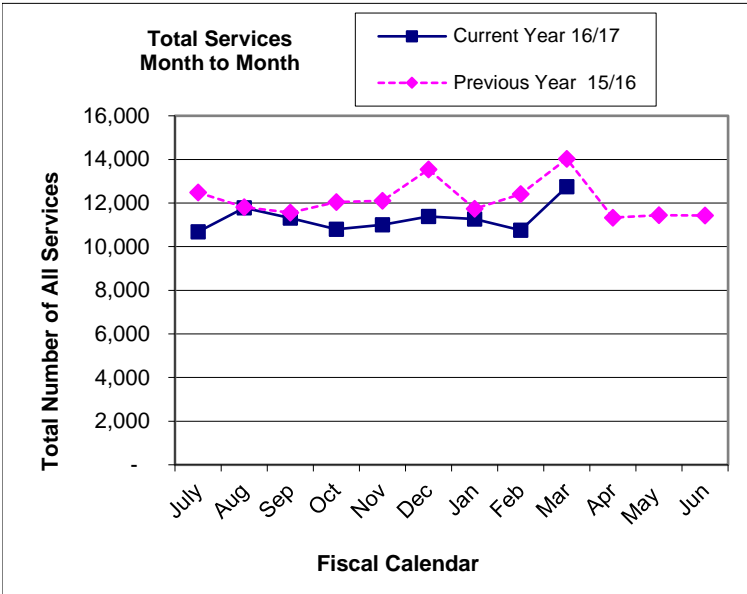


**Program Name:** Meals on Wheels for S.C. County

**Date of Board Meeting:** 4/19/2017

**A. Services:** Congregate and Home Delivered Meals

Total number of all services	Fiscal Calendar	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	
	<b>Current Year 16/17</b>	10,679	11,787	11,309	10,794	10,999	11,379	11,273	10,760	12,744					101,724
	<b>Previous Year 15/16</b>	12,489	11,806	11,562	12,045	12,097	13,536	11,732	12,414	14,025	11,333	11,441	11,428		145,908



**B. 2016-2017 Volunteers Report:**

Fiscal Calendar (16-17)	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
<b>Number of Duplicated Volunteers</b>	153	156	157	158	161	181	201	201	201				1,569
<b>Number of Unduplicated Volunteers</b>	3	1	1	3	20	20	0	0	3				51
<b>Number of Volunteered Hours</b>	1,331	1,434	1,425	1,430	1,450	1,456	1,252	1,236	1,315				12,328

**C. Accomplishments:**

**December** -With the help of over 25 community members MOW delivered 150 meals on Christmas Day to home delivered meal participants.

**February**-was a very busy fundraising month for MOW with the tenth annual Bay Federal Coin Drive kicked off and the fourth annual Food from the Heart Event.

**March** -Over 20 elected officials and first responders participated in Community Champion's week, a national effort to highlight the critical issues of food insecurity and social isolation MOW' programs are addressing.

**MOW is delighted to welcome to our staff Alma Molina as the new Assistant Director for the program.**

# PROGRAM REPORT to BOARD of DIRECTORS

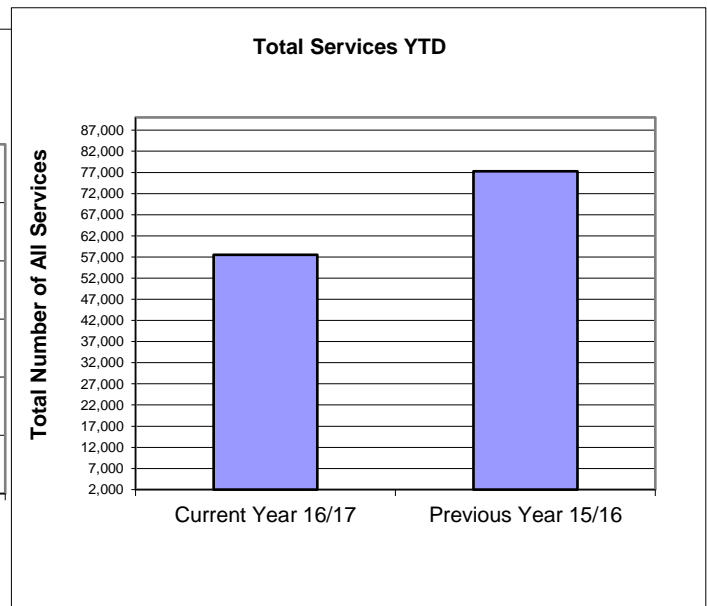
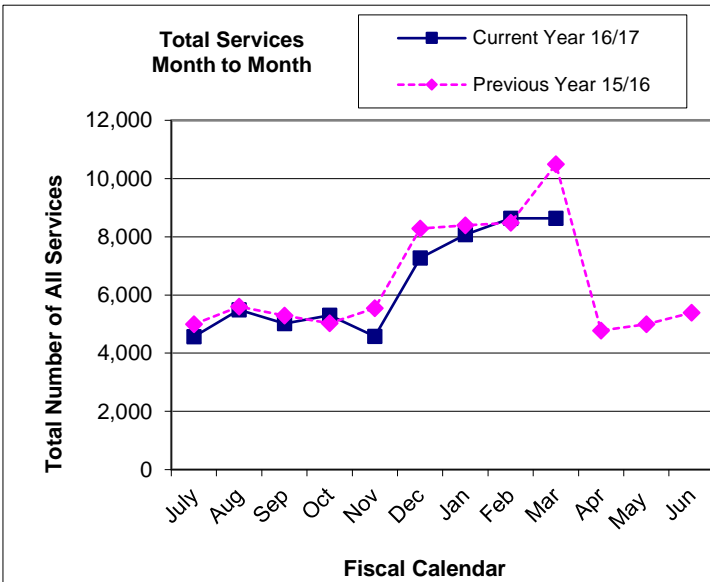


**Program Name:** LIFT LINE / CTSA

**Date of Board Meeting:**

**A. Services:** Specialized paratransportation services

Total number of all services	Fiscal Calendar	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	
	<b>Current Year 16/17</b>	4,567	5,487	5,014	5,298	4,580	7267	8070	8634	8632					57,549
	<b>Previous Year 15/16</b>	4,993	5,604	5,296	5,030	5,547	8,277	8,389	8,484	10,488	4,778	4,994	5,388	77,268	



**2016-2017 Volunteers Report:**

Fiscal Calendar (16-17)	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Number of Duplicated Volunteers	0	0	0	0	0	0	0	0	0				0
Number of Unduplicated Volunteers	0	0	0	0	0	0	0	0	0				0
Number of Volunteered Hours	0	0	0	0	0	0	0	0	0				0

**B.Accomplishments:**

Notice this report is unaudited for March 2017 the monthly service units could change. Please note that units of service are

**C.Challenges:**

Short on support staff, and short on drivers all of the FY16/17, there has been a hardship in recruitment for class B drivers and the process to getting class C drives certified takes longer now and we are losing some divers before they can get certified.



# PROGRAM REPORT to BOARD of DIRECTORS

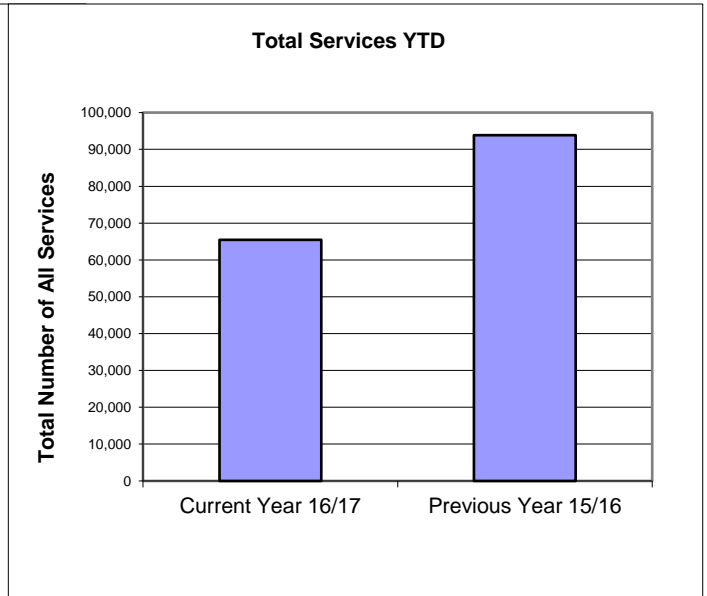
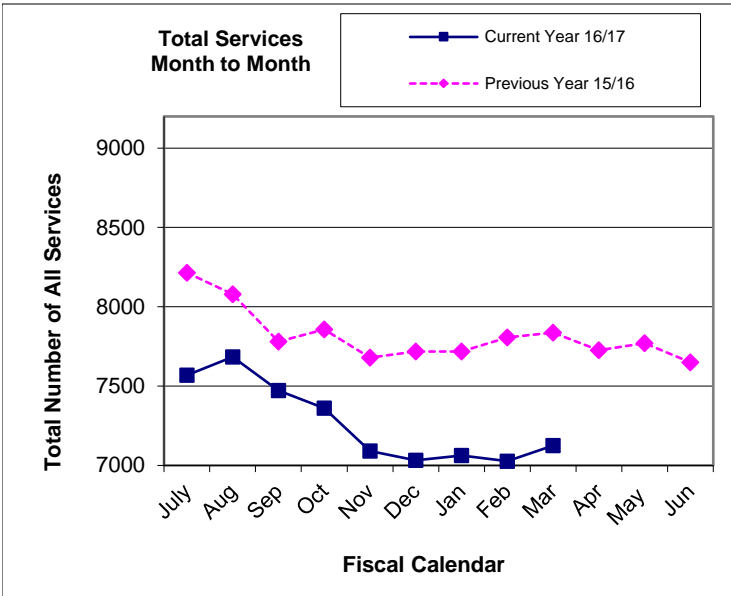
**Program Name:** WIC Program



**Date of Board Meeting:** April 14 , 2017

**A. Services: Nutrition Education, Breastfeeding Support, Distribution of Food Coupons.**

Total number of all services	Fiscal Calendar	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	
	<b>Current Year 16/17</b>		7568	7684	7472	7362	7091	7032	7062	7027	7125				65,423
	<b>Previous Year 15/16</b>		8215	8080	7781	7857	7679	7719	7718	7806	7838	7726	7770	7650	93,839



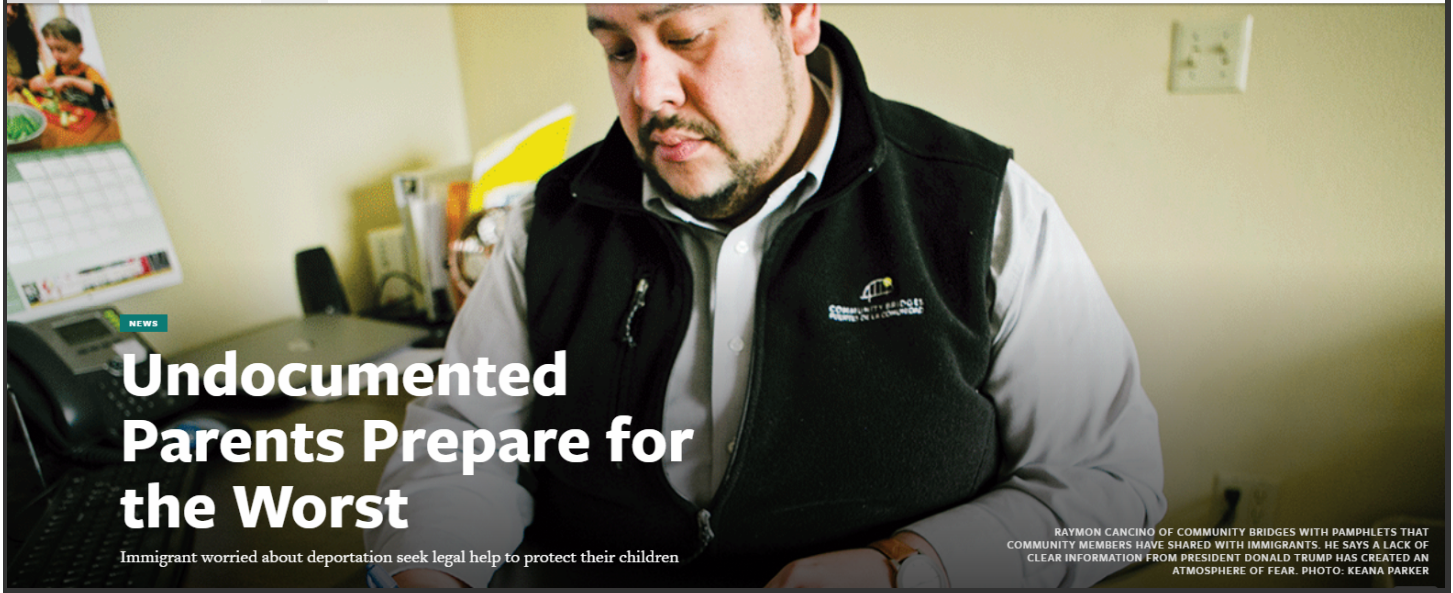
**B. 2016-2017 Volunteers Report:**

Fiscal Calendar (14-15)	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
<b>Number of Duplicated Volunteers</b>	0	0	0	0	0	0	0	0	0				
<b>Number of Unduplicated Volunteers</b>	0	0	0	0	0	0	0	0	0				
<b>Number of Volunteered Hours</b>	0	0	0	0	0	0	0	0	0				

**C. Accomplishments:**

**C. Accomplishments:** 1. The House and Senate passed a continuing resolution (CR) to maintain FY 2017 WIC funding to April 28, 2017. If the budget is not passed, another CR is expected with adequate funding for WIC participation. WIC staff attended the state conference in San Diego and brought back new ideas and inspiration for innovative client services. Caseload has remained stable despite many fears in the community about immigration, and we have had few requests to leave the program. We are reassuring WIC clients that WIC data is not shared outside of the WIC program, and not even with the USDA.

The agriculture season is upon us and WIC will start extending hours to 7pm on Tuesdays. We are hopeful that clients continue to access services.



# Undocumented Parents Prepare for the Worst

Immigrant worried about deportation seek legal help to protect their children

RAYMON CANCINO OF COMMUNITY BRIDGES WITH PAMPHLETS THAT COMMUNITY MEMBERS HAVE SHARED WITH IMMIGRANTS. HE SAYS A LACK OF CLEAR INFORMATION FROM PRESIDENT DONALD TRUMP HAS CREATED AN ATMOSPHERE OF FEAR. PHOTO: KEANA PARKER

Immigrant worried about deportation seek legal help to protect their children

BY **ANDREA PATTON**

POSTED ON MARCH 21, 2017

[This is the third story in a series examining immigration issues in Santa Cruz County. Read [Part 1 here](#) and [Part 2 here](#).]

Sitting in a corner of the children’s section of the downtown public library, Camila\* is holding a tan notebook. In it, she’s written a quote from Thomas Jefferson: “When injustice becomes law, resistance becomes duty.”

As an activist, Camila fought for plastic-free oceans, joining a statewide push for legislation to ban plastic bags and straws. She joined in the fight to preserve the [Beach Flats Community Garden](#) and got to know the Santa Cruz City Council very well with her regular appearances at meetings. But under the first few months of the new presidential administration, she has cautiously slid out of the limelight.

The parent of two young girls, Camila volunteers regularly at their school, teaching Spanish and art. They are her top priority.

“I have fears,” says Camila, an undocumented immigrant. “If it’s just me, I don’t care, but I don’t want to be separated from my kids. If I make a mistake or say things loudly as an activist, if I make someone in power uncomfortable, they can send ICE [Immigration and Customs Enforcement] agents to my house.”

Like many in her situation, Camila pays taxes using an Employee Identification Number. Her driver’s license identifies her undocumented status with the words “Federal Limits” in the upper right corner. “Out there, many people are saying, ‘You break the law and you know it. There are consequences,’” she says. “But I believe that no human is illegal. In certain moments of your life you made decisions, and I am here. My kids are born here. They are American citizens, and they have rights.”

Attorney Tanya Ridino works with [Monarch Services](#), a domestic violence outreach program that primarily serves the Latino community. After the election, Monarch began to receive a much higher volume of calls from parents asking for help with planning for their children’s welfare in the event that they are deported. She began training her bilingual staff to help families plan for the possibility of deportation. Along with a heightened increase in calls, she has noticed a drop off in showing up for appointments. “People are terrified to come in and seek legal help that they need,” she says.

Ridino isn’t the only one who’s sensed an increase in fear and uncertainty within the immigrant community. Immediately after the election, Michele Bigley, a writing instructor for UCSC and Cal State University of Monterey Bay, wondered how she could help those who might become more vulnerable under President

Donald Trump's new administration. Her husband, Eddie Broitman, an estate planning attorney, told her he also wanted to do something to help. She heard the same thing from her friends—parents, educators, and health professionals. Bigley and company teamed up with Sanctuary Central, a group of estate planning attorneys, and began to look at existing legal documents. "It's all new to everyone. We are trying to latch on to the knowledge of people who worked in these fields for a long time," Bigley says.

## SAFE HAVEN

The Self Help Center (SHC) at the courthouse in Watsonville is the only free place people can go for help with understanding legal issues and rights. Director of Operations Sasha Morgan says that they have gotten a lot of phone calls about notaries who were charging big bucks for legal advice that the SHC provides for free. SHC attorneys hosted a meeting at the Santa Cruz courthouse on March 14 to identify steps parents might follow to prepare for a deportation. They are also putting together a packet with local resources and a checklist of documents, modeled after a similar effort from the Immigrant Legal Resource Center (ILRC), as well as the "Know Your Rights" Red Card that groups like Community Bridges are distributing.

Three other documents are circulating now, and the SHC may also include them in its packet. A caregiver affidavit, for instance, allows a parent to choose an individual to be responsible for their children in the event that they are no longer able to care for them. The responsible individual signs the affidavit if and when it becomes necessary.

Most parents have expressed the desire to have their children brought to them if they are deported. Doing so requires a specific power of attorney identifying the terms of travel, including names and locations, and dual citizenship for the child is helpful.

Some community members have suggested circulating a nomination of guardianship form. Advocates like Ridino are concerned, though, that the document could be misused, because it completely removes parental rights and could make it very difficult to restore them. Ridino says she has had years of experience trying to help people undo disputed guardianship.

Morgan says all parents, regardless of immigration status, should update emergency contacts on record at their child's school and specify in writing who they want to take care of their children in their absence. A representative from the Santa Cruz City School District says officials have also offered to scan important paperwork, since many documents were destroyed during the recent raids.

## POINT OF ORDER

Camila is wary of getting help because she feels it isn't safe. She took her children into court to get their passports, even though she felt very nervous doing so. Doug Keegan, program director of the Santa Cruz Immigration Department, says it's important to make sure the courts remain safe places locally, because there have been incidents of ICE agents showing up at courthouses to make arrests, [as they did recently in Pasadena](#).

Although Camila has identified someone to be a guardian, the thought of that becoming a reality is too much for her to consider. Her family is in Mexico, but her only friends are here. She trusts those friends, but she says that—when it comes to her kids—no amount of trust could make the idea of a splintered family tolerable. It would be very difficult on her young kids, who don't fully understand the situation when she and her husband talk to them about it.

A recent Community Bridges meeting for concerned immigrants shared information, including tips on self-care from a therapist. Nervous parents swarmed volunteers with questions. "I just want to give people some peace of mind," says Rocio Llontop, one of the event's coordinators and a volunteer notary.

Community Bridges devotes itself to serving the needs of all immigrants, regardless of legal status. CEO Raymon Cancino says providing helpful information is important, since the Trump administration has not been particularly clear on who will or will not be impacted by president's campaign promises.

Bigley says some of her students came here as young as two years of age, but they're undocumented. "They are just as American as we are, but they don't have that paper. They are out there doing the real work—helping others in need, the mentally ill, kids with cancer," she says. "They are doing the work in the most meaningful heartfelt areas, and to think we are sending the message that we don't want them, it shames me for my country."

*\*Name has been changed to protect source's identity.*



# REGISTER-PAJARONIAN

100 Westridge Dr., Watsonville, CA 95076 • Ph: 831-761-7300 • Fax: 831-722-8386

E-EDITION LAST UPDATED: 3/23/2017, 5:48:35 AM

Current E-Edition



Username:

Password:

Login

Forgot Password?

<a href="#">News</a>	<a href="#">Search</a>	<a href="#">ContactUs</a>	<a href="#">Subscribe</a>	<a href="#">Information</a>	<a href="#">E-Edition</a>	<a href="#">Real Estate</a>	<a href="#">LIFE</a>	<a href="#">Auto Sales</a>
<a href="#">Local news</a>	<a href="#">Sports</a>	<a href="#">Obituaries</a>	<a href="#">BeyondThePage</a>	<a href="#">Progress</a>	<a href="#">Photos</a>	<a href="#">Home</a>		



REGISTER-PAJARONIAN Proudly Presents: Real Estate Marketplace Online!

- All local properties
- Galleries, maps & property features
- Search by price, location or status
- Agent Profile w/ one click contact
- Mortgage calculator & MORE...



CLICK HERE!

## Local news

### Officials support Meals on Wheels as program faces cuts

Posted: Wednesday, Mar 22nd, 2017  
BY: TODD GUILD

LIVE OAK — A team of volunteers packed their vehicles full of hot food at the Live Oak Senior Center Wednesday morning, preparing to bring it to hungry mid-county seniors.

For the Meals on Wheels volunteers, the trip was nothing new. Some come on a daily basis, while others do it once a week. For the seniors, the meals — and the contact with the volunteers — can be the only daily social contact they have.

The deliveries came in the middle of the annual Community Champions Week, part of a nationwide campaign that aims to increase awareness and encourage support for senior nutrition needs and services.

Elected officials help with meal deliveries as part of the week, which the organization says is a way to experience firsthand the impact such services have.

Santa Cruz County Sheriff Jim Hart joined his parents Larry and Susan Hart, who volunteer weekly for Meals on Wheels for Santa Cruz County.

Several Watsonville City Council members are slated to make deliveries on Friday.

Sue Hart said the deliveries are a chance to meet new people, and to check in on a population of people who too often live alone.

“I think they need the social outlet,” she said.



Santa Cruz County Sheriff Jim Hart stands flanked by his parents Larry (left) and Sue. Larry and Sue Hart are volunteers with Meals on Wheels for Santa Cruz County, and were bringing meals to Live Oak resident Frank Plant (second from right). (Photo by Todd Guild/ Register-Pajaronian)



Click Here For **Aptos's Premier Personal Training & Weight Loss Center**

(831) 708-2323

**A EQUIPMENT TOOL SHED RENTALS**  
Family Owned Since 1945  
OPEN 7 DAYS

WATSONVILLE 722-0334  
285 W. BEACH ST.

SANTA CRUZ 477-7133  
3700 SOQUEL AVE.

**RENT IT!**

WE PAY THE TAX ON RENTALS!

WE DELIVER [www.AToolShed.com](http://www.AToolShed.com) / 1-800-A-TOOL-SHED

**Quick Find**

Select Page: Local news

Within: 1 Months

Keyword:

Advanced Search

Search

## Entertainment

## OwnLocal

Hart said they normally make about seven stops on their weekly route.

“It makes us feel really good,” she said. “Once we started, it became really enjoyable.”

Run by Community Bridges, Meals on Wheels for Santa Cruz County has served nearly 9 million meals to 60,000 local seniors since its inception in 1976.

Some 200 volunteers work to serve around 150,000 meals per year.

Social services programs such as Meals on Wheels have been in the news since late February, when President Donald Trump introduced his budget for the 2018 fiscal year, titled, “America First: A Budget Blueprint to Make America Great Again.”

Among other things, Trump has proposed \$69 billion for the Health and Human Services Department, through which Meals on Wheels is funded. That is a \$15 billion reduction from 2017.

In the 53-page budget summary, Trump said that the Federal Government has spent more than \$150 billion on the program since its inception in 1974, but that it is “not well-targeted to the poorest populations” and has no demonstrated results.

Community Bridges Chief Executive Officer Raymon Cancino said the numbers are worrisome.

“This is a true safety net,” he said of the program. “We’re trying to ensure that our community feels supported.”

Cancino was quick to say that the budget is merely a proposal. It must still pass muster with U.S. lawmakers, many of whom have expressed doubt about it.

The high numbers, Cancino said, are likely Trump’s business philosophy of playing “hardball” during negotiations and will likely be far lower once approved by U.S. lawmakers.

Still, Cancino estimated the cut to the program will likely be around 10 percent, which he said is still a concern.

“It depends on the powers that be, and what they are going to be willing to fight for,” he said.

Cancino pointed out that rising cost of living, and a growing population of seniors, make such services more important than ever.

“This is the most backward time to be cutting Meals on Wheels,” he said. “We have a great tsunami coming, and they are cutting the very programs that help these people.”

The budget shifts programs such as community and economic development to the state and local level, and redirects the federal resources.

The President has also proposed eliminating entirely the Community Development Block Grant program, which he touts as saving \$3 billion.

If that portion of the budget passes, Cancino said it would mean a \$100,000 loss for the after-school program in the Beach Flats neighborhood in Santa Cruz.

Also on the chopping block are programs such as youth centers in Santa Cruz and Watsonville, the Homeless Services Center, Seniors Council and the Area Agency on Aging.

Donations to Meals on Wheels programs have risen slightly since Trump introduced his budget, part of an upwelling of support Cancino said is important to keep going.

Cancino said the county intends to keep the programs running, regardless of the outcome of the budget.

“It really depends on community involvement,” he said. “We need to show on a national level what a true act of compassion looks like.”

[Share on Facebook](#)

## SHOPPE LOCAL (HTTP://LOCAL.REGISTER-PAJARONIAN.COM/CONTENT ADS

(http://local.register-pajaronian.com/watsonville-ca/services/interfaith-services/mehls-colonial-chapel-831-724-6371)

(http://local.register-pajaronian.com/watsonville-ca/beauty-and-wellness/barber-shops/buds-barber-shop-831-763-0723)

(http://local.register-pajaronian.com/watsonville-ca/community/government-associations/pajaro-valley-chamber-of-commerce-831-724-3900)

(http://local.register-pajaronian.com/watsonville-ca/shopping/retail-stores/freedom-meat-lockers-831-724-4355)

(http://local.register-pajaronian.com/tampa-us/services/landscaping/sunrose-landscape-831-722-1776)

(http://local.register-pajaronian.com/apto... Community Foundation Santa Cruz philanthropy/Non-profit organizations/community-foundation-santa-cruz-county-831-662-2000)

[SEE MORE \(HTTP://LOCAL.REGISTER-PAJ](#)

## Follow Us...

Hide

Register-Pajaron...  
4.1K likes

Liked

You and 8 other friends like this

## Translate Website

Hide

Select Language | ▾