



COMMUNITY BRIDGES
PUENTES DE LA COMUNIDAD

BOARD OF DIRECTORS
Wednesday, February 17, 2016
6:00 PM to 8:00 PM

Elderday: 100 Pioneer Street, Santa Cruz, CA 95060

AGENDA

- 5:30 Dinner**
- 6:00 1. CLOSED SESSION BOARD ONLY**
- 6:30 2. Call to Order/Establish Quorum**
- 6:31 3. STAFF CALLED IN**
- 6:36 4. Agenda Review**
- 6:46 5. Announcements/Program Updates**
- 6:50 6. *CONSENT AGENDA – Action Items**
In approving the consent agenda, the Board is approving recommendations within each committee’s minutes listed below.
 - 6.1 Draft Minutes of the January 20, 2016 Board Meeting***
 - a. Shannon/Rebecca moved to approve the January 20, 2016 Consent Agenda as presented. MSP.*
 - b. Jack/Barbara moved to accept the FY 14-15 financial audit. MSP*
 - c. Shannon/Rebecca moved to approve the Philanthropy Committee planning an agency-wide fundraising event. MSP.*
 - 6.2 Draft Minutes of the February 4, 2016 Finance Committee Meeting***
 - 6.3 Draft Minutes of the February 4, 2016 Governance Committee Meeting***
 - 6.4 Notes of the January 3, 2015 Philanthropy Committee Meeting***
- 6:55 7. Receive comments from members of the public on “Items not on the Agenda”**
- 7:00 8. Program Presentation: Lift Line- Kirk Ance**
- 7:30 9. Agency Business – Ray Cancino**
 - 9.1 Dashboard Update*
 - 9.2 MCR Phone Banking*
 - 9.3 Redwood Mountain Preschool*
 - 9.4 FY16/17 CMC Application*
 - 9.5 CCAH- Alliance Application and Potential Funding (Dialysis +Additional Support)*
 - 9.6 Roots & Wings (recommended increase)*
- 8:00 10. Development/Philanthropy Report & Committee Update – Libby Morain**
- 8:10 11. Finance Committee Update – Cathy Benson**
- 8:15 12. Written Reports**
 - 12.1 Financial Reports from the Feb 4, 2016 Finance Committee Meeting*
 - 12.2 Redwood Mountain Impact Scenarios*
 - 12.3 Community Bridges Program Reports Admin/HR, CACFP*
- 8:15 13. Newspaper Articles**
- 8:15 14. Items for Next Agenda**
- 8:15 15. Adjourn Regular Meeting**
- 8:15 16. CLOSED SESSION**

Next Meeting:

Wednesday, March 16, 2016
6:00 PM to 8:00 PM

Elderday: 100 Pioneer Street, Santa Cruz, CA 95060



COMMUNITY BRIDGES
PUENTES DE LA COMUNIDAD

BOARD OF DIRECTORS
Wednesday, January 20, 2016

6:00 PM to 8:00 PM

Elderday: 100 Pioneer Street, Santa Cruz, CA 95060

APPROVED MINUTES

Members Present: Barbara Frank, Heather Lenhardt, Jack Jacobson, Linda Fawcett, Martín Bernal, Rebecca Fowler, Shannon Brady

Excused: Jordan Ciliberto, Jorge Méndez, Pam Fields

Staff in Attendance: Cathy Benson, Cathy Cavanaugh, Julie Gilbertson, Julie St. Leger-Barter, Libby Morain, Lois Sones, Ray Cancino, Susan Marinshaw

Guests: Peter Mersino, Auditor; Sara Siegel, Potential Board Member

Minutes: Julie St. Leger-Barter

5:30 Dinner served.

6:00 1. CALLED TO ORDER/QUORUM ESTABLISHED.

6:01 2. Introductions – Potential Board Member Sara Siegel

2.1 Sara is a former employee of Mountain Community Resources, and is now a Probation Officer in the adult division for the County of Santa Cruz. She was referred by Linda Fawcett.

6:03 3. Announcements

3.1 Julie S. announced her resignation effective January 29, 2016 – she is relocating to San Francisco. Ray and Julie G. presented her with a parting gift.

6:05 4. Agenda Review

6:05 5. CONSENT AGENDA

5.1 **Shannon/Rebecca moved to approve the January 20, 2016 Consent Agenda as presented. MSP.**

This Consent Agenda included:

5.1 Draft Minutes of the November 18, 2015 Board Meeting

5.2 Draft Minutes of the December 3, 2015 Finance Committee Meeting

5.3 Draft Minutes of the December 3, 2015 Governance Committee Meeting

5.4 Draft Minutes of the January 7, 2016 Finance Committee Meeting

5.5 Notes of the December 9, 2015 Philanthropy Committee Meeting

6:05 6. Receive comments from members of the public on “Items not on the Agenda”

None.

6:05 7. FY 14-15 Financial Audit Presentation – Peter Mersino and Cathy Benson

7.1 *Action Item: FY 14-15 Audit Approval

The Audit Committee (Jorge, Martin and Rebecca) recommended to the full Board to accept the audit. Peter gave a comprehensive review of all aspects of the audit. Cathy and Julie G. acknowledged Peter and his years of service with CB.

Jack/Barbara moved to accept the FY 14-15 financial audit. MSP.

6:15 8. Program Presentation: Elderday – Lois Sones

Lois presented on the ADHC (Adult Day Health Care) CBAS (Community Based Adult Services) program and explained how they are transitioning to “person-centered care”. The annual Medi-Cal survey is in progress, and they will be making an unannounced visit in the next month or so to check in on prior deficiencies. Activities at Elderday include coloring, music & memory program, gym, walking group, arts & crafts, yoga, computers, movies, and more. Since November, Meals on Wheels has been providing the meals at Elderday and has received a ton of positive feedback. Everyone took a tour of Elderday and Lois showed participants’ drawings.

6:57 9. Agency Business – Ray Cancino

9.1 Fed Mileage Change – The federal government is lowering the mileage reimbursement rate to \$0.54 per mile since gas prices have declined. To comply with our SEIU contract, CB will continue to use the \$0.55 per mile reimbursement rate and will use unrestricted funds to cover the one cent leftover. This will require two different funding sources on all claims for reimbursement.

9.2 CB Survey – The results of the Stakeholder Survey are included in the packet on pages 11-17. This will be an annual survey. Please email Ray with any questions.

9.3 Fairgrounds Evacuation – There was a gas leak on Friday. Staff did a great job reacting and coordinating child pick-ups. Everyone was back in the classroom on Tuesday. There was an article in the Sentinel Saturday. The Site Supervisor was grateful and impressed with Ray’s help and how he handled the situation.

9.4 Redwood Mountain Preschool – The County is in agreement to sell us the building for \$1. The school district will allow us to stay for 15 years as long as we pay for PG&E. The roof still needs to be repaired – we have two bids and are looking for a third. There is a long-term financial benefit and value to the valley for us to keep the building. Ray would like the Board’s input on next steps. The Board would like to see financials before making a recommendation.

9.5 Reminder: Meals on Wheels’ Food from the Heart Event February 5th at Chaminade

7:29 10. Development/Philanthropy Report & Committee Update – Libby Morain

Please refer to page 19 in the packet for the progress report. The Philanthropy Committee is discussing an agency-wide fundraising event, similar to MCR’s Mountain Affair and MOW’s Food from the Heart but not program-specific. They have come up with a draft budget – perhaps an outdoor event in July with tickets at \$125 each. Branding, helping the organization grow, coming together as an agency, farm-to-table, professional chef.

Shannon/Rebecca moved to approve the Philanthropy Committee planning an agency-wide fundraising event. MSP.

7:48 11. Finance Committee Update – Barbara Frank

Program Budget Summary is on page 22 in the packet. Some columns to focus on are f and i. In general, we are in good shape. All indicators are up besides the liquidity ratio.

7:51 12. Written Reports

12.1 Financial Reports from the January 7, 2016 Finance Committee Meeting

12.2 Community Bridges Program Reports – LL, MOW, WIC

7:51 13. Newspaper Articles

7:51 14. Items for Next Agenda – Redwood Mountain scenarios financials presented.

7:51 15. Adjourn Regular Meeting

7:52 16. CLOSED SESSION

**Next Meeting: Wednesday, February 17, 2016
6:00 PM to 8:00 PM
Elderday: 100 Pioneer Street, Santa Cruz, CA 95060**



COMMUNITY BRIDGES
PUENTES DE LA COMUNIDAD

Governance Committee
Thursday, February 4, 2016
12:00PM – 1:00PM
Community Bridges (CB), Aptos

Approved Minutes

Members Present: Jordan Ciliberto, Linda Fawcett, Rebecca Fowler

Members Excused: Barbara Frank

Staff in Attendance: Julie St. Leger-Barter, Ray Cancino, Susan Marinshaw

Board Member Guest: Jack Jacobson

12:12 Meeting called to order/Quorum established.

12:12 Agenda Review

12:13 CEO Report – Ray Cancino

- 1) FY 15/16 Planning/CMC Community Programs Funding – We are going to be submitting a balanced budget without a COLA. We can still request a COLA in the narrative. They are requiring a more robust analysis of services this year, which is partly why we are hiring ASR (Applied Survey Research) to come in. We want all of our programs to have a more competitive brand compared to others in the community.
- 2) **Closed Session:** Elderday
- 3) **Closed Session:** UTU Negotiations
- 4) **Closed Session:** RTC Update/METRO Letter

1:11 Adjourn

Next Meeting: Thursday, March 3, 2016
12:00 – 1:00PM



COMMUNITY BRIDGES
PUENTES DE LA COMUNIDAD

Finance Committee
Thursday, February 4, 2016
11:30AM – 12:00PM
Community Bridges (CB), Aptos

Approved Minutes

Members Present: Jack Jacobson, Jorge Méndez, Linda Fawcett

Staff in Attendance: Cathy Benson, Julie St. Leger-Barter, Ray Cancino

Members Excused: Barbara Frank

11:34 Cathy called the meeting to order in Barb's absence. Quorum established.

11:35 Agenda Review

11:36 CFO Report – Cathy Benson

- a) **Program Budget Summary Review** – Highlights included: large swings for several programs; MOW- additional general donations \$36k (better than expected – Dec mailer + Lautman mailer); LMCR+MCR- included final year of MAA debt in P&L, both will show an improvement next month; CDD- increased HP kids, with 3 infants projected by 3/1; ELD- Dec 64.09, Jan 57.47; CACFP- personnel savings from LOA, 2 EE's waiving health.
- b) **Unconfirmed Funding Update** – LL- FTA Section 5310 \$42k; CDD contract earnings-Nuevo Dia \$28k, Redwood Mtn \$33k, over-earned parent fees \$2k, HP parent fees \$16k, Race to the Top \$17k; ELD Medi-Cal ADA \$88k; MOW direct mail campaigns (2) \$34k.
- c) **Financial Statement & Balance Sheet Review/Cash Assets Report** – On the financial statement, Cathy presented new internal goals for our asset and liability ratios. This discussion will be brought back to next month's meeting as an action item.
- d) **Cash Flow Review and Line of Credit Update** – Due to quarterly advances from TDA and our County grants, our current cash position looks good, although by the end of the quarter, we may need to use our line of credit. State WIC payments are behind schedule, we just received our October claim.
- e) **Investment and Endowment Performance** – Graphs for January are included. Both have gone down since December.

12:10 Agency Financial Goals-Proposed Revision

Not enough time; deferred to next month.

12:10 Items for Next Agenda – Meetings will start at 11:00am from now on.

12:11 Adjourn

Next Meeting: Thursday, March 3, 2016
11:00AM – 12:00PM



COMMUNITY BRIDGES PUENTES DE LA COMUNIDAD

Finance Committee
Thursday, February 4, 2016
11:30AM - 12:00 PM
Community Bridges, Aptos

AGENDA

11:30 Agenda review

11:32 CFO Report – Cathy Benson

a) Program Budget Summary Review – December

Highlights: Large swings for several programs

MOW-Additional general donations \$36K

LMCR+MCR-Included final year of MAA debt in P&L

CDD-Increased HP kids, with 3 infants projected by 3/1

ELD-Dec 64.09, Jan 57.47

CACFP-Personnel savings from LOA, EE waiving health

b) Unconfirmed Funding update

c) Financial Statement & Balance Sheet Review/Cash Assets Report

d) Cash Flow Review and Line of Credit Update

e) Investment and Endowment performance

11:50 Agency Financial Goals-Proposed Revision

11:59 Items for Next Agenda

12:00 Adjourn

Next Meeting March 3, 2016

COMMUNITY BRIDGES
Program Budget Summary
December 31, 2015

Projections for Year Ended 6-30-16

| A | B | C | D | E | F | G | H | I | J | K |
|------------------------------|---------------------------------|---------------------------------|----------------------------------|------------------------------------|--|----------------------------------|--------------------------|----------------------------|--------------|-----------------------------|
| PROGRAM NAME: | 6/30/15 Unaudited Balance | Annual Projected Expenses | Secured Projected Revenues | Unsecured Projected Revenues | (D+E-C) Net 2015-2016 Gain/Loss | (B+F) Cumulative Gain/Loss | Goal 25% Reserve % | Change from Prior Mo | % Change | 14.5% Gen'l & Adm Exp |
| Meals on Wheels | 475,348 | 1,644,577 | 1,523,738 | 121,458 | 619 | 475,967 | 30.0% | 25,946 | 1.6% | 230,946 |
| Lift Line | (134,427) | 1,472,551 | 1,441,421 | 65,430 | 34,300 | (100,127) | -9.1% | (6,580) | -0.4% | 141,365 |
| WIC (Oct-Sept FFY) | 134,402 | 2,366,123 | 2,365,374 | 1,190 | 441 | 134,843 | 5.7% | (471) | 0.0% | 282,472 |
| Child Development Div | (32,205) | 2,030,837 | 1,979,578 | 43,068 | (8,191) | (40,396) | -2.0% | 17,024 | 0.8% | 293,897 |
| La Manzana Commtty Res | 25,315 | 643,361 | 633,941 | 19,260 | 9,840 | 35,155 | 5.5% | (25,483) | -4.0% | 86,157 |
| Live Oak Commtty Res | 91,572 | 310,419 | 288,736 | 29,606 | 7,923 | 99,495 | 32.1% | 2,029 | 0.7% | 43,826 |
| CACFP (Oct-Sept FFY) | (6,315) | 4,496,764 | 4,482,042 | 3,137 | (11,585) | (17,900) | -4.0% | 10,523 | 0.2% | 1,585 |
| Mountain Commtty Res | 195,640 | 372,886 | 324,541 | 48,345 | - | 195,640 | 52.5% | (27,251) | -7.3% | 54,069 |
| Nueva Vista Commtty Res | 33,866 | 335,739 | 341,974 | 13,994 | 20,229 | 54,095 | 16.1% | 441 | 0.1% | 46,660 |
| Elderday | (67,268) | 1,737,148 | 1,530,326 | 122,798 | (84,024) | (151,292) | -8.7% | (32,129) | -1.8% | 251,677 |
| Administration | 109,912 | 1,493,582 | 1,461,815 | 3,540 | (28,227) | 81,686 | 5.5% | (9,746) | -0.7% | 2,045 |
| Philanthropy | 47,983 | 95,318 | 67,205 | 23,671 | (4,442) | 43,541 | 45.7% | (6,522) | -6.8% | 13,821 |
| TOTAL PROG OPERATIONS | 873,824 | 16,999,305 | 16,440,691 | 495,497 | (63,117) | 810,707 | 6.45% | (52,219) | -0.3% | 1,448,520 |
| LOFRC-Capital Campaign | 415,901 | 22,182 | (15,515) | 52,385 | 14,688 | 430,589 | NA | 35,269 | 159.0% | 592 |
| Nueva Vista Prop. Equity | 200,694 | 0 | 0 | 0 | - | 200,694 | NA | - | 0.0% | 0 |
| Fixed Assets & Gen'l Agy | 444,640 | 3,338 | 7,220 | 0 | 3,883 | 448,523 | NA | (1,172) | 0.0% | 0 |
| TOTAL AGENCY | 1,935,059 | 17,024,825 | 16,432,397 | 547,882 | (44,546) | 1,890,513 | 6.45% | (18,121) | -0.1% | 1,449,112 |

Note: MOW : \$266,375 of MOW Endowment revenue included in Fixed Assets & General Agency 6/30/15 Fund Balance.

Note: LL : \$500,000 of prior year LL losses included in Fixed Assets & General Agency Fund Balance.

Note: Familia Property Value of \$200,694 moved to Equity from Income.

** Fixed Asset purchases and Pass-Thru expenses exempt; Admin Program restricted to 5% gain due to restricted nature of its funding

COMMUNITY BRIDGES
Program Budget Summary
December 31, 2015

PROGRAM NAME:

| | |
|-------------------------------|---|
| Meals on Wheels | Increased donations \$36K, Budgeted prior year revenues not needed |
| Lift Line | Minor personnel, supplies fluctuations |
| WIC | Minimal change |
| Child Care Centers | Increased enrollment at HP \$33K |
| La Manzana CR | \$35K MAA debt included, postpone LOA return |
| Live Oak CR | Vacation wages savings |
| CACFP | EE's waiving health <\$4.5K>, FMLA vaca use/reduced APD hrs <\$9K>, Homes down <\$5K> |
| Mountain Commtty Res | \$28K MAA debt included |
| Nueva Vista CR | Minimal change, \$20K set aside to recoup prior year losses |
| Elderday | Lower ADA <\$26.5K>, EE no longer waive health \$3.5K |
| Administration | New Hire CAO Apr-June |
| Philanthropy | Corr \$5K Nov BA donations error |
| | |
| LOCR-Cap Campaign | Corr Dividends, expecting \$48K recovery |
| Nueva Vista Property | Gain in equity since acquisition |
| FAs & Agy Unrestr. | Fiscal Sponsorships, Unallowable exps, Fixed Asset values |

UNCONFIRMED GRANT/FOUNDATION FUNDING IN PROGRAM BUDGETS - 15/16

BUDGET ANALYSIS MONTH: **DEC 2015**

| PROGRAM | SOURCE | UNCONFIRMED AMOUNT | KNOW-BY DATE | COMMENTS | FINAL STATUS | REMAINING LIABILITY |
|-----------|-------------------------------|--------------------|--------------|---|--------------|---------------------|
| Lift Line | FTA Section 5310 | 42,000 | 3/31/16? | Jan-June 2016 | | 42,000 |
| CDD | Contract Earnings-Nuevo Dia | 27,927 | 3/15/16 | 8 new kids to be enrolled 3/1 (new staff \$17K) | | 27,927 |
| CDD | Contract Earnings-Redwood Mtn | 32,844 | 3/15/16 | Reopen 3/1 with 16 kids | | 32,844 |
| CDD | Overearned Parent Fees | 2,428 | 3/15/16 | Based on unknown enrollment above | | 2,428 |
| CDD | Parent Fees-Highland Park | 16,200 | 3/15/16 | 4 new March (2 infants, 2 pre-school) | | 16,200 |
| CDD | Race To The Top | 16,739 | 6/30/16? | Recurring grant | | 16,739 |
| Elderday | Medi-Cal ADA | 87,770 | Monthly | Value of 10 ADA Feb-June (Dec 57, Bgt 70) | | 87,770 |
| MOW | Direct Mail Campaigns (2) | 34,000 | 12/31+6/30 | Mailings in Nov (YTD \$66K) & April | | 34,000 |
| | | | | | | |
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| | | 259,908 | | | | 259,908 |

Community Bridges
Agency-Wide Revenue and Expenses
December 31, 2015

| DESCRIPTION | EARNED | | | A/R | UNEARNED | DESCRIPTION | ACTUAL | |
|------------------------------------|------------------|------------------|---------------|------------------|-----------------|----------------------------------|------------------|---------------|
| | YTD 12/31/15 | YTD 12/31/15 | % OF TOTAL | YTD 12/31/15 | YTD 12/31/15 | | YTD 12/31/15 | % OF TOTAL |
| REVENUE | | | | | EXPENSE | | | |
| County of Santa Cruz | 668,099 | 724,867 | 9.0% | | (56,768) | Salaries & Wages | 2,931,747 | 37.3% |
| City of Santa Cruz | 79,791 | 119,275 | 1.5% | 39,484 | | Payroll Taxes | 441,215 | 5.6% |
| City of Capitola | 55,551 | 55,626 | 0.7% | 75 | | Health Insurance/Retirement | 506,579 | 6.4% |
| City of Scotts Valley | 2,227 | 4,452 | 0.1% | 2,225 | | Contracted Services | 133,820 | 1.7% |
| City of Watsonville | 9,044 | 9,044 | 0.1% | - | | Transportation Services | 201,417 | 2.6% |
| AAA-Title IIIB/C | 327,950 | 324,831 | 4.0% | | 3,120 | Staff Travel | 28,725 | 0.4% |
| USDA-AAA / CAFB / SL | 51,280 | 121,108 | 1.5% | 69,827 | | Occupancy Expense | 489,235 | 6.2% |
| Dept of Health Svcs-WIC / Snap Ed | 719,657 | 1,277,283 | 15.8% | 557,625 | | Office/Program Expense | 245,154 | 3.1% |
| Dept of Educ-CACFP Admin | 143,832 | 216,021 | 2.7% | 72,189 | | Staff Training | 14,413 | 0.2% |
| Dept of Educ-CACFP Homes Passthru | 2,238,958 | 2,206,294 | 27.3% | | 32,664 | Insurance | 55,970 | 0.7% |
| Dept of Educ-CACFP Ctrs CCC / CBAS | 40,093 | 76,969 | 1.0% | 36,876 | | Taxes, Licenses, Interest & Fees | 28,654 | 0.4% |
| Dept of Education-CDD | 721,836 | 659,708 | 8.2% | | 62,129 | Equipment Expense | 135,942 | 1.7% |
| Transportation Development Act | 355,051 | 313,281 | 3.9% | | 41,771 | Raw Food and Related | 292,910 | 3.7% |
| EFSP (FEMA) | 129 | 13,851 | 0.2% | 13,722 | | Vehicle Operations/Maintenance | 62,417 | 0.8% |
| Covered CA-Navigator | 8,360 | 13,934 | 0.2% | 5,574 | | Payments to CACFP Homes/Ctrs | 2,246,387 | 28.6% |
| FTA Section 5310 - Cal Trans | 0 | 0 | 0.0% | - | | Payments to Other Agencies | 33,462 | 0.4% |
| FTA Section 5317 - Cal Trans | 0 | 59,906 | 0.7% | 59,906 | | Fixed Asset Purchases | 18,359 | 0.2% |
| First Five | 156,695 | 142,732 | 1.8% | | 13,964 | Vehicle Related Purchases | - | 0.0% |
| Foundations & Other Grants | 279,222 | 209,167 | 2.6% | | 70,055 | Depreciation/Amortization | - | 0.0% |
| Donations/Fundraising | 301,757 | 301,757 | 3.7% | - | | | | |
| Participant Contributions | 49,387 | 49,387 | 0.6% | - | | | | |
| Client Fees | 177,016 | 153,324 | 1.9% | | 23,692 | | | |
| Medi-Cal Fees | 493,144 | 650,972 | 8.1% | 157,828 | | | | |
| Program Income-Other | 23,333 | 73,043 | 0.9% | 49,711 | | | | |
| Transportation Fees/Scrip | 13,009 | 13,009 | 0.2% | - | | | | |
| Outside Contracts | 43,486 | 52,172 | 0.6% | 8,686 | | | | |
| Uncollectible Revenue | 0 | 527 | 0.0% | - | | | | |
| Interprogram Revenue | 234,745 | 234,745 | 2.9% | - | | | | |
| TOTAL REVENUE | 7,193,652 | 8,077,281 | 100.0% | 1,073,727 | 190,624 | TOTAL EXPENDITURES | 7,866,408 | 100.0% |
| | | | | | | Net Gain (Loss) | 210,874 | |
| | | | | | | Audited Prior Yr Reserves | <u>1,986,263</u> | |
| Change from last month | 39,469 | | | 139,950 | (68,776) | Net Assets: | 2,197,136 | |

| Community Bridges Statement of Financial Position December 31, 2015 | | | | | |
|---|------------------|--------------------------------|----------------------|--------------------------|------------------|
| ASSETS | Unrestricted | Temporarily | Temporarily | Endow | TOTAL |
| | | Restricted Capital Campaign | Restricted Escrow | Restricted Net Assets | |
| Cash and cash equivalents | 748,320 | - | 175,500 | 27,500 | 951,320 |
| Cash reserved for LOFRC Facility Maint | - | 401,025 | - | - | 401,025 |
| Accounts/Grants receivable | 1,286,788 | - | - | - | 1,286,788 |
| Prepaid expenses | 258,810 | - | - | - | 258,810 |
| Inventory - Raw Food & Supplies | 18,000 | - | - | - | 18,000 |
| Refundable Deposits | 55,223 | - | - | - | 55,223 |
| Property and equipment | 688,060 | - | - | - | 688,060 |
| Leasehold improvements | 9,590 | - | - | - | 9,590 |
| TOTAL ASSETS | 3,064,791 | 401,025 | 175,500 | 27,500 | 3,668,815 |
| LIABILITIES | | | | | |
| Accounts payable | 339,021 | - | - | - | 339,021 |
| Salaries and wages payable | 229,742 | - | - | - | 229,742 |
| Payroll taxes payable | 91,012 | - | - | - | 91,012 |
| Retirement (401k) benefits payable | 10,934 | - | - | - | 10,934 |
| Accrued vacation salaries and wages | 256,207 | - | - | - | 256,207 |
| Health insurance payable/withheld | 12,518 | - | - | - | 12,518 |
| Short term debt (includes LOC) | - | - | - | - | - |
| Long term debt | - | - | - | - | - |
| Volunteer Center liability | - | 3,660 | - | - | 3,660 |
| Capitalized leases payable | 68,710 | - | - | - | 68,710 |
| Due to fixed asset fund | - | - | - | - | - |
| Unearned revenue/advances | 204,378 | - | - | - | 204,378 |
| Other debts | (270) | - | - | - | (270) |
| Other liabilities | 255,768 | - | - | - | 255,768 |
| TOTAL LIABILITIES | 1,468,019 | 3,660 | - | - | 1,471,679 |
| Fund Balance June 30, 2015 | 1,403,862 | 415,901 | 166,500 | - | 1,986,263 |
| Current Year Income (Loss) | 192,910 | (18,536) | 9,000 | 27,500 | 210,874 |
| TOTAL NET ASSETS | 1,596,772 | 397,365 | 175,500 | 27,500 | 2,197,136 |

| | Current Month | Last Month | Goals | Proposed |
|---|---------------|------------|-----------|-----------|
| Cumulative Net Gain (Loss): | 210,874 | 171,405 | \$150,000 | \$200,000 |
| Liquidity Ratio (Unrestr Cash/Total Liabilities): | 0.51 | 0.34 | 3.0 | 3.0 |
| Current Ratio (Current Assets/Current Liabilities): | 2.5 | 2.6 | 1.6 | 2.2 |
| Modified Current Ratio (Liabilites include advances): | 2.1 | 2.1 | 1.2 | 1.7 |
| Net Asset Ratio (Total Assets/Total Liabilities): | 2.5 | 2.5 | 1.5 | 1.9 |
| Debt to Equity (Total Liabilities/Total Fund Bal): | 67% | 67% | 185% | 109% |
| Debt to Assets (Total Liabilities/Total Assets): | 40% | 40% | 65% | 52% |
| Return on Reserves: | 9.6% | 7.9% | 6.8% | 9.1% |
| Current Assets (excludes property/fixed assets): | 2,971,165 | 2,909,779 | 2,400,000 | 3,300,000 |
| Current Liabilities (excludes long term/unearned): | 1,194,931 | 1,103,690 | 1,510,000 | 1,510,000 |
| Modified Current Liabilities (adds in unearned): | 1,399,309 | 1,376,897 | 1,960,000 | 1,960,000 |

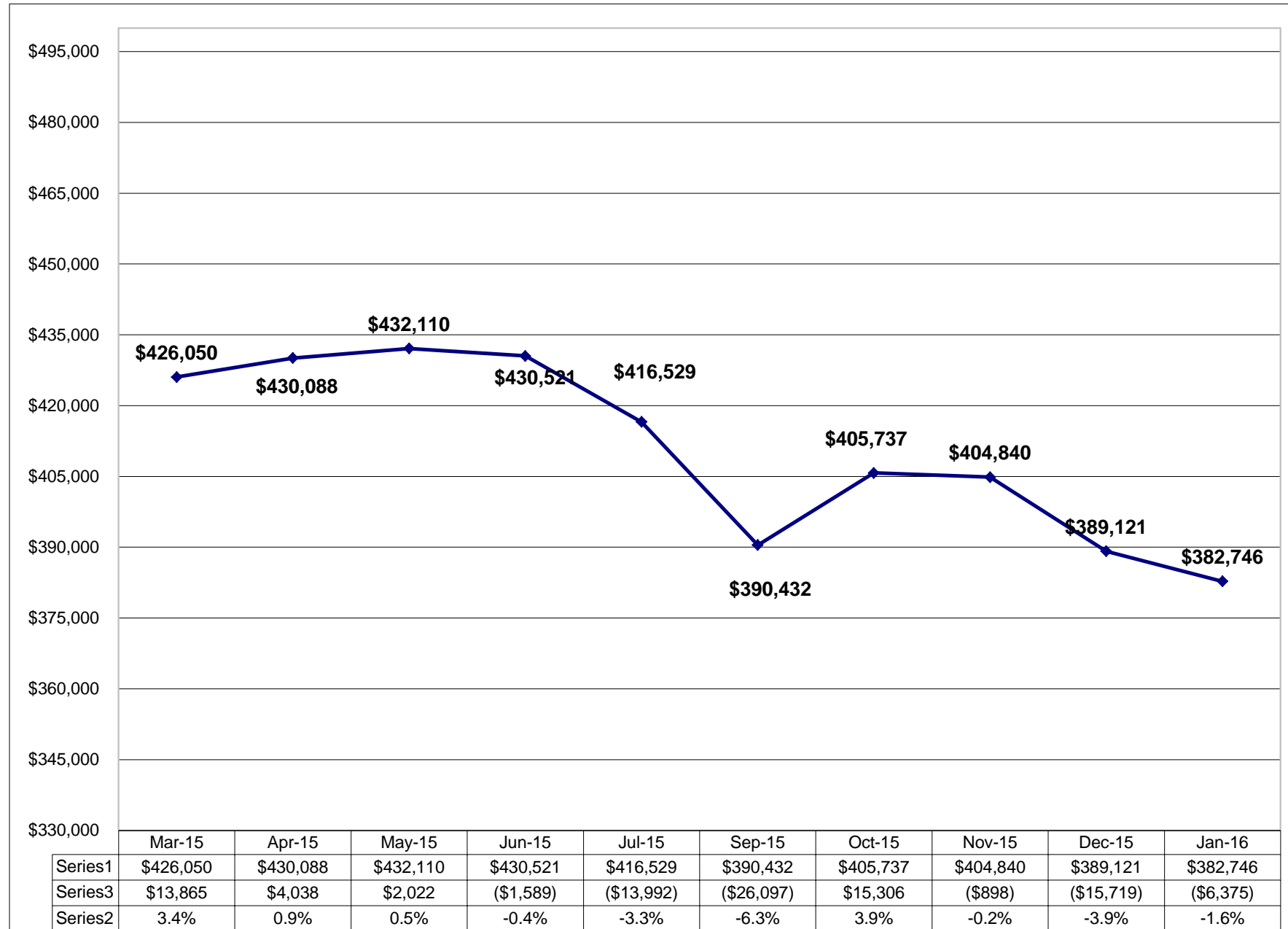
| | Targets | Proposed |
|---------------------------|------------------|------------------|
| Cash: | 550,000 | 1,000,000 |
| Accounts Recvble: | 650,000 | 650,000 |
| Prepd & Other: | 50,000 | 50,000 |
| F/A: | 600,000 | 600,000 |
| Total Target: | 1,850,000 | 2,300,000 |
| Accounts Payable: | 335,000 | 335,000 |
| Salaries & Taxes: | 420,000 | 420,000 |
| Deferred Revenue: | 225,000 | 225,000 |
| Other Liabilities: | 220,000 | 220,000 |
| Total Liabilities: | 1,200,000 | 1,200,000 |
| Fund Balance: | 650,000 | 1,100,000 |
| Liab + Reserves: | 1,850,000 | 2,300,000 |

COMMUNITY BRIDGES
CASH ASSETS LIST FY 15/16
 Period ending 12/31/15

| Cash Accounts AGENCY | 12/31/15 GL Amt | Outstanding Checks | Adjust- ments | Bank Balance | Comments |
|--|--------------------|-----------------------|------------------|------------------|----------|
| Petty Cash | 600 | | | 600 | |
| SC County Bank General | 536,778 | 155,604 | | 692,382 | |
| SC County Bank - Payroll | 6,786 | 9,649 | | 16,435 | |
| SC County Bank - CACFP Homes | (45,016) | 121,878 | | 76,862 | |
| SC County Bank - WIC Savings | 687 | | | 687 | |
| SC County Bank-FSA | 7,142 | | | 7,142 | |
| Bay Fed-MOW Coin Drive | 29,110 | | | 29,110 | |
| SC County Bank MOW Reserve | 75,690 | | | 75,690 | |
| SC County Bank MOW Meals | 2,715 | | | 2,715 | |
| Liberty Bank | 23,987 | | | 23,987 | |
| LPL Financial-Genl (Quasi) | 27,942 | | | 27,942 | |
| LPL Financial-Restricted (Full) | 28,749 | | | 28,749 | |
| LPL Financial-MOW (Quasi) | 52,041 | | | 52,041 | |
| LPL Financial-NV (Quasi) | 28,446 | | | 28,446 | |
| LPL Financial-Brokerage | - | | | - | |
| MCR Escrow Account | 175,500 | | | 175,500 | |
| SUB-TOTAL AGENCY | 951,157 | 287,131 | - | 1,238,288 | |
| Cash Accounts OPENING DOORS | | | | | |
| SC County Bank Capital Campaign | 4,732 | | | 4,732 | |
| Burroughs Financial-Capital Campaign | 396,293 | | | 396,293 | |
| SUB-TOTAL OPENING DOORS | 401,025 | - | - | 401,025 | |
| TOTAL CASH ASSETS | 1,352,182 | 287,131 | - | 1,639,313 | |

JANUARY 31, 2016

| Date | Balance | \$ chg. | % chg. |
|--------|-----------|------------|--------|
| Aug-10 | \$240,000 | | |
| Aug-11 | \$312,796 | \$72,796 | 30.3% |
| Sep-12 | \$337,394 | \$24,599 | 7.9% |
| Oct-12 | \$334,817 | (\$2,577) | -0.8% |
| Dec-12 | \$342,458 | \$7,641 | 2.3% |
| Jan-13 | \$353,117 | \$10,660 | 3.1% |
| Mar-13 | \$369,766 | \$16,649 | 4.7% |
| Apr 13 | \$374,436 | \$4,670 | 1.3% |
| Jun-13 | \$371,997 | (\$2,439) | -0.7% |
| Jul-13 | \$384,193 | \$12,195 | 3.3% |
| Sep-13 | \$388,005 | \$3,812 | 1.0% |
| Oct-13 | \$398,901 | \$10,896 | 2.8% |
| Dec-13 | \$413,704 | \$14,803 | 3.7% |
| Jan-14 | \$404,164 | (\$9,540) | -2.3% |
| Feb-14 | \$406,920 | \$2,756 | 0.7% |
| Mar-14 | \$406,823 | (\$97) | 0.0% |
| Apr-14 | \$406,425 | (\$398) | -0.1% |
| Jun-14 | \$417,173 | \$10,748 | 2.6% |
| Jul-14 | \$410,521 | (\$6,652) | -1.6% |
| Sep-14 | \$412,788 | \$2,266 | 0.6% |
| Oct-14 | \$415,440 | \$2,652 | 0.6% |
| Dec-15 | \$418,563 | \$3,123 | 0.8% |
| Jan-15 | \$412,185 | (\$6,379) | -1.5% |
| Mar-15 | \$426,050 | \$13,865 | 3.4% |
| Apr-15 | \$430,088 | \$4,038 | 0.9% |
| May-15 | \$432,110 | \$2,022 | 0.5% |
| Jun-15 | \$430,521 | (\$1,589) | -0.4% |
| Jul-15 | \$416,529 | (\$13,992) | -3.3% |
| Sep-15 | \$390,432 | (\$26,097) | -6.3% |
| Oct-15 | \$405,737 | \$15,306 | 3.9% |
| Nov-15 | \$404,840 | (\$898) | -0.2% |
| Dec-15 | \$389,121 | (\$15,719) | -3.9% |
| Jan-16 | \$382,746 | (\$6,375) | -1.6% |



Gain Since Inception **\$85,273** **27.3%**

Principal Invested **\$297,473**

Note: 11/10 New Funds Deposit \$39,879
Note: 2/14 Funds Withdrawn <\$10,000>

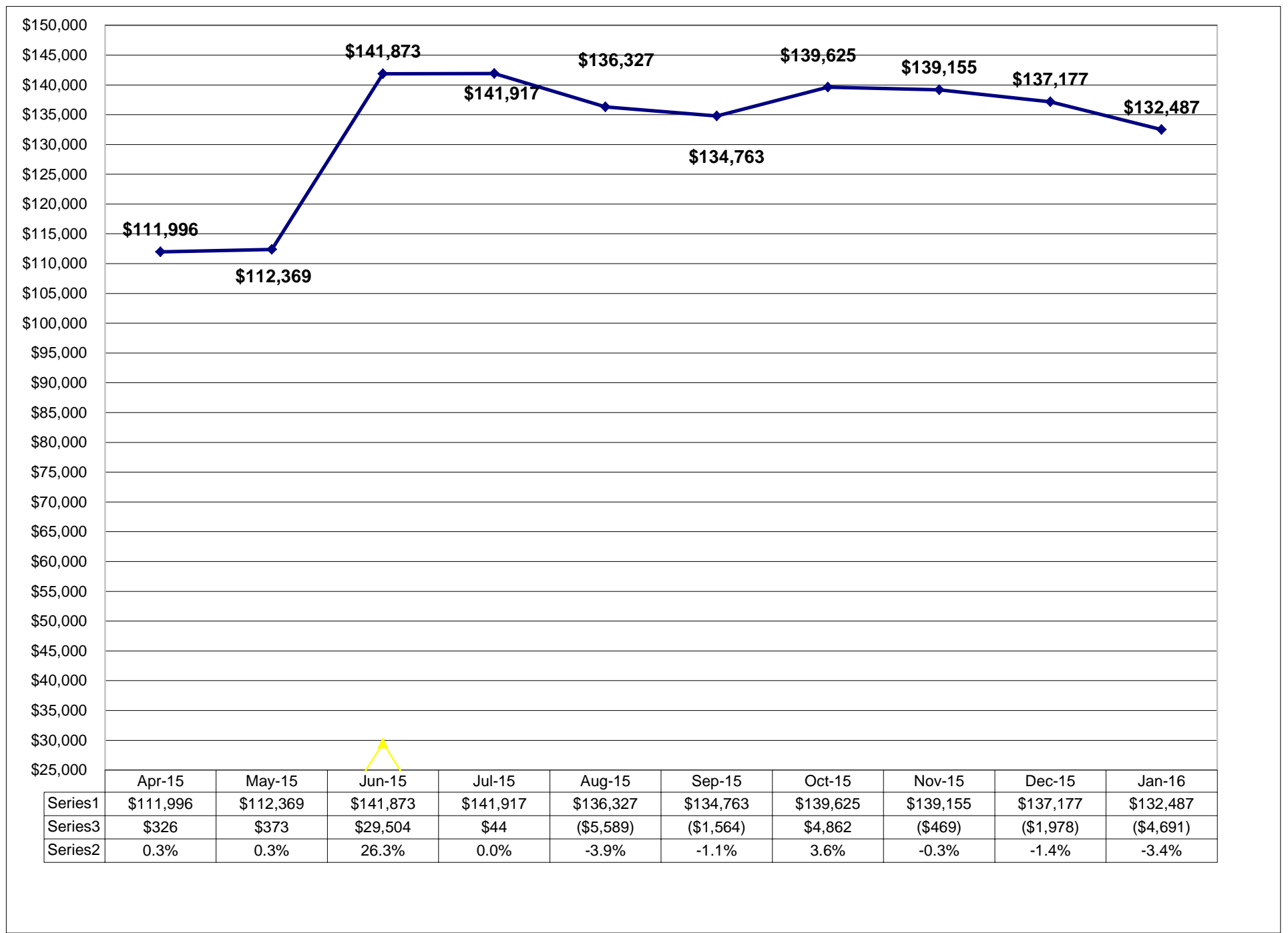
Note: 8/11 New Funds Deposit \$35,000
Note: 6/15 Funds Withdrawn <\$15,000>

Note: 2/13 New Funds Deposit \$7,594

ENDOWMENT INVESTMENTS - LPL FINANCIALS

JANUARY 31, 2016

| Date | Balance | \$ chg. | % chg. |
|--------|-----------|-----------|--------|
| Aug-14 | \$27,500 | | |
| Sep-14 | \$54,510 | (\$490) | -0.9% |
| Oct-14 | \$107,489 | \$2,980 | 2.9% |
| Nov-14 | \$109,132 | \$1,643 | 1.5% |
| Dec-14 | \$108,394 | (\$738) | -0.7% |
| Jan-15 | \$107,432 | (\$962) | -0.9% |
| Feb-15 | \$112,080 | \$4,648 | 4.3% |
| Mar-15 | \$111,670 | (\$410) | -0.4% |
| Apr-15 | \$111,996 | \$326 | 0.3% |
| May-15 | \$112,369 | \$373 | 0.3% |
| Jun-15 | \$141,873 | \$29,504 | 26.3% |
| Jul-15 | \$141,917 | \$44 | 0.0% |
| Aug-15 | \$136,327 | (\$5,589) | -3.9% |
| Sep-15 | \$134,763 | (\$1,564) | -1.1% |
| Oct-15 | \$139,625 | \$4,862 | 3.6% |
| Nov-15 | \$139,155 | (\$469) | -0.3% |
| Dec-15 | \$137,177 | (\$1,978) | -1.4% |
| Jan-16 | \$132,487 | (\$4,691) | -3.4% |



Gain Since Inception **(\$2,763)** **-2.8%**

Principal Invested **\$ 135,250**

Note: 8/15/14 GenI opened \$27,500
Note: 6/15 NV opened \$30,250

Note: 9/22/14 Restricted opened \$27,500

Note: 10/7/14 MOW opened \$50,000



COMMUNITY BRIDGES
PUENTES DE LA COMUNIDAD

Philanthropy and Marketing Committee

Wednesday, January 13, 2016 — 4–5 P.M.

Beer Thirty, 2504 S Main, Soquel, CA 95073

Attending: Anissa Novak, Anna Vaage, Katie Small, Libby Morain, Ray Cancino, Shannon Brady.

1. Department Progress Updates

Review of a Progress Report showing 88% of our goal met at 51% of the year. The 2016 calendar has yielded \$40,000 to date (compared to \$26,600 in 2015.) Former Board member Shannon Rose assisted with a migration to Stripe online payment processing effective 12/1. Meals on Wheels' acquisition mailers continue, reaching Santa Cruz County and Los Gatos.

2. Discussion and Action Items

- Community Bridges fundraiser event: An agency fundraiser is set for July 30. Planning committee members were identified and meetings scheduled tentatively for the first Wednesday of each month. The event will feature a farm-to-table dinner at an outdoor location in Aptos. Discussed ticket prices, attendance, sponsor prospects and decor.

Next Philanthropy Committee Meeting:

February 10, 2016 at 4:00pm
at Beer Thirty in Soquel

PROGRAM REPORT to BOARD of DIRECTORS

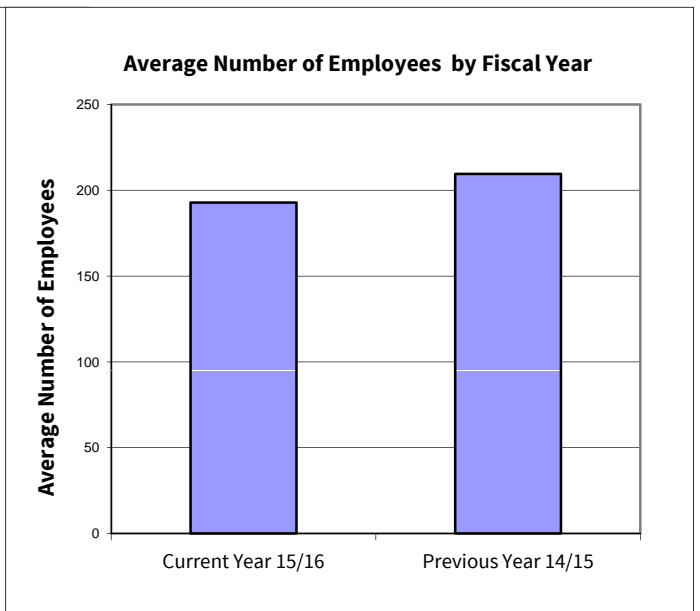
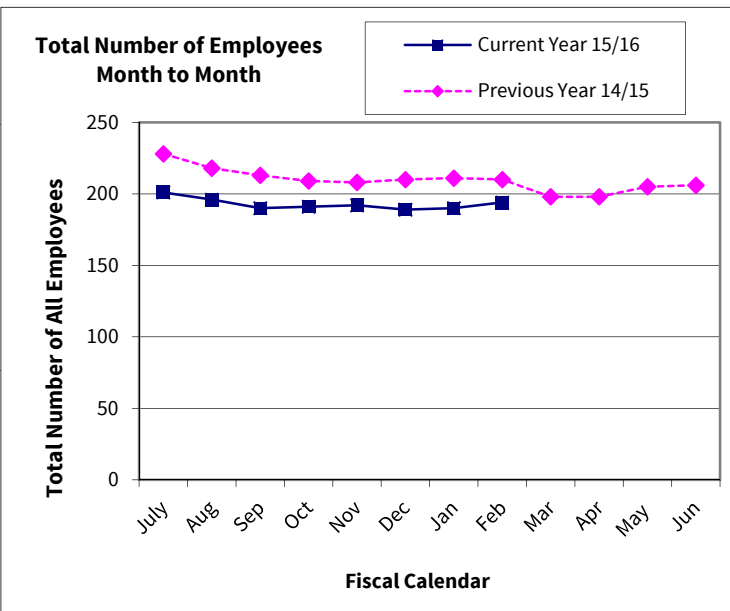
Program Name: Admin/HR Department

Date of Board Meeting: February 17, 2016



A. Services: Health & Safety, Workers Comp, Program Support, Benefits, Personnel Issues, 401(k), Union Work, Employment Verifications, Criminal Background Checks, Bilin./Bili Testing, Orientations.....

| Total number of all employees | Fiscal Calendar | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Average | |
|-------------------------------|------------------------------|------|------|------|------|------|------|------|-----|-----|-----|-----|-----|---------|-------|
| | Current Year 15/16 | 201 | 196 | 190 | 191 | 192 | 189 | 190 | 194 | | | | | | 193 |
| | Previous Year 14/15 | 228 | 218 | 213 | 209 | 208 | 210 | 211 | 210 | 198 | 198 | 205 | 206 | | 210 |
| | Terms 15/16 | 4 | 7 | 6 | 1 | 5 | 1 | 1 | | | | | | | 4 |
| | Turnover Rate % 14/15 | 2.0% | 3.6% | 3.2% | 0.5% | 2.6% | 0.5% | 0.5% | | | | | | | 1.84% |



B. 2015-2016 FMLA/WC Report:

| Fiscal Calendar (15-16) | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | AVG |
|---------------------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Number of EE's on FMLA | 3 | 5 | 4 | 8 | 6 | 8 | 11 | | | | | | |
| Number of new WC Claims | 0 | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | |
| Number of new First Aid Claims | 1 | 3 | 0 | 0 | 4 | 0 | 0 | | | | | | |

C. Accomplishments: Our HR Team has kept busy with all the regular HR projects, including the following tasks. Tyler (HR Manager) has been busy with various recruitments (posting, screening, reference checks, and interviewing) and general support and trouble shooting. Leslie (Senior Analyst) has been busy with ongoing benefit questions, orientations and enrollment and general support to employees on leaves of absences. Oscar Gonzalez (Receptionist/HR Assistant) handles general reception tasks, as well as the criminal background project and general support of the HR team and the agency. Julie has been busy with policies & procedures, re-organizations, special project work with the SEIU, evaluations, teambuilding, and Drug & Alcohol Policy work. We just hired a new HR Analyst, Joyce Rodriquez-Gutierrez, as Leslie is transitioning on to a new opportunity. Joyce is a UCSC grad and will be a great addition to our team. Thanks to the entire HR team for all their dedication to our annual benefits & 401k renewals effective Jan. 1, 2016.

D. Challenges: Balancing the large, ongoing workload. Meeting the demand of so many project deadlines and HR tasks, while addressing walk-ins and unplanned assistance. As always we are happy to be able to offer resources, support and assistance to staff when needed.

PROGRAM REPORT to BOARD of DIRECTORS



Program Name: Child & Adult Care Food Program

Report by Centers

Date of Board Meeting: February 17, 2016

CDDs

| Total meals reimbursed | Fiscal Calendar | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD | |
|------------------------|----------------------------|------|------|------|------|------|------|------|------|------|------|------|------|-----|--------|
| | Current Year 15/16 | 5966 | 5909 | 6200 | 6667 | 5409 | | | | | | | | | 30,151 |
| | Previous Year 14/15 | 5659 | 4937 | 6073 | 6390 | 5119 | 4773 | 5696 | 5828 | 6426 | 6583 | 6354 | 6288 | | 70,126 |

December center claim has not yet been submitted to the state

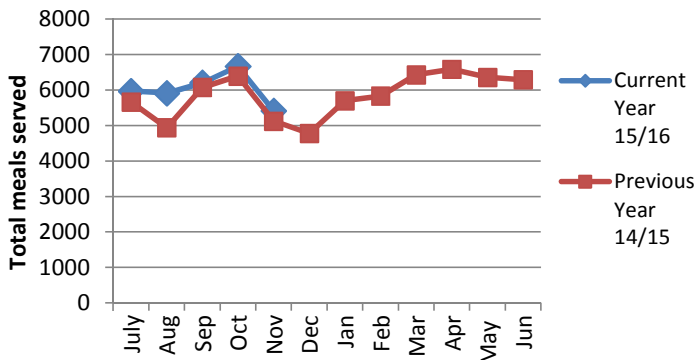
At-Risk Sites

| Total meals reimbursed | Fiscal Calendar | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | YTD | |
|------------------------|----------------------------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | Current Year 15/16 | 241 | 1189 | 923 | | | | | | | | 2,353 |
| | Previous Year 14/15 | 210 | 391 | 296 | 254 | 274 | 273 | 298 | 270 | 183 | | 2,449 |

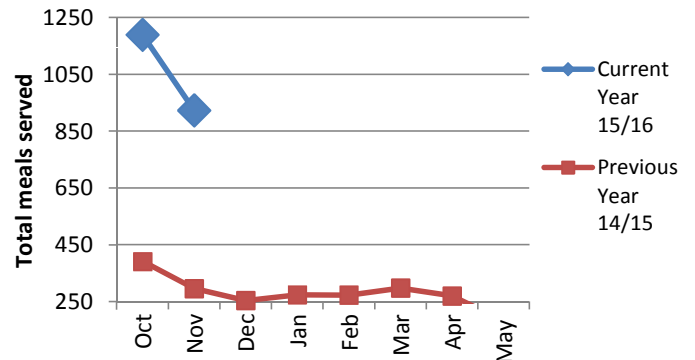
Elderday

| Total meals reimbursed | Fiscal Calendar | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD | |
|------------------------|----------------------------|------|------|------|------|------|------|------|------|------|------|------|------|-----|--------|
| | Current Year 15/16 | 2890 | 2709 | 2490 | 2710 | 2131 | | | | | | | | | 12,930 |
| | Previous Year 14/15 | 2871 | 2775 | 2882 | 3270 | 2438 | 2780 | 2652 | 2500 | 2782 | 2917 | 2678 | 2926 | | 33,471 |

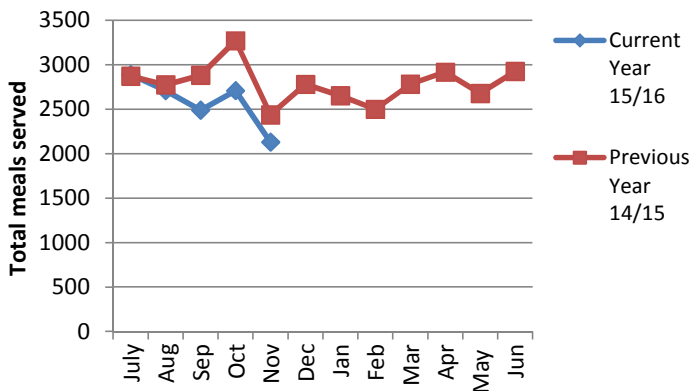
CDDs



At-Risk Sites



Elderday



Accomplishments:

- 1) We successfully renewed eligibility forms for all CDD's and Elderday.
- 2) Boys and Girls Club successfully submitted their first claim.

Challenges:

- 1) Receiving completed reports by 5th of month
- 2) Sites tracking all required components of CACFP doc.'s
- 3) Submitting centers claims earlier
- 4) Redwood mountain closed for repairs.

CDDs include: Fairgrounds, Nuevo Dia, Redwood Mountain, Sycamore Street & Vista Verde centers.

At-Risk Sites only operate October—May.

PROGRAM REPORT to BOARD of DIRECTORS



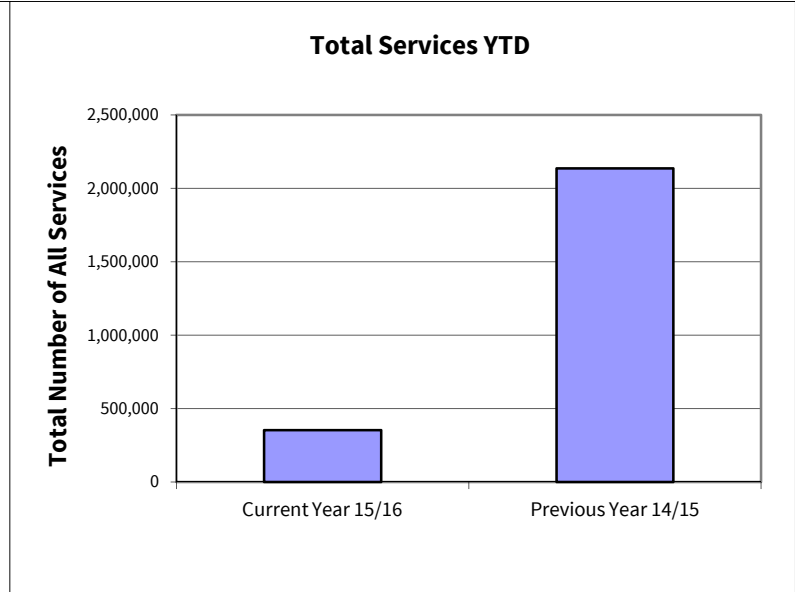
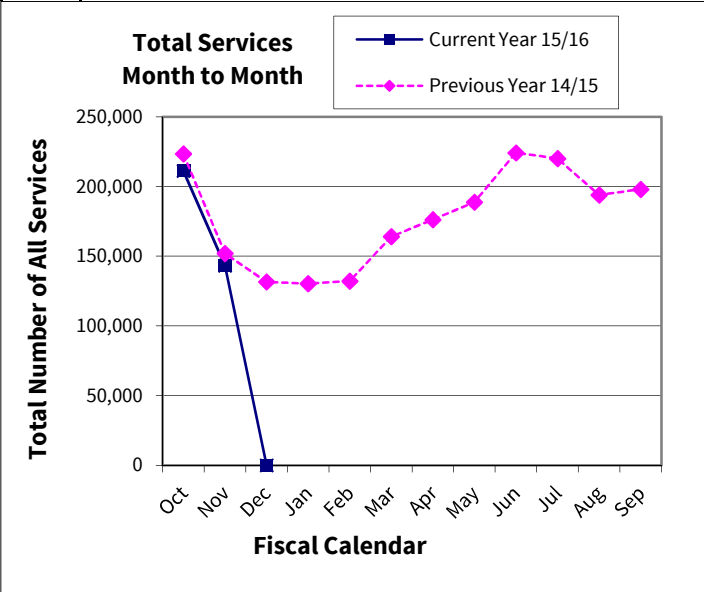
Program Name: Child & Adult Care Food Program

Date of Board Meeting: February 17, 2016

A. Services: The CACFP child care component is a state and federally funded nutrition assistance program designed to provide healthful meals to children and adult receiving day care. Along with improving the diets of the participants through nutritious well-balanced meals CACFP also provides on going up-to-date nutrition, health, and safety education materials.

| Total # of all services | Fiscal Calendar | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | YTD | |
|-------------------------|----------------------------|---------|---------|----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-----------|---------|
| | Current Year 15/16 | 211,216 | 143,278 | 131,189* | | | | | | | | | | | 354,494 |
| | Previous Year 14/15 | 223,444 | 152,019 | 131,616 | 130,377 | 132,117 | 164,076 | 176,240 | 188,772 | 224,165 | 220,074 | 193,958 | 197,975 | 2,134,833 | |

*December claim month has not been closed out, therefore actual number of meals is not reflected



B. 2015-2016 Volunteers Report:

| Fiscal Calendar (15-16) | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | YTD |
|------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| # of Duplicated Volunteers | 1 | 1 | 3 | 2 | | | | | | | | | 7 |
| # of Unduplicated Volunteers | 0 | 2 | 0 | 0 | | | | | | | | | 2 |
| # of Volunteered Hours | 7 | 19 | 14 | 16 | | | | | | | | | 56 |

C. Accomplishments:

1. Successful internal audit.
2. New staff hired to fill one permanent position and one LT position.
3. Volunteer hours have increased.

D. Challenges:

1. Training new staff.
2. Program Director out and lead program consultant as acting director.
3. Reduction in hours for all staff.

Elderday

Report to Board of Directors

February 2016

We are preparing for our second California Department of Aging/Medi-Cal survey since Community Bridges took over Elderday. All paperwork has been submitted and an unannounced site visit is anticipated within the next few weeks.

We are moving toward a more cohesive program of person-centered care as mandated by the State and Federal governments. The Elderday team will be receiving web-based training in person-centered care over the next several months.

Program Director is looking at other ways to use the Elderday facility when the program is not underway. This may include offering space to other agencies for trainings, meetings, respite or group activities. Any suggestions as to other possible uses for the space would be most welcome!

Accomplishments

- Elderday has made a number of physical improvements, including painting, developing smaller, more person-centered activities areas, improving the game room to include a theater set-up, putting together a computer lab, improving wheelchair accessibility in some of the restrooms, and we're looking forward to developing a small patio area in front.
- Improved programming includes Music & Memory, Time Slips storytelling in collaboration with the Alzheimer's Association, monthly curated materials from the public library, weekly art therapy, chair yoga, dance and movement, video life books in collaboration with Hope Services, improved (MOW!) lunch and snacks.
- Our interim Activities Coordinator, Liliana, has been doing an amazing job of coordinating all the improved programming, as well as working hard to encourage more volunteering. In the 14/15 fiscal year, we had 70 average volunteer hours a month, with an average of 16 different volunteers per month at Elderday. Liliana has increased that number 270% to 189 average volunteer hours per month so far this fiscal year, with an almost-doubled average number of volunteers to 31.
- The Music & Memory Program continues to be a very popular program and we are getting more participants enrolled each week.
- Elderday has enrolled 5 new participants so far in February, a bit improvement from previous months.

Challenges

- Total number of participants is up from 113 to 119, but attendance has been significantly down, particularly for January. The average number of participants dying over the course of a year over the last several years has been 4-5, but in 2015, 13 participants died. (The good news is that these participants staying in their own homes throughout their life, not requiring long-term institutionalization, even at the end.) It has been difficult to keep up with that much attrition of mostly-long-term, mostly-5-day-a-week participants.
- All the Elderday team have been involved in helping with outreach. We are doing a new, concerted push to find more of the people in our community who could benefit from ADHC care.
- To contain costs with the low census, we have let go the on-call person who replaced Liliana (new Acting Activities Coordinator) in the Rose Room, so we are down to one Program Assistant in the Rose Room. This has necessitated each team member to sign up at least once a week to assist in the Rose Room. Other on-call use has been curtailed to cover only positions required to maintain state-mandated ratios.

PROGRAM REPORT to BOARD of DIRECTORS



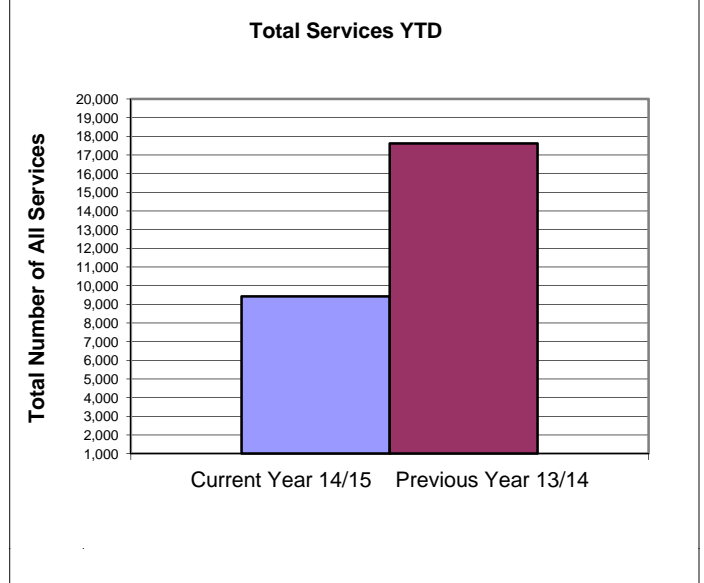
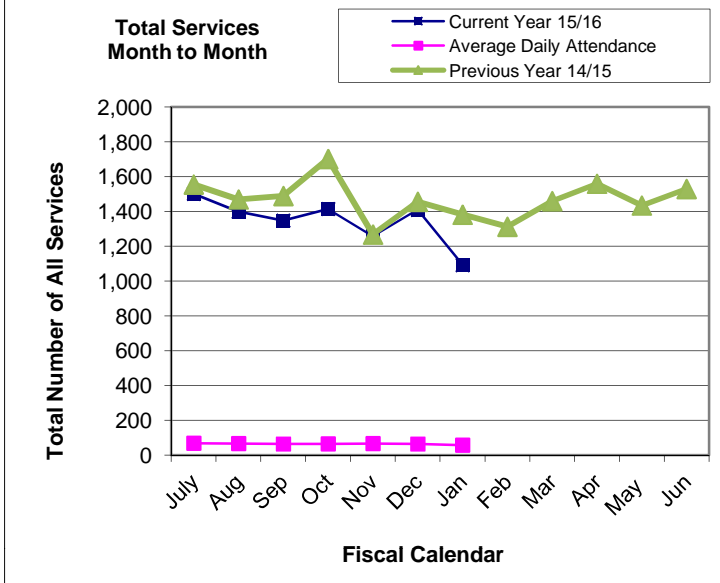
ELDERDAY
ADULT DAY HEALTH CARE
COMMUNITY BRIDGES
PUENTES DE LA COMUNIDAD

Program Name: Elderday

Date of Board Meeting: February , 2016

A. Services: Service Units represent total number of service days provided to duplicated participants.

| Total number of all services | Fiscal Calendar | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD | |
|------------------------------|--------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|------|-----|--------|
| | Current Year 15/16 | 1,502 | 1,400 | 1,348 | 1,415 | 1,258 | 1,410 | 1,092 | | | | | | | 9,425 |
| | Average Daily Attendance | 68 | 66.7 | 64.19 | 64.32 | 66.21 | 64.09 | 57.47 | | | | | | | 64 |
| | Previous Year 14/15 | 1,556 | 1,470 | 1,490 | 1,702 | 1,268 | 1,456 | 1,382 | 1,313 | 1,460 | 1,560 | 1435 | 1530 | | 17,622 |



2015-2016 Volunteers Report:

| Fiscal Calendar (15-16) | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD |
|-----------------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Number of Duplicated Volunteers | 69 | 38 | 28 | 69 | 86 | 62 | 97 | | | | | | 449 |
| Number of Unduplicated Volunteers | 49 | 18 | 22 | 21 | 33 | 37 | 40 | | | | | | 220 |
| Number of Volunteered Hours | 244 | 98 | 53 | 229 | 253 | 148 | 299 | | | | | | 1,324 |

B. Accomplishments:

See attached sheet.

C. Challenges:

See attached sheet.

**CALIFORNIA RACE TO THE TOP – EARLY LEARNING CHALLENGE (RTT–ELC)
QUALITY CONTINUUM FRAMEWORK –RATING MATRIX WITH ELEMENTS AND POINTS FOR CONSORTIA COMMON TIERS 1, 3, AND 4**

| ELEMENT | BLOCK (Common Tier 1) Licensed In-Good Standing | 2 POINTS | 3 POINTS | 4 POINTS | 5 POINTS |
|---|--|--|---|--|---|
| CORE I: CHILD DEVELOPMENT AND SCHOOL READINESS | | | | | |
| 1. Child Observation | <input type="checkbox"/> Not required | <input type="checkbox"/> Program uses evidence-based child assessment/observation tool annually that covers all five domains of development | <input type="checkbox"/> Program uses valid and reliable child assessment/ observation tool aligned with CA <i>Foundations & Frameworks</i> ¹ twice a year | <input type="checkbox"/> DRDP (minimum twice a year) and results used to inform curriculum planning | <input type="checkbox"/> Program uses DRDP twice a year and uploads into DRDP Tech and results used to inform curriculum planning |
| 2. Developmental and Health Screenings | <input type="checkbox"/> Meets Title 22 Regulations | <input type="checkbox"/> Health Screening Form (Community Care <i>Licensing form LIC 701 "Physician's Report - Child Care Centers" or equivalent</i>) used at entry, then: 1. Annually OR 2. Ensures vision and hearing screenings are conducted annually | <input type="checkbox"/> Program works with families to ensure screening of all children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter AND <input type="checkbox"/> Meets Criteria from point level 2 | <input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ at entry and as indicated by results thereafter AND <input type="checkbox"/> Meets Criteria from point level 2 | <input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ & ASQ-SE , if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate AND <input type="checkbox"/> Meets Criteria from point level 2 |
| CORE II: TEACHERS AND TEACHING | | | | | |
| 3. Minimum Qualifications for Lead Teacher/ Family Child Care Home (FCCH) | <input type="checkbox"/> Meets Title 22 Regulations [Center: 12 units of Early Childhood Education (ECE)/Child Development (CD) FCCH : 15 hours of training on preventive health practices] | <input type="checkbox"/> Center : 24 units of ECE/CD ² OR Associate Teacher Permit <input type="checkbox"/> FCCH : 12 units of ECE/CD OR Associate Teacher Permit | <input type="checkbox"/> 24 units of ECE/CD + 16 units of General Education OR Teacher Permit AND <input type="checkbox"/> 21 hours professional development (PD) annually | <input type="checkbox"/> Associate's degree (AA/AS) in ECE/CD (or closely related field) OR AA/AS in any field plus 24 units of ECE/CD OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually | <input type="checkbox"/> Bachelor's degree in ECE/CD (or closely related field) OR BA/BS in any field plus/with 24 units of ECE/CD (or Master's degree in ECE/CD) OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually |
| 4. Effective Teacher-Child Interactions: CLASS Assessments (*Use tool for appropriate age group as available) | <input type="checkbox"/> Not Required | <input type="checkbox"/> Familiarity with CLASS for appropriate age group as available by one representative from the site | <input type="checkbox"/> Independent CLASS assessment by reliable observer to inform the program's professional development/improvement plan | <input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum CLASS scores: Pre-K ▪ Emotional Support - 5 ▪ Instructional Support –3 | <input type="checkbox"/> Independent assessment with CLASS with minimum CLASS scores: Pre-K ▪ Emotional Support – 5.5 ▪ Instructional Support – 3.5 ▪ Classroom Organization – 5.5 |

¹ Approved assessments are: Creative Curriculum GOLD, Early Learning Scale by National Institute of Early Education Research (NIEER), and Brigance Inventory of Early Development III.

² For all ECE/CD units, the core 8 are desired but not required.

Note: Point values are not indicative of Tiers 1-5 but reflect a range of points that can be earned toward assigning a tier rating (see Total Point Range).

| ELEMENT | BLOCK (Common Tier 1) Licensed In-Good Standing | 2 POINTS | 3 POINTS | 4 POINTS | 5 POINTS |
|--|---|---|--|---|--|
| | | | | <ul style="list-style-type: none"> ▪ Classroom Organization – 5 Toddler <ul style="list-style-type: none"> ▪ Emotional & Behavioral Support – 5 ▪ Engaged Support for Learning – 3.5 Infant <ul style="list-style-type: none"> ▪ Responsive Caregiving (RC) – 5.0 | Toddler <ul style="list-style-type: none"> ▪ Emotional & Behavioral Support – 5.5 ▪ Engaged Support for Learning – 4 Infant <ul style="list-style-type: none"> ▪ Responsive Caregiving (RC) – 5.5 |
| CORE III: PROGRAM AND ENVIRONMENT - Administration and Leadership | | | | | |
| 5. Ratios and Group Size (Centers Only beyond licensing regulations) | <input type="checkbox"/> Center: Title 22 Regulations Infant Ratio of 1:4 Toddler Option Ratio of 1:6 Preschool Ratio of 1:12 <input type="checkbox"/> FCCH: Title 22 Regulations <i>(excluded from point values in ratio and group size)</i> | <input type="checkbox"/> Center - Ratio: Group Size Infant/Toddler – 4:16 Toddler – 3:18 Preschool – 3:36 | <input type="checkbox"/> Center - Ratio: Group Size Infant/Toddler – 3:12 Toddler – 2:12 Preschool – 2:24 | <input type="checkbox"/> Center - Ratio: Group Size Infant/Toddler – 3:12 or 2:8 Toddler – 2:10 Preschool – 3:24 or 2:20 | <input type="checkbox"/> Center - Ratio: Group Size Infant/Toddler – 3:9 or better Toddler – 3:12 or better Preschool – 1:8 ratio and group size of no more than 20 |
| 6. Program Environment Rating Scale(s) (Use tool for appropriate setting: ECERS-R, ITERS-R, FCCERS-R) | <input type="checkbox"/> Not Required | <input type="checkbox"/> Familiarity with ERS and every classroom uses ERS as a part of a Quality Improvement Plan | <input type="checkbox"/> Assessment on the whole tool. Results used to inform the program’s Quality Improvement Plan | <input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0 | <input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5 OR Current National Accreditation approved by the California Department of Education |
| 7. Director Qualifications (Centers Only) | <input type="checkbox"/> 12 units ECE/CD+ 3 units management/ administration | <input type="checkbox"/> 24 units ECE/CD + 16 units General Education +/-with 3 units management/ administration OR Master Teacher Permit | <input type="checkbox"/> Associate’s degree with 24 units ECE/CD +/-with 6 units management/ administration and 2 units supervision OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually | <input type="checkbox"/> Bachelor’s degree with 24 units ECE/CD +/-with 8 units management/ administration OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually | <input type="checkbox"/> Master’s degree with 30 units ECE/CD including specialized courses +/-with 8 units management/ administration, OR Administrative Credential AND <input type="checkbox"/> 21 hours PD annually |
| TOTAL POINT RANGES | | | | | |
| Program Type | Common-Tier 1 | Local-Tier 2³ | Common-Tier 3 | Common-Tier 4 | Local-Tier 5⁴ |
| Centers 7 Elements for 35 points | Blocked (No Point Value) – Must Meet All Elements | Point Range 8 to 19 | Point Range 20 to 25 | Point Range 26 to 31 | Point Range 32 and above |
| FCCHs 5 Elements for 25 points | Blocked (No Point Value) – Must Meet All Elements | Point Range 6 to 13 | Point Range 14 to 17 | Point Range 18 to 21 | Point Range 22 and above |

³Local-Tier 2: Local decision if Blocked or Points and if there are additional elements

⁴ Local-Tier 5: Local decision if there are additional elements included California Department of Education, February 2014 Updated May 28, 2015; Effective July 1, 2015

Santa Cruz County Race to the Top (RTT)
 Quality Rating Improvement System
 (QRIS) **RTT Site Rating Report**

| | |
|--|--------------------------------|
| Site Name: Community Bridges- Fairgrounds | Rating Date: 12/31/2015 |
|--|--------------------------------|

Overall Site Rating

| | | | | |
|---------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| Tier 1 <input type="checkbox"/> | Tier 2 <input type="checkbox"/> | Tier 3 <input type="checkbox"/> | Tier 4 <input type="checkbox"/> | Tier 5 <input checked="" type="checkbox"/> |
|---------------------------------|---------------------------------|---------------------------------|---------------------------------|--|

Quality Element Scores

| Quality Element | Score |
|---|-----------|
| 1. Child Observation | 5 |
| 2. Developmental and Health Screenings | 5 |
| 3. Education Qualifications for Lead Teacher/FCCH | 5 |
| 4. Effective Teacher Child Interactions CLASS Assessments | 5 |
| 5. Ratios and Group Size (Centers Only) | 4 |
| 6. Environmental Rating Scales (ERS) | 4 |
| 7. Director Qualifications (Centers Only) | 4 |
| Total Score | 32 |
| Overall Site Rating | 5 |

Summary of Quality Review

This section provides a discussion of the overall site rating and recommendations. It highlights the highest scoring program quality elements and possible focus areas for quality improvement.

Fairground centers overall site rating is a tier rating of a 5. Fairground's highest scoring program quality elements are under Child Observation, Developmental Health Screening, Education Qualifications for Lead Teachers, and CLASS Assessment with a 5 points in these elements. Areas for improvement fall under the Ratio and Group Size, Environmental Rating Scales and Director Qualifications at the 2 point level in these elements.

Santa Cruz County Race to the Top (RTT)
 Quality Rating Improvement System
 (QRIS) **RTT Site Rating Report**

| | |
|----------------------------------|--------------------------------|
| Site Name: Highlands Park | Rating Date: 12/31/2015 |
|----------------------------------|--------------------------------|

Overall Site Rating

| | | | | |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|
| Tier 1 <input type="checkbox"/> | Tier 2 <input type="checkbox"/> | Tier 3 <input type="checkbox"/> | Tier 4 <input checked="" type="checkbox"/> | Tier 5 <input type="checkbox"/> |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|

Quality Element Scores

| Quality Element | Score |
|---|-----------|
| 1. Child Observation | 5 |
| 2. Developmental and Health Screenings | 5 |
| 3. Education Qualifications for Lead Teacher/FCCH | 4 |
| 4. Effective Teacher Child Interactions CLASS Assessments | 5 |
| 5. Ratios and Group Size (Centers Only) | 5 |
| 6. Environmental Rating Scales (ERS) | 4 |
| 7. Director Qualifications (Centers Only) | 3 |
| Total Score | 28 |
| Overall Site Rating | 4 |

Summary of Quality Review

This section provides a discussion of the overall site rating and recommendations. It highlights the highest scoring program quality elements and possible focus areas for quality improvement.

Highlands Park center's overall baseline rating is a Tier rating of a 4. Highlands Park Center's highest scoring program quality element is in Child Observation, Developmental and Health Screenings, CLASS Assessment and Ratio & Group Size with 5 points each. Area for improvement fall under Director Qualifications at the 3 point level for this element.

Santa Cruz County Race to the Top (RTT)
Quality Rating Improvement System
(QRIS) **RTT Site Rating Report**

| | |
|--|--------------------------------|
| Site Name: Community Bridges- Nuevo Dia 1 and 2 | Rating Date: 12/31/2015 |
|--|--------------------------------|

Overall Site Rating

| | | | | |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|
| Tier 1 <input type="checkbox"/> | Tier 2 <input type="checkbox"/> | Tier 3 <input type="checkbox"/> | Tier 4 <input checked="" type="checkbox"/> | Tier 5 <input type="checkbox"/> |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|

Quality Element Scores

| Quality Element | Score |
|---|-----------|
| 1. Child Observation | 5 |
| 2. Developmental and Health Screenings | 5 |
| 3. Education Qualifications for Lead Teacher/FCCH | 5 |
| 4. Effective Teacher Child Interactions CLASS Assessments | 3 |
| 5. Ratios and Group Size (Centers Only) | 5 |
| 6. Environmental Rating Scales (ERS) | 4 |
| 7. Director Qualifications (Centers Only) | 4 |
| Total Score | 31 |
| Overall Site Rating | 4 |

Summary of Quality Review

This section provides a discussion of the overall site rating and recommendations. It highlights the highest scoring program quality elements and possible focus areas for quality improvement.

Nuevo Dia center overall site rating is a Tier rating of a 4. Nuevo Dia's highest scoring program quality elements are under the Child Observation, Developmental and Health Screenings, Lead Teacher Qualifications and Ratio and Group Size at 5 points for this element. Areas for improvement fall under CLASS Assessments at a point level of 3 for this element.

Santa Cruz County Race to the Top (RTT)
Quality Rating Improvement System
(QRIS) **RTT Site Rating Report**

| | |
|---|--------------------------------|
| Site Name: Community Bridges- Redwood Mtn. State Pre-K | Rating Date: 12/31/2015 |
|---|--------------------------------|

Overall Site Rating

| | | | | |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|
| Tier 1 <input type="checkbox"/> | Tier 2 <input type="checkbox"/> | Tier 3 <input type="checkbox"/> | Tier 4 <input checked="" type="checkbox"/> | Tier 5 <input type="checkbox"/> |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|

Quality Element Scores

| Quality Element | Score |
|---|-----------|
| 1. Child Observation | 5 |
| 2. Developmental and Health Screenings | 5 |
| 3. Education Qualifications for Lead Teacher/FCCH | 5 |
| 4. Effective Teacher Child Interactions CLASS Assessments | 4 |
| 5. Ratios and Group Size (Centers Only) | 5 |
| 6. Environmental Rating Scales (ERS) | 3 |
| 7. Director Qualifications (Centers Only) | 4 |
| Total Score | 29 |
| Overall Site Rating | 4 |

Summary of Quality Review

This section provides a discussion of the overall site rating and recommendations. It highlights the highest scoring program quality elements and possible focus areas for quality improvement.

Redwood Mountain State Program overall site rating is a Tier rating of a 4. Redwood Mountain State Program highest scoring program quality elements are under the Child Observation, Developmental and Health Screenings, Education Qualifications for Lead Teachers and Ratios and Group Size at 5 points for each of these elements. Area for improvement fall under the Environmental Rating Scale at a point level of 3 for this element.

Santa Cruz County Race to the Top (RTT)
Quality Rating Improvement System
(QRIS) RTT Site Rating Report

| | |
|---|-------------------------|
| Site Name: Community Bridges- Sycamore Street 1 and 2 | Rating Date: 12/31/2015 |
|---|-------------------------|

Overall Site Rating

| | | | | |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|
| Tier 1 <input type="checkbox"/> | Tier 2 <input type="checkbox"/> | Tier 3 <input type="checkbox"/> | Tier 4 <input checked="" type="checkbox"/> | Tier 5 <input type="checkbox"/> |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|

Quality Element Scores

| Quality Element | Score |
|---|-----------|
| 1. Child Observation | 5 |
| 2. Developmental and Health Screenings | 5 |
| 3. Education Qualifications for Lead Teacher/FCCH | 4 |
| 4. Effective Teacher Child Interactions CLASS Assessments | 3 |
| 5. Ratios and Group Size (Centers Only) | 5 |
| 6. Environmental Rating Scales (ERS) | 3 |
| 7. Director Qualifications (Centers Only) | 3 |
| Total Score | 28 |
| Overall Site Rating | 4 |

Summary of Quality Review

This section provides a discussion of the overall site rating and recommendations. It highlights the highest scoring program quality elements and possible focus areas for quality improvement.

Sycamore Street center overall site rating is a Tier rating of a 4. Sycamore Street's highest scoring program quality elements are under the Child Observation, Developmental and Health Screenings and Ratios and Group Size at 5 points for each of these elements. Areas for improvement fall under CLASS, ERS and Director Qualifications at 3 points in these elements.

Santa Cruz County Race to the Top (RTT)
Quality Rating Improvement System
(QRIS) **RTT Site Rating Report**

| | |
|--|--------------------------------|
| Site Name: Community Bridges- Vista Verde 1 and 2 | Rating Date: 12/31/2015 |
|--|--------------------------------|

Overall Site Rating

| | | | | |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|
| Tier 1 <input type="checkbox"/> | Tier 2 <input type="checkbox"/> | Tier 3 <input type="checkbox"/> | Tier 4 <input checked="" type="checkbox"/> | Tier 5 <input type="checkbox"/> |
|---------------------------------|---------------------------------|---------------------------------|--|---------------------------------|

Quality Element Scores

| Quality Element | Score |
|---|-----------|
| 1. Child Observation | 5 |
| 2. Developmental and Health Screenings | 5 |
| 3. Education Qualifications for Lead Teacher/FCCH | 4 |
| 4. Effective Teacher Child Interactions CLASS Assessments | 4 |
| 5. Ratios and Group Size (Centers Only) | 5 |
| 6. Environmental Rating Scales (ERS) | 4 |
| 7. Director Qualifications (Centers Only) | 3 |
| Total Score | 30 |
| Overall Site Rating | 4 |

Summary of Quality Review

This section provides a discussion of the overall site rating and recommendations. It highlights the highest scoring program quality elements and possible focus areas for quality improvement.

Vista Verde center overall site rating is a Tier rating of a 4. Vista Verde's highest scoring program quality elements are under the Child Observation, Developmental and Health Screenings and Ratios and Group Size at 5 point for these elements. Areas for improvement fall under Director Qualifications at a point level of 3 for this element.

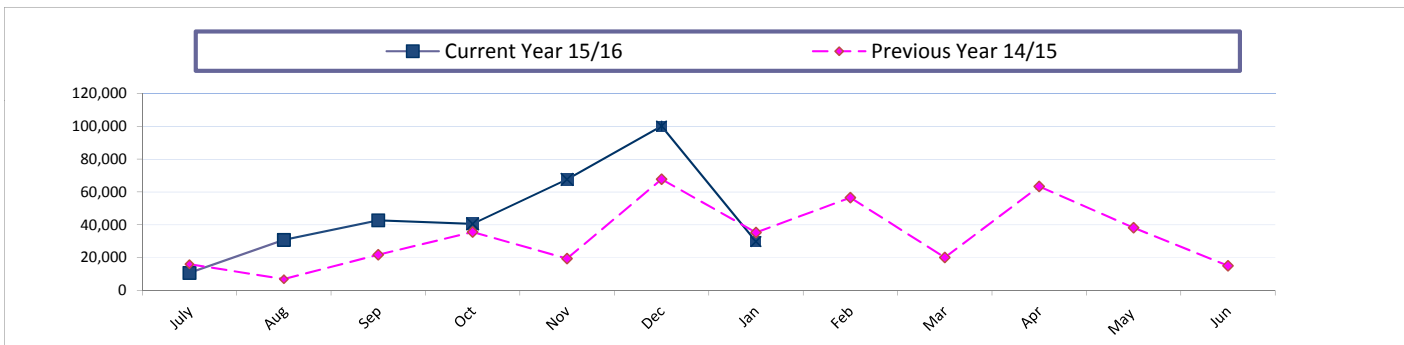
Philanthropy Progress Report

Donations for FY 2015-16

February 17, 2016

A. Donations (Includes all gift amounts. Excludes unreceived pledges)

| Total amount of all donations | Fiscal Calendar | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD* | |
|-------------------------------|---------------------|--------|--------|--------|--------|--------|---------|--------|--------|--------|--------|--------|--------|---------|---------|
| | Current Year 15/16 | 10,602 | 30,783 | 42,646 | 40,557 | 67,617 | 100,146 | 29,750 | | | | | | | 322,100 |
| | Previous Year 14/15 | 15,935 | 6,824 | 21,650 | 35,515 | 19,378 | 67,734 | 35,235 | 56,472 | 20,005 | 63,372 | 38,150 | 14,912 | 395,182 | |



* Notes on donation figures above:

This time last year, we were at \$202,270

B. Grants:

We've received the following grants so far this fiscal year (not included in the philanthropy numbers):

- \$ 50,000 from Community Foundation Santa Cruz County
 - \$ 40,000 from Monterey Peninsula Foundation for Lift Line
 - \$ 27,000 from Packard Foundation for FRC Organizational Effectiveness
 - \$ 12,000 from Community Foundation of Monterey County for LMCR
 - \$ 2,500 from Wells Fargo Foundation for MOW
-
- \$ 131,500

D. Challenges:

- MPF is no longer doing the match period (20% from November-February), resulting in a \$20,000 loss.
- Anticipated a reduction in funds raised at the Mountain Affair due to staff shortages.

**Philanthropy Goals
2015 – 2016
Progress Report
February 17, 2016**

58% of the year

| | 15/16 Goal | Year To Date | Difference \$ | Goal met % |
|-----------------|-------------------|---------------------|----------------------|-------------------|
| CB | \$65,876 | \$53,627 | -\$12,249 | 81% |
| CACFP | \$4,000 | \$1,297 | -\$2,703 | 32% |
| CDD | \$6,739 | \$2,957 | -\$3,782 | 44% |
| Elderday | \$10,457 | \$23,302 | \$12,845 | 223% |
| LMCR | \$4,565 | \$90 | -\$4,475 | 2% |
| LL | \$13,650 | \$7,468 | -\$6,182 | 55% |
| LORC | \$7,300 | \$14,832 | \$7,532 | 203% |
| MCR | \$80,063 | \$50,366 | -\$29,697 | 63% |
| MOW | \$106,000 | \$154,108 | \$48,108 | 145% |
| NVRC | \$22,200 | \$13,692 | -\$8,508 | 62% |
| WIC | \$3,000 | \$362 | -\$2,638 | 12% |
| TOTAL | \$323,850 | \$322,100 | -\$1,750 | 99% |

**2015-16 Appeal Results
February 17, 2016**

| Sum of Amount | . | | | | | | | |
|-------------------------------------|----------------|----------------|-----------------|----------------|----------------|----------------|----------------|----------------|
| Row Labels | Jul '15 | Aug '15 | Sept '15 | Oct '15 | Nov '15 | Dec '15 | Jan '16 | Total |
| 1% For Good | | | | | | | 14,294 | 14,294 |
| Alzheimer's Walk 2015 | | - | - | 28 | | | | 28 |
| Annual Report 2014 | 110 | 450 | | | | | | 560 |
| Board donation to CB | 1,025 | 50 | 50 | 50 | 50 | 2,000 | 50 | 3,275 |
| CACFP note card sales 2015 | | | | | | 10 | | 10 |
| Calendar Sponsor 2016 | 500 | 1,250 | 1,500 | 1,750 | 1,000 | | | 6,000 |
| CB Calendar 2016 | | | | | 15,795 | 21,304 | 785 | 37,884 |
| Donates Monthly | 420 | 494 | 399 | 399 | 449 | 399 | 399 | 2,959 |
| Donor Advised Grant | 500 | 425 | 500 | | | 3,800 | | 5,225 |
| ELD Music Memory | | | 6,000 | | | | | 6,000 |
| Facebook Ad | | | | | | 20 | | 20 |
| Fall NVCR mailer 2015 | | | 100 | | 1,122 | 4,020 | 520 | 5,762 |
| Food from the Heart 2016 | | | | | | | 8,158 | 8,158 |
| Founding 100 Endowment | 1,126 | 2,126 | 1,021 | 21 | 21 | 21 | 21 | 4,358 |
| Friends of MOW Membership | 55 | 80 | 60 | 80 | 80 | 80 | 80 | 515 |
| Fund raising events for CDD | | | | 170 | | | | 170 |
| General Donation 2015 | 3,052 | 12,771 | 25,753 | 5,262 | 5,290 | 7,535 | 2,175 | 61,838 |
| Giving Tuesday 2015 | | | | | 2,500 | 7,700 | | 10,200 |
| Grocery Bag Tokens | | | 946 | | | | | 946 |
| Lift Line participant survey 2015 | 100 | | 6 | | | | | 106 |
| LL Out of County | | 80 | 80 | 80 | | | | 240 |
| LYBUNT mailer 2015 | 35 | | | | | | | 35 |
| MCR Mountain Affair 2015 | | 3,795 | 819 | 22,981 | 400 | 140 | | 28,135 |
| MCRs Phone A Thon 2015 | 185 | 555 | 355 | 380 | 355 | 355 | 355 | 2,540 |
| Memorial Donation | | 100 | 60 | | | | | 160 |
| MOW Coin Drive 2015 | | | 300 | | | | | 300 |
| MOW Food from the Heart Event 2015 | | | | | | 500 | | 500 |
| MOW Lautman Fall Mailer 2015 | | | | | 37,346 | 31,029 | 1,442 | 69,817 |
| MOW Lautman Spring Mailer 2015 | 840 | 895 | 303 | 480 | 255 | 10 | | 2,783 |
| MOW suggested meal donation 2015 | 510 | 268 | 228 | 238 | 553 | 343 | 198 | 2,335 |
| NV SummerYouth 2015 | | | 100 | | | | | 100 |
| Payroll Deduction - Employee | 327 | 335 | 224 | 448 | 448 | 448 | 448 | 2,679 |
| Payroll Funds - non-CB | 538 | 560 | 322 | 130 | 565 | 778 | 825 | 3,718 |
| Personal appeal to individual donor | | | | | | 19,000 | | 19,000 |
| Program Donation Box | 10 | 15 | 43 | | 156 | 55 | | 279 |
| Redwood Mountain Faire | | | 1,594 | | 40 | | | 1,634 |
| Restaurant Fundraiser | 69 | 319 | | | 593 | 200 | | 1,180 |
| Santa Cruz Gives Good Times 2015 | | | | | 260 | 400 | | 660 |
| Senior Mailer 2015 | | 2,615 | 1,883 | 8,060 | 340 | | | 12,898 |
| Van Sponsorship | 1,200 | 3,600 | | | | | | 4,800 |
| Total | 10,602 | 30,783 | 42,646 | 40,557 | 67,617 | 100,146 | 29,750 | 322,100 |

FY 16-17
REDWOOD MOUNTAIN
BUDGET PROJECTION
2/16/16

102.0% Inflation %
LIC: 20 AM + 20 PM

| | | ANNUAL PROJ 16/17 | 12/31/15 ANNUAL PROJ 15/16 | \$ VAR | % VAR | |
|--------------------------------------|---------------------------------------|-------------------------|-------------------------------------|-----------------|---------------|---|
| PERSONNEL: | | | | | | |
| 5001 | Salaries & Wages | 44,531 | 34,587 | 9,944 | 28.8% | Two staff, 24 + 18.75 hrs/wk |
| 5102 | SUI | 1.00% 445 | 348 | 98 | 28.0% | |
| 5103 | Workers Comp | 5.75% 2,559 | 2,845 | (286) | -10.1% | |
| 5104 | Health Insurance | 17.37% 7,736 | 4,980 | 2,755 | 55.3% | 10% increase 1/1/17 |
| 5105 | FICA | 7.65% 3,407 | 2,845 | 562 | 19.8% | |
| 5106 | Retirement | 0.76% 340 | 301 | 39 | 13.0% | 1% Match |
| TOTAL PERSONNEL | | 32.53% 59,017 | 45,905 | 13,112 | 28.6% | |
| SERVICES AND SUPPLIES: | | | | | | |
| 5212 | IT Services | 82 | 80 | 2 | 2.0% | |
| 5218 | Special Events | 116 | 114 | 2 | 2.0% | |
| 5320 | Staff Travel | 314 | 308 | 6 | 2.0% | |
| 5460 | Space Rental | 461 | 452 | 9 | 2.0% | Aptos Rental/5 |
| 5461 | Utilities | 1,031 | 1,011 | 20 | 2.0% | |
| 5462 | Maintenance | 200 | 200 | - | 0.0% | |
| 5550 | Office Supplies | 109 | 107 | 2 | 2.0% | |
| 5552 | Janitorial Supplies | 63 | 62 | 1 | 2.0% | |
| 5553 | Program Supplies | 500 | 743 | (243) | -32.7% | |
| 5557 | Classroom Supplies | 333 | - | 333 | 100.0% | |
| 5557 | Classroom Supplies QRIS | 2,266 | 7,479 | (5,214) | -69.7% | |
| 5558 | Computer Supplies/Related | - | 943 | (943) | -100.0% | |
| 5560 | Telephone | 1,254 | 1,229 | 25 | 2.0% | |
| 5561 | Postage | 46 | 45 | 1 | 2.0% | |
| 5562 | Communication/Internet | 449 | 440 | 9 | 2.0% | |
| 5583 | Membership/Subscriptions | 47 | 46 | 1 | 0.0% | CCDAA/NAEYC |
| 5586 | Printing/Copying | 181 | 177 | 4 | 2.0% | |
| 5591 | Staff Training | 1,000 | 790 | 210 | 26.5% | |
| 5592 | Insurance | 1,955 | 1,916 | 38 | 2.0% | Liability/ D&O/ Fidelity/Student Accident |
| 5593 | Taxes & Licences | 247 | 242 | 5 | 2.0% | |
| 5594 | Miscellaneous Fees | 100 | 7 | 93 | 1422.1% | Fingerprints & health screen |
| 5631 | Minor Equipment | - | 7,842 | (7,842) | 0.0% | |
| 5633 | Equip Maintenance/Repair | 633 | 620 | 12 | 2.0% | |
| 5740 | Raw Food | 1,896 | 1,859 | 37 | 2.0% | |
| 5742 | Consumable Supplies | 46 | 45 | 1 | 2.0% | |
| 61xx | Fixed Assets-Tear Down Reserve | 2,000 | 260 | 1,740 | 0.0% | \$30K Teardown over 15 years |
| 6201 | Depreciation-Roof | 1,038 | - | 1,038 | 0.0% | Depreciate \$15.5 Roof over 15 years |
| 7001 | Grantee Allocated | 12,269 | 12,374 | (105) | 0.0% | |
| TOTAL SERVICES & SUPPLIES | | 28,636 | 39,392 | (10,756) | -27.3% | |
| TOTAL EXPENSES | | 87,653 | 85,297 | 2,356 | 2.8% | |
| REVENUE: | | | | | | |
| 4243 | CDE: CSPP | 73,709 | 43,442 | 30,267 | 69.7% | Full enrollment (16) for 193 days |
| 4319 | COE-QRIS | 7,800 | 16,279 | (8,479) | 100.0% | Cost of doing business |
| 4401 | Donations | 1,000 | 957 | 43 | 4.5% | |
| 4404 | Fundraising | 100 | 100 | - | 0.0% | |
| 45XX | Race to the Top | - | 2,790 | (2,790) | -100.0% | |
| 4916 | Dept of Educ: CACFP | 1,909 | 597 | 1,313 | 220.0% | Full enrollment (16) for 193 days |
| 4942 | In-Kind Revenue | - | 839 | (839) | -100.0% | In-kind computer software 15/16 |
| TOTAL REVENUE | | 84,517 | 65,002 | 19,515 | 30.0% | |
| CURRENT YEAR GAIN/(LOSS) | | (3,136) | (20,295) | 17,159 | 100.0% | |
| PRIOR YEAR ENDING BALANCE | | (9,824) | 10,471 | | | |
| CUMMULATIVE GAIN/LOSS | | (12,960) | (9,824) | | | |

| Children/Day | Days | Daily Rate | PT Rate | |
|--------------|------|------------|---------|----------|
| 16 | 193 | \$38.53 | \$23.87 | \$73,709 |

Coast Lines, Jan. 19, 2016: Warming Center activated Tuesday

POSTED: 01/18/16, 4:35 PM PST | UPDATED: 2 DAYS AGO 0 COMMENTS

SANTA CRUZ

WARMING CENTER ACTIVATED TUESDAY

The community-organized Warming Center Program, activated when temperatures dip below 36 degrees or rain persists heavily for more than two days, expects to open its doors at 8 p.m. on Tuesday, Jan. 19 at the Quaker Meetinghouse, 225 Rooney St.

Those in need of overnight shelter meet from 7 to 10 p.m. for soup and coffee at Pearl Alley and Lincoln Street, before being shuttled to the Meetinghouse for the night. Community members are needed who can fill shifts doing: daytime notification for the evening's shelter activation, shuttle stop, site setup, overnight monitoring shifts from midnight to 3 a.m. and 3 to 7 a.m., morning laundry, cleanup and soup making.

Contact Brent Adams at 831-234-9848 or compassionman@hotmail.com to signup, or 211 to find out if the Warming Center is open. Donate blankets or financially via Paypal through compassionman@hotmail.com.

SANTA CRUZ

SC NEIGHBORS MEET AT INDOOR BLOCK PARTY

Santa Cruz Neighbors has invited residents to meet Santa Cruz City Council members in an informal setting on Saturday at the Santa Cruz police community room.

The Indoor Block Party takes place 12:30 to 3:30 p.m. at 155 Center St. It also will include information about how to host a neighborhood block party.

Ukulele players will perform. Participants are welcome to bring food to share.

Contact Robert at orrizzi@cruzio.com or visit santacruzneighbors.com for more information.

WATSONVILLE

PARENTING SUPPORT GROUP JAN. 19

A new Triple P - Positive Parenting Program eight-week parenting support group for families with children ages 2-12 years old begins Tuesday, Jan. 19.

The free group will be offered in Spanish and run from 6 to 8 p.m. at La Manzana Community Resources, 521 Main St., Suite E.

This Triple P program is free. Information and class registration: 831-227-4145 or first5scc.org/calendar/parent-trainings.

SANTA CRUZ

FREE PARENTING WORKSHOP WEDNESDAY

Triple P - Positive Parenting Program will hold a parenting workshop in conjunction with Special Parents Information Network (SPIN) for families who have children with special needs from 6:30 to 8:30 p.m. Wednesday at the Santa Cruz Police Department Community Room, 155 Center St.

The free program, "Preventing Whining and Tantrums," will focus on common reasons why children with special needs whine and have tantrums; how to encourage child to communicate without whining and how to prevent tantrums and encourage positive behavior.

Information and class registration: 831-227-4145 or first5scc.org/calendar/parent-trainings.

SCOTT'S VALLEY

TEACHING KIDS SOCIAL SKILLS SEMINAR WEDNESDAY

Raising Resilient Children, a Triple P - Positive Parenting Program seminar for helping children develop important social-emotional skills, will be 6 to 8 p.m.

Advertisement

Wednesday, Jan. 20 at Vine Hill Elementary

School, 151 Vine Hill School Road.

This Triple P program is free. Information and class registration: 831-227-4145 or first5scc.org/calendar/parent-trainings.

FELTON

MEALTIME TROUBLES WORKSHOP PLANNED

Problems at Mealtime, a Triple P - Positive Parenting Program workshop, will be taught 11 a.m. to 12:30 p.m. Wednesday, at Mountain Community Resources, 6134 Hwy. 9.

This Triple P program is free. Information and class registration: 831-227-4145 or first5scc.org/calendar/parent-trainings.

New Beach Flats community mural process kicks off



By **Jessica A. York**, *Santa Cruz Sentinel*

POSTED: 01/14/16, 9:42 PM PST | UPDATED: ON 01/14/2016
0 COMMENTS



Beach Flats mural was repainted by community members near Poets Park last year. (Dan Coyro -- Santa Cruz Sentinel file)

Beach Flats mural

What: Second community meeting.

When: 6:30-8:30 p.m., Jan. 28.

Where: the Nueva Vista Community Resources Center, 133 Leibrandt Ave.

Assistance: Spanish language facilitators present.

Why: Input compiled for new mural project in the spring.

SANTA CRUZ >> Asked for solutions to the problem of racism, a small group of Santa Cruz residents had plenty of answers Thursday night.

Education, story telling, “no judgment,” gardening and painting together and learning the history of those who have cultivated the land were some ideas inspired by the word “racism.”

Circling around a butcher paper-covered folding table at the Beach Flats Community Center, a group of eight were part of the launch of a mural brainstorming effort to create again a new community mural. Other than direction from an event facilitator and background music, the soundtrack to the first half of the meeting was the sound of markers scratching and occasional laughter.

The meeting, hosted by the city of Santa Cruz and the Arts Council Santa Cruz County, progressed to an actual discussion about the mural’s contents. Jodee Null, a 12-year Beach Flats resident, said she wanted to see “something that’s happy and makes you smile when you see it,” while 22-year resident Angelica Marquez highlighted the significance of displaying complicated and cultural issues. Marquez said the mural that previously graced the Beach Flats Community Park’s 190-foot wall caused her children to come to her with welcomed questions.

“I don’t think you need just happy and joy,” said neighborhood resident Reyna Ruiz. “I don’t think it needs to be sanitized to the point where we’re drawing hearts and flowers.”

Participants agreed that having neighborhood children’s input, in addition to participation of a diverse collection of heritages and age groups, would benefit the project.

Thursday’s mural visioning kickoff comes 18 months after a 21-year-old Beach Flats mural was painted over in **June 2014** by the city in what officials said was an effort to update an aged and fading piece of art. Many in the neighborhood, however, felt the project was not inclusive and represented a kind of cultural whitewashing.

In a subsequent out-of-court lawsuit settlement with original artist and mural coordinator Victor Cervantes, the city agreed to **release a public apology** for not notifying Cervantes of the change to the mural and to pay him \$30,000.

Responding to the public outcry, the city’s efforts were shelved mid-process.

Now, the project has been revived, with a renewed effort to increase public outreach. City Arts Manager Beth Ragel said early in Thursday’s meeting that she had distributed fliers extensively and posted large signs, and plans to send out postcards to all Beach Flats addresses inviting their participation in coming meetings. Ragel said she was not sure why turnout at the kickoff event was so low.

Advertisement

A similar open public event is scheduled for Jan. 28 in addition to other outreach efforts.

In the spring, the city will issue a request for qualifications from professional Santa Cruz County mural artists and mural artist-led teams living with at least one member able to fluently speak English and Spanish. For information, contact Ragel at murals@cityofsantacruz.com.

BEACH FLATS MURAL

What: Second community meeting.

When: 6:30-8:30 p.m., Jan. 28.

Where: The Nueva Vista Community Resources Center, 133 Leibrandt Ave.

Assistance: Spanish language facilitators present.

Why: Input compiled for new park mural project in the spring.

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COMMUNITY BRIDGES

Meals on Wheels celebrates 40 years

Fundraising luncheon yields \$42,000

By **Joel Hersch**
newsroom@santacruzsentinel.com
[@JoelHersch](https://twitter.com/JoelHersch) on Twitter

SANTA CRUZ » In celebration of 40 years providing local seniors with daily nutritious meals at their homes, Meals on Wheels for Santa Cruz County — a program of Community Bridges — hosted its third annual fundraising event “Food from the Heart”

at the Chaminade Resort & Spa on Friday afternoon.

About 150 people attended the event, including many who have helped make the program possible through the decades.

With \$20,000 matched by donors Don Richards, Anissa Novak, Carolyn Hyatt and a fourth portion contributed by the family of the late Robert Martin, attendees met their matching goal

and then some, collectively raising \$22,000.

Those funds, totaling in at \$42,000, will go to providing meals for seniors throughout Santa Cruz County, delivering those meals to the people who are homebound, as well as at the program's four congregate dining sites located throughout the county.

“It’s exciting to celebrate this milestone, and it’s also close to our hearts knowing that what

MEALS » PAGE 5



Community Bridges Chief Executive Officer Raymon Cancino speaks to Meals on Wheels supporters during the program's annual Food from the Heart event at the Chaminade Resort on Friday afternoon.

KEVIN JOHNSON — SANTA CRUZ SENTINEL

FOOTBALL AND BRAIN INJURIES

‘STAY TOUGH AND KEEP SMILING’

Joe Kapp’s family copes with game’s painful aftermath



LIPO CHING — BAY AREA NEWS GROUP

Former NFL quarterback Joe Kapp shows off his Minnesota Vikings jersey at his home in Los Gatos on Thursday.

By **Elliott Almond**
ealmond@mercurynews.com

LOS GATOS » Joe Kapp was walking up the street to a local hardware store recently to buy chicken feed. But by the time he had gone two blocks, the for-

mer Cal and Minnesota Vikings quarterback couldn't remember what he needed.

He asked for dog food instead. Kapp, 77, who led the Vikings against the Kansas City Chiefs in Super Bowl IV in 1970, just can't remember anymore. The effects

of Alzheimer's disease are holding his mind captive.

The man known for taking a licking on the field shared his condition with this news organization as word about the brain disease of star quarterbacks Ken Stabler and Earl Morrall sur-

facted before Super Bowl 50 on Sunday at Levi's Stadium.

He also shared concerns about his grandson, Frank, who is heading into his second season in Berkeley as a third-generation Kapp to take the field for Cal.

KAPP » PAGE 5

SANTA CRUZ

Emily's sexual harassment lawsuit settled

Former bakery manager awarded \$85,000

By **Kara Guzman**
newsroom@santacruzsentinel.com
[@karambutan](https://twitter.com/karambutan) on Twitter

SANTA CRUZ » A sexual harassment lawsuit against former Santa Cruz mayor Emily Reilly, her husband, Robert Nahas and their business, Emily's bakery, has been settled out of court.

Savanna Halliwell, 24, a former manager at Emily's Good Things to Eat, has been awarded \$85,000 after Nahas allegedly groped her, made unwanted sexual advances, licked her coffee cup and sniffed her belongings and her hair.

The alleged harassment went on for years, since 2012 when Halliwell began working at the

LAWSUIT » PAGE 5

RECREATION

National parks face \$12M backlog for maintenance

By **Matthew Daly**
The Associated Press

WASHINGTON » The National Park Service is celebrating its 100th anniversary this year, but the system faces a multibillion dollar maintenance backlog that officials say is no cause for rejoicing.

Long-delayed projects range from replacing water works at the Grand Canyon to making sure the Jefferson Memorial doesn't sink into the Tidal Basin to improving roads at Yosemite National Park.

The bill for deferred work is nearly \$12 billion nationwide — a \$440 million increase over last year. About half the total is for road work. The remainder is for buildings, campgrounds, trails

PARKS » PAGE 5

MENINGITIS
Vaccine not universally recommended
Despite meningitis cases, officials say health risk not high enough to justify new vaccine's widespread use. **PAGE A10**



CALIFORNIA
Drought victims may need years of support
Analysis of state's drought response looks past current crisis, urges more effective response next time. **PAGE A11**

BUSINESS
Dow Jones Industrial 16,204.97 (-211.61)
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FOOD FROM THE HEART, CELEBRATING 40 YEARS OF MEALS ON WHEELS

By Yvonne Falk on February 6, 2016 in Event & Nightlife Photos, Featured, Galleries

The 3rd Annual Food from the Heart event, benefiting Meals on Wheels for Santa Cruz County, was held on Friday, February 5 at the Chaminade Resort & Spa in Santa Cruz. This event celebrated Meals on Wheels' 40th year serving seniors in Santa Cruz County with nutritious meals and vital human contact. The reception featured a Valentine-themed boutique and catered lunch, with all proceeds benefiting Meals on Wheels. Meals on Wheels community members were also recognized with awards and stories of how they make a difference. It was a sunny, feel good event. Reminding us all the importance of taking care of those who have trouble taking care of themselves. Meals of Wheels can always use more kind drivers to deliver meals and brightness to seniors. To volunteer: <https://communitybridges.org/volunteer/>

Photos- Yvonne Falk















ABOUT YVONNE FALK

I take photos, manage and do admin for Santa Cruz Waves. Event photography is my specialty. I am versatile and will also take nature, landscape, portraits, food, sports, and advertisement shots. I love what I do!